In attendance: Bob, Pitts, Joey Van Arnem, Mary Ann Blitt, Terry Bowers, Dan Greenberg, Lynn Ford, Godfrey Gibbison (guest), Brian McGee

1. Meeting was called to order at 3:12 by Bob Pitts.

2. Discussion of Dean’s presentations to Budget and Academic Planning Committees
   - requests for deferred maintenance
   - significant issues in deferred maintenance
   - need investment in core operation

3. Advisory Committee to the President meeting with President Designate Andrew Hsu on April 24
   - discuss our salary – we rank low against competitors
   - how will we deal with demographic crunch that is coming
     - drop in college-age population in east and midwest 2026-2027
     - Latino growth in the west but not likely to travel a distance to go to school
   - need for some roster faculty in BPS

4. Request for items for inclusion in the Committee’s Annual Report

5. Selection of Chair for next year
   - Dan Greenberg nominated to serve as chair
   **Vote: Unanimously elected

6. Discussion of review of BPS Concentrations and minors
   - When BPS has curriculum, the discussion always ends up being about the role of BPS rather than curriculum
   - Need to outline process for curriculum approvals
   - All committees will see curriculum at the same time next year so that one committee will not hold up the process
   - What comes through curriculum: stand-alone majors and certificates
     - Should concentrations for BPS come through Academic Planning since they have a similar role to that of majors in other schools?
     - Should proposals be similar to those of majors going through curriculum process and go through Academic Planning?
   - Need to decide what is Academic Planning’s roll in approval of concentrations in BPS so that BPS can move forward accordingly
   **Vote to include Academic Planning in process for approving BPS concentrations: passed unanimously

7. Meeting adjourned at 4:30
In attendance: Bob, Pitts, Joey Van Arnem, Mary Ann Blitt, Terry Bowers, Dan Greenberg, Gretchen McLaine, Amy Rogers, Lynn Ford, Brian McGee

1. Meeting was called to order by Bob Pitts.

2. Discussion of Joint Presentations of School Plans with Budget Committee on April 4th

3. Discussion of Development of Changes to Course Repeat and Grade Exclusion Policy being considered by Academic Standards Committee

   - Many of the same questions raised at the February meeting were brought up again
   - Due to the fact that the curriculum came to the committee the day before the meeting, it was agreed the members needed a little more time to look at them
   - A vote would be held via email over Spring Break.

**Vote: 3 to accept, 2 to hold, 2 abstentions

5. Discussion of Academic Planning meeting request with President (designate) Hsu
   - Academic Planning would like to have a better defined role

Meeting adjourned at 4:35.
In attendance: Bob, Pitts, Joey Van Arnem, Mary Ann Blitt, Terry Bowers, Dan Greenberg, Gretchen McLaine, Amy Rogers, Lynn Ford, Brian McGee, Godfrey Gibbison (guest), Tim Johnson (guest)

1. Meeting was called to order at 3:06 by Bob Pitts.

2. Discussion around issues with Curriculog
   - Currently last one to view curriculum presents to senate
   - Question about where to leave comments
   - Can we put major policy changes for catalog in Curriculog?

3. Concerns around wording for transfer of military credit
   - Registrar made some changes based on language used by other schools
   - All are okay with wording changes

4. Modification of minor requirement
   - Input from Acad. Affairs
   - Policy is more student friendly, allows students

   **Vote: Modification was unanimously approved by the committee**

5. Sustainability and 21st Century Business Solutions Certificate
   - Employers want certificates as enhancement to degree
   - Currently offer 1 certificate in Project Management, 11 graduate certificates
     - Often declared in last semester and are not assessed
   - Students must be admitted to CofC and matriculated, but do not have to be degree seeking
   - Went to Prof. Studies as they already had experience with Project Management Certificate
   - Tried to integrate with sustainability
   - Duke has 4 different sustainability certificates. Columbia and NYU have numerous certificates in College of Prof. Studies
   - Discussion around certificates in general
     - Should we have a strategy for certificates?
       - Provost has developed parameters and a policy does exist
     - What makes certificate appealing to employers?
       - More focused and preparing them for work, less academic focused as are the minors
       - Jobs are changing very quickly, enables universities to meet needs without having to go through the process of creating a minor
     - Certificates do not have to be limited to Prof. Studies
- Could possibly grow into a minor
- Could help students get fundamentals in a specific area to be able to apply for advanced degree
- Certificates allow us to put together a group of courses for a specific reason
  - Prof. Studies has been in building mode for the last few years. Would like to step back and market effectively.
  - Committee felt there was a need to develop a strategic statement on certificates.
- We will review the policy on undergrad certificates next meeting. What is the role of certificate program for potential non-degree seeking students?

**Vote: Approved with 3 abstentions.**

6. Certificate in Institutional Research
   - Concerns around faculty
     - Graduate program with all adjunct faculty
     - School of Ed does not have faculty in this area and School of Prof. Studies does not have roster faculty
     - Plans for someone with experience as adjunct to coordinate the certificate
     - It appears that there are roster faculty that could teach some of these courses, such as STAT
     - Must be willing to teach online
   - Concerns over when the courses are offered and canceled when students need them
   - School of Prof Studies would offer graduate courses but not a graduate degree. How would it be accredited?

7. Changes to Course Repeat Policy
   - Have our approvals with any recommendations or concerns within the minutes and have someone report at the senate meeting so they are on record

9. Meeting adjourned at 4:15.
In attendance: Bob Pitts, Joey Van Arnem, Dan Greenberg, Amy Rogers, Mary Ann Blitt, Michelle McGrew, Lynn Ford, Brian McGee

1. Meeting was called to order at 3:09 by Bob Pitts.

2. Transfer Credit for Military (Non-University) Courses/Certificates – Godfrey Gibbison
   - Task force 4 years ago to look at credit for prior learning practices in Higher Ed. Moved forward the proposal for CLEP. Had not moved forward credit for military experience. Accept PE and language credit.
   - Currently 230 veterans on campus, including dependents there are 400 using VA credit.
   - One suggestion: Accept ACE recommendations for transfer credit from Joint Service Transcript with a limited number, most schools limit at 30. Can be awarded departmental or EE as determined by department. Transfer equivalents would have to go to the database in order to have consistency for future transfers.
   - Second suggestion: Give 15 credits gen ed (EE credit) for prior training for min. 3 years service plus possibility of additional credit for training or class through JST (ex. computer science experience would be appropriate for a computer science course)
   - Transfer policy currently says we do not accept any prior learning (training) for credit. Before anything can move forward, policy must change.
   - Concern about current consistency of evaluation of course transferability. There is a need for determining how to equitably determine course equivalency.
   - Transfer agreement with community college is very loose.
   - Recommended that a proposal be put forward with a specific policy change with inclusion of credit for military service.

3. M.Ed. in Languages online (SPAN emphasis) - School of Languages, Cultures and World Affairs & School of Education, Health, and Human Performance – Emily Beck
   - Amy Rogers moved to approve the proposal; Dan Greenberg seconded it. Proposal approved.

4. Academic calendar storm make-up days
   - Concern for weekend make-up days considering the fact that many students need to work and there are students that are food insecure
In attendance: Bob Pitts, Joey Van Arnem, Dan Greenberg, Terry Bowers, Amy Rogers, Mary Ann Blitt, Gretchen McLaine, Michelle McGrew, Lynn Ford, Brian McGee

1. Meeting was called to order at 3:00 by Bob Pitts.

2. Classic Learning Test (CLT) presented by Jimmie Foster
   - Office of admissions is considering accepting CLT as a new college entrance exam. The items are taken from mathematical content and literary works from Western thought. 2hr exam, administered online or in-person.
   - The exam is growing exam in popularity. It is the exam of choice within the home school movement and many conservative and religious private schools are deciding to use it. Home schoolers believe education should return to the strong foundations and that ACT and SAT does not produce the caliber of student they want to see.
   - Concern has been express because it does not have writing section; however writing section is optional on ACT/SAT and CofC does not require it. CofC is considering asking for previous graded assignment.
   - There has not been a lot of research of viability comparing it to ACT or SAT.
   - Most schools currently accepting it are religious institutions, but it is breaking more into the public sector such as CNU, Baylor, Chicago State, Mary Washington (considering it).
   - CofC feels it would open us to a broader range of students. With our liberal arts draw, it should not be a detractor for those that are not in religious private schools. Currently those students are unable to apply for Palmetto scholarship, but there is a meeting in Tallahassee to discuss possibility of their inclusion for the Bright Scholars Scholarship.
   - Questioned as to how do home school students do compared to others. Will reach out to IRA, but generally tend to have higher test scores, similar GPAs

3. PHD in Mathematics (Bob Mignone and Annalisa Calini)
   - They want a small, liberal arts core program and hope to increase undergrad research.
   - The central piece is the linear approach (faculty, candidate and undergrad) which has shown to be successful. It modeled after the program in Britmore College which produces good graduates.
   - There is a part-time option, which is fairly unique. It may be of interest to locals in the community.
   - They would like to create the model mathematician with Math and Computation and hope to send them out to companies within the community as there is a need.
   - In the external review of the MA in Math, they were questioned about the lack of a PHD.
   - There has been concern about an increased reliance on adjuncts. The department is very conscious of having quality adjunct faculty; however, the PHD courses would actually be taught by TAs. Current MA students that get half way through the program are trained and are allowed to teach.

4. Inclusion of roster faculty in School of Professional Studies and Honors College
• Last spring there was interest in hiring non-tenure (instructors, senior instructors, visiting) faculty.
• HC have interdisciplinary courses that have been difficult to staff and 1-2 faculty would provide stability. SPS has proposed programs where there is not a depth of faculty expertise, such as Legal Studies, and other concentrations where there is faculty that are in areas where there are high demand.
• Concerns expressed about having faculty only teaching in Honors, precluding connection with other faculty at CofC and thus different course content. However, faculty would have to be qualified to teach course content. There may be multiple solutions (sharing faculty, clear agreements on staffing, joint appointment 60/40 split).
• There is a need for oversight and quality control.

5. Systems Engineering Curriculum (Narayanan Kuthirummal)
• They have had 2-2 programs and 3-2 programs, but students were unable to complete on time and they were terminated in 2003. They are proposing two new programs – Electrical Engineering (traditional) and Systems Engineering (new interdisciplinary). They can easily be offered with current faculty and facilities.
• There is a local need and it is 7th most popular inquiry from students as major.
• Hired Dr. Roberts from U of San Diego as consultant.
• Benefits: may be able to attract more females students to the field since we have 64.4% females and no Systems Engineering program in SC.
• Industry wants students with good communication skills which our liberal arts education provides, and they do not propose to cut any Gen Ed requirements
• It was pointed out that there is a need for FYE. It could be ENGR 103 or in learning community.
• There was concern that it is credit heavy and does not allow for minors and it was suggested to consider how gen ed might be connected more to the program.
• Question: How can we make our program unique and draw good Engineering students?

6. There were no actionable items. Meeting adjourned at 4:45.
In attendance: Bob Pitts, Joey Van Arnem, Dan Greenberg, Terry Bowers, Amy Rogers, Mary Ann Blitt, Gretchen McLaine, Brian McGee (special guest)

1. Meeting was called to order at 3:00 by Bob Pitts.

2. Distance Ed
   - Brian is appreciative of the committee’s feedback on the new draft of the Provost’s Distance Ed Strategic plan (stop gap to 2021).
   - It is foreseen that there will be a new strategic plan after the new president is in place.
   - There was discussion regarding how courses are put together for online minor for BA in General Studies.
   - Summer enrollments would be nearly non-existent without Distance Ed.
   - Administration is willing to invest resources to support the improvement of teaching and learning.
   - Discussion regarding online labs not being optimal although we are accepting credits from other institutions.
   - There was a question regarding the lack of mention of course size. Brian responded that it will be determined by nature of course as is done with F2F courses. Deans will provide rationale for determining size.

3. Graduate Ed Report of Trustees Academic Affairs Committee in April 2018
   - There is a minority that would like to see more attention given to Grad school.
   - The college is currently paying more than when we had more students. Some think we need to focus on only those that will be cost-effective. Others think we need a mixed bag: programs that are self-supportive as well as those that are not but serve the community.
   - There is a desire to have a Dean of Grad research.
   - Considering the size of the college, we could be offering more grad programs than we do.
   - Merger with MUSC is no longer being considered.

3. Report of the Ad Hoc Committee on Institutional Identity and Vision 2018
   - Key members on the committee have been a resource in the presidential search.

4. Strategic Planning
   - This committee should have a bigger role in the Strategic Planning process.
   - It was suggested that we might outline a process to give to the board who have not been part of the process in the past and start researching and determine who will be involved in the process. It would be nice to have something under way when the president comes on board.
   - Bob will raise the topic with Advisory Committee to the President.
5. Curriculum heads up

- Deactivation of MA in Arts with specialization in Special Ed due to lack of faculty and students. It is expected to be redesigned and put through the curriculum process in the future as there is a high need in SC.
- Changes in Early Childhood Ed and Elementary Ed. Dept. of Higher Ed said the changes are too substantial and paperwork should be resubmitted as a new program. Changes will either resubmitted or withdrawn as determined by the faculty. The program will be temporarily suspended.
- New curriculum: Engineering major in Systems and Electrical. There is high student interest and it often brings in research dollars. A dual program in Engineering was proposed with Citadel, but changes at the Citadel have caused us to reconsider. We have been working on a few 3 plus 2 programs.
- New curriculum: PhD in Mathematics and Computation. There is a gap in the SE of people with this expertise.
- Possible new curriculum Physics. We would be prepared to pay the required level of faculty salary but would also have appropriate fees.

6. Miscellaneous

- We would like to give the president a list of ideas of what changes could be made to improve teaching and learning.
- We have a much more sophisticated enrollment model. This year we met the 2200 in-state and exceeded out-of-state enrollment. We need to put quality first.

7. There were no actionable items. Meeting adjourned at 4:20.