Honors College Committee Report
2019-2020 Academic Year

1. Elected Chair for 2020-21: Kate Pfile, Associate Professor, Health & Human Performance

2. Activities completed by the committee:
   a. Approved the language and shepherded the Bachelor’s Essay catalog change through Faculty Senate. This change, which goes into effect for the 2020-21 academic year, includes two separate 3-credit semesters in lieu of the 6-credit BE course.
   b. Reviewed and approved honors course proposals for the Spring 2020 and Fall 2020 semesters.
   c. Discussed and approved non-credit Honors Immersed opportunities including research immersion experiences and study abroad.
   d. Reviewed and approved academic catalog course descriptions prior to faculty curriculum committee review.
   e. Members read and scored all Honors College applicant essays.
   f. Updated the interview weekend protocol including re-framing the questions and the candidate scorecard to reflect best practices.
   g. Participated in Honors weekend including candidate panel interviews.
   h. Voted on a student appeal for a quantitative literacy requirement replacement course.
   i. Reviewed and approved the 2020-21 application essay prompts.

3. Minutes from the 2019-20 academic year
   9.16.19
   1. Welcome new members
   2. Brief overview of committee responsibilities
   3. Mark calendars for February 7th & 8th for prospective student interview weekend
   4. Student representative applicants (items 01 & 02 in team folder)
   5. Bachelor’s Essay proposal (item 03)
      a. Need to pass academic standards regulation language first by faculty senate to create policy
      b. Possible that AA can go to departments and recommend standardized language for model courses 499A and 499B
      c. If all departments agree - AA will assist with getting all curriculum changes made at once without individual department proposals
      d. Does language “not express term” eliminate maymester, sum 1 or sum 2? Does the student need to register for “extended summer” semester?
      e. Review course description (item 04)
   6. Course Proposals
      a. HONS 214 Business Statistics
         i. Add proposal to count towards quantitative literacy requirement for HONS credit
         ii. PR for MATH 250 or HONS 217
      b. HONS 390 ImpactX-Technology (items 05 & 06)
         i. Approved pending removal of interdisciplinary SLO
   7. Review application essay grading process - Chris Bailey
8. Review pre-proposal for honors course proposals Fall 2020 (item 07)

10.7.19
1. Update on Bachelor’s Essay Proposal
   a. Kate met with Deborah Boyle (Academic Standards)
   b. Deborah suggested that the proposal go to the Curriculum committee (on agenda for 10/18) and department chairs before presentation to the Senate
2. Chris Bailey - calibrating the application essay rubric → review and score essays in team folder prior to meeting
   a. Everyone should have link for login to Salesforce.
   b. Baseline is 8 for the rubric. Then, score higher or lower.
   c. Review examples with a range of scores.
3. Decision on HONS 214 - Business Statistics
   a. Add prerequisite of Math 250 or Hons 217 (add)
   b. Add Honors SLOs into the rationale
   c. Changing description of course content: adding more analytics and data visualization to prepare for upper level courses
   d. APPROVED by committee
   e. Quantitative literacy: courses that address statistics. May update the SLOs before a call for new courses.
4. Review 2020-21 course pre-proposals
   a. Review the process of application to teach a new course
   b. Adjuncts v/s roster faculty in teaching Honors courses
   c. Per semester:
      i. 15-17 Foundations courses
      ii. 15-17 Exploring Complexity and Diversity Colloquia
         • Needs for colloquia: Non Western Civ, Ethics, Science
         • Need 382 Social Science courses
         • Do we want to do a call?
         • Process of deciding what pre-proposals to accept
      iii. 15-17 Advanced Studies
5. Brainstorm how to recruit faculty/departments to offer colloquium and advanced studies courses?

10.21.19
1. Update on Bachelor’s Essay Proposal review by FCC on 10/18
   a. Will reach out to Mark Del Mastro to verify that the proposal moves forward to Nov. Faculty Senate agenda
2. Assessment report - Beth Meyer-Bernstein
   a. Curriculum and student success aspects of the senior survey
3. Discussion of new course proposals for Fall 2020

11.18.19
1. Honors Immersed Requirement
   a. Setting Honors Immersed as non-credit bearing: What types of experiences? Decision on what materials need to be included for review. Example of a SURF grant.
   b. Changes:
   c. Summer: 8 weeks of full-time work with a faculty member. Students submit project description, letter of acceptance, cover letter, and project culmination.
   d. Study Abroad in Summer: language needed to clarify 3-week v/s 4-week study abroad program; also clarify one-on-one and project culmination.
2. Study Abroad courses voted to count as Honors Courses
   a. Honors International Program / SIT: both courses passed in Honors Committee.
   b. Brian Ganaway will determine the credit that they receive.
3. Honors Curriculum Data:
   a. Foundation courses: choosing standard Gen Ed courses, so special topics in Foundation courses are not needed
   b. Where to put Western Civilization: students choosing this course because counts as History requirement. It will probably go to Foundations.
   c. 15-17 colloquiums
   d. Continue to examine numbers, data, and projections
4. Good of the Order?

12.3.19
1. Discussion of HONS molecular biology advanced studies course proposal
   a. Add research paper with analytical skills; refine SLOs
2. Update on curricular items for 2020-21 academic schedule
   a. Discussion of Foundation courses: balance between Science, Humanities, and Arts. Conversation on options, including opening seats for upper-class students; lowering some science sections to 19 v/s 38.
   b. Review of Colloquia: courses still needed but options available
   c. Advanced Studies: balance for semesters
3. Recap of catalog adjustment proposals within Curriculog
   a. Approved
4. Spring 2020 meeting time

1.15.20
1. Discussion and feedback on Honors Immersed non-credit form - Beth Myer-Bernstein
   a. Approval of non-credit honors immersion form with minor edits to the rubric
   b. Change from 8 weeks/40 hours to 6 weeks/40 hours
2. Review interview weekend protocol - Chris Bailey and Elizabeth Roberts
3. Determine interview weekend question topics
   a. Re-worked the interview weekend protocol:
      i. Students get more time to talk about themselves/interests/previous experiences
      ii. Implement a creativity and problem-solving scenario and question in place of the current events portion of the interview
   b. Re-designed the candidate scorecard

3.25.20
1. Quantitative literacy student appeal - denied Rachel Weidman’s request.
2. Remaining curriculum approvals
   a. All approved for Fall 2020 offerings
   b. Manaris proposal feedback
      i. Need focal question in addition to the course description
      ii. SLOs are lacking specificity
      iii. Written assignment (reflection?) beyond the computer coding is expected to help students synthesize the interdisciplinary element of the course
3. Committee Chair 2020-21 - Elected Kate Pfile