Minutes
Academic Standards Committee
March 28, 1994

In attendance: Lindstrom, Hass, Lott, Halford, McIntosh, Packer, Wisotzka, Bakanic, Shannon Bridge (student representative) Wayne Patterson, Sue Sommer-Kresse, Conrad Festa.

I. Call to Order - 2:35 p.m.

II. Special Presentation:
   A. Presentation by Conrad Festa regarding the Base closure grant and the PONSI program.

   1. A grant in the amount of $68 million was appropriated by BEST for educating and re-training people whose jobs were affected by the naval base closure. Fifteen million has already been allocated for re-training. The College of Charleston must assess program needs, transfer credits, and experiential credit.

   2. The PONSI program (Program On Non-Collegiate Sponsored Instruction) evaluates course offered by government business and industry for college credit. The American Council of Education (ACE) has asked the College to sponsor this program and to be a member of the state coordinating committee.

   3. Sue Sommer Kresse and Wayne Patterson answered questions about faculty involvement and the accreditation process.

* five year re-evaluation requirement

* College of Charleston faculty would be recruited and paid to serve on evaluation teams. The first year one of three faculty on an evaluation committee would be from our college. The second year two faculty would be from C of C and the third year all three faculty would be from C of C.

* PONSI has strict accreditation standards which will be made available for faculty.

4. The Academic standards committee would be hearing any disputes that involved transfer credit arising from the PONSI program.
III. Old Business:
   A. Amended petition for amended his previous petition to take 19 hours rather than 12 hours at King's College, London.
      1. Paige Wisotzka moves to approve
      2. Brett Lott seconds
      3. Motion passed - Approved.

IV. New Business
   A. Student Petitions -
      1. petitions to take 12 of her last 37 hours at Palmer campus of Trident Tech. She argues that College of Charleston is not offering the course she needs during summer session and that Palmer campus is more convenient to her work schedule.
         a. After a discussion about the accuracy of her claim about the lack of appropriate course offering the committee decided that there was not sufficient evidence that was deliberately mis-representing the available course offerings.
         b. Von Bakanic moves that to allow transfer credit, but not to allow the grades to become part of GPA.
         c. K. McIntosh seconds
         d. Motion passed - Approved for transfer credit.
      2. petitions to take 3 hours at Central Wesleyan and 6 hours at Clemson during summer of 1994.
         a. L. Packer moves to approve the petition.
         b. B. Lott seconds.
         c. Motion Passed - Approved.

B. Other New Business - The committee discussed the use of pluses in addition to minuses and the effect on the GPA. The committee anticipates complaints as more students transfer from institutions which use both the plus and minus system.

V. Meeting Adjourned at 4:05
Minutes
Committee on Academic Standards, Admission and Financial Aid
January 10, 1994

Members in attendance: Marsha Hass, Lindsey Packer, Paige Wisotzka, Kitty McIntosh, Bill Lindstrom, Von Bakanic

I Call to Order 3:45
A. Minutes approved

II. New Business
A. The ASC was asked to select three members to sit on a grievance committee. Lots were drawn for this duty for members present and on behalf of those absent. Brett Lott, Jake Halford and Paige Wisotzka were chosen to serve.

B. Marsh Hass presented a draft of the motion on the 7/37 rule. The committee approved the letter and it will be sent to the speaker of the faculty.

C. Student Petitions:
   1. petitions for a waiver of the 7/27 rule in order to study at the University of South Queens in Brisbane, Australia.
      a. Bakanic moves that we grant the petition.
      b. McIntosh seconds and the committee votes to grant the petition.

   2. petitions for a waiver of the 7/37 rule in order to study at the University of Amsterdam in The Netherlands.
      a. Bakanic moves to approve.
      b. Packer seconds and the committee votes to grant the petition.

III. Old Business
A. Development of Reasonable Accommodation Standards
   1. Hass agrees to draft a formal appeal process.
      a. During a general discussion the committee reached an informal consensus that two experts would be consulted, one paid for by the student, one paid for by the college. If the experts disagreed, another tie breaker could be brought in, but it was unclear which party should pay for the additional expense.

   2. The committee will send notices to Faculty chairs requesting that each department specify which courses and skills can not be altered or exempted without compromising the degree.

IV. Adjourned 4:40
Minutes

Committee on Academic Standards, Admission and Financial Aid
December 6, 1993

Members in attendance: Marsha Hass, Lindsey Packer, Paige Jones (sub for Bill Anderson), Paige Wisotzka, Von Bakanic, Kitty McIntosh, Bill Lindstrom, Bret Lott.

I. Call to Order at 3:40 pm. by Marsha Hass, chairperson

II. New Business:
   A. Student Petitions:
      1. petitions to take more than 7 of her last 37 hours at Lyon France.
         a. Wisotzka moves to approve.
         b. Motion seconded by Lott and passed.

      2. petitions to use courses in sign language to replace the foreign language requirement.
         a. addressed the committee and explained that the courses that are already approved for those approved for exemption are not appropriate because she is hearing impaired and the only instructor teaching the Political Science 102 and 200 course is not a native English speaker. She can not understand him. presented a list of four course she would like to take as an alternative.
         b. After discussion about the cultural component of sign language and the deaf culture Lott moved that one of the four courses: The Deaf Experience, be accepted as a substitute for Global Studies.
         c. Wisotzka seconded the motion and it was passed.

      3. petitions to take 12 of her last 37 hours at the University of Pittsburgh’s Semester at Sea Program.
         a. Lott moved that the petition be approved.
         b. Bakanic seconded and the motion was passed.

      4. petitions to take 16 of her last 37 hours at N.C. State. She plans to marry, and move to Clayton, North Carolina.
         a. did not have the proper forms nor did she have the approval of the biology department.
         b. Action delayed until the appropriate forms and permission from her major department have been secured.

      5. wrote asking to have credits earned at the University of West Florida transferred to the College of Charleston so that she can receive a College of Charleston diploma in addition to the B.A. she has already received from the U. of West Florida.
         a. After a short discussion the committee agreed that Bill Lindstrom would write a letter discouraging her from making a formal request.
6. This is appealing this committee's decision not to accept his high school credits awarded in Spain for College credit. He contends that since he had the signatures of department heads before the new policy went into effect he should be awarded the credit.
   a. The committee agreed that there was no new evidence or information presented and refused to consider an appeal.

II. Old Business
   A. Learning Disability request from the Provost - Review of progress to date.
      1. Develop a policy for establishing reasonable accommodation - committee plans to obtain input from each department on what course are essential and can not be altered.
      2. Adjudicate controversial cases - the committee agrees to this responsibility.
      3. Establish a formal appeal process - to be developed in the spring semester.

   B. The motion to exempt study abroad from special petition for last 37 hours will be presented to the faculty senate.
      1. In response to a letter from Michael Pincus the committee members agreed that we would support a motion from the Language department.
         a. Bakanic moved that this committee makes the requested motion using appropriately edited version of Dr. Pincus's letter.
         b. Packer seconded and the motion passed.

III. Adjourned 4:30.

III Meeting adjourned 4:50 pm.
Minutes
Committee on Academic Standards, Admission and Financial Aid
November 8, 1993


I. Call to Order at 3:40 pm. by Marsha Hass, chairperson

II. New Business:
   A. Student Petitions:
      1. [Redacted] petitions to take 12 of his last 37 hours at Goethe Institute in Munich, Germany.
         a. The committee wants confirmation from Nan Morrison that [Redacted] has the permission from the communications major to study abroad especially because of his low GPA (1.85).
         b. Bakanic moves that the committee write a letter stating what he need to do to complete his degree. In order to be able to graduate he must substantially improve his GPA. It is doubtful that he could do that with only 25 additional hours. Therefore, his petition may not be necessary.
         c. Motion seconded and passed. Action delayed pending letter from the registrar to [Redacted]
      2. [Redacted] petitions to take 12 to 24 of his last 37 hours at the University of Salzburg in Salzburg, Austria.
         a. McIntosh moves to approve the petition. Packer seconds.
         b. Motion passed. Petition granted
      3. [Redacted] petitions to be credited with 3 hours toward her degree because of an advising error. [Redacted] was advised to retake college algebra as a result of her placement tests even though she had taken an equivalent course (Math 111) in 1980. The repeated course can not be counted toward graduation. She wants the hours to be counted as electives.
         a. Packer suggests that we require her to take the required number of hours but ask the administration to cover the cost of the tuition for the extra course. Dias seconds the motion.
         b. Motion passed. Petition denied, but recommendation to waive tuition for the course will be forwarded.

   B. An accusation has been circulated that a former student was offering information about how to obtain false LD Certification. The accusation was made by faculty in the geology department based on hearsay evidence. The committee discussed the need for faculty education about LD certification to prevent unsubstantiated charges.
II. Old Business
   A. Learning Disability request from the Provost - Review of progress to date.
      1. Develop a policy for establishing reasonable accommodation - committee plans to obtain input from each department on what course are essential and can not be altered.
      2. Adjudicate controversial cases - the committee agrees to this responsibility.
      3. Establish a formal appeal process - to be developed in the spring semester.

   B. The motion to exempt study abroad from special petition for last 37 hours will be delayed until next semester.

III Meeting adjourned 4:50 pm.
Minutes
Committee on Academic Standards, Admission and Financial Aid
September 13, 1993


I. Call to Order at 3:40 pm. by Marsha Hass, chairperson

II. New Business:
   A. Student Petitions
      1. - Petitions to earn 30 of her last 37 hours at Univ. of Trier, Germany. Will complete 15 more hours upon return to C of C.
         a. Wisotzký moves to approve. Packard seconds.
         b. Petition approved.

      2. - This is the third time her petition has appeared before this committee. She finally has the right paperwork to petition to take 27 of the last 37 hours in Rome, Italy. She does not plan to return to C of C.
         a. Bakanic moves to approve. Wisotzký seconds.
         b. Petition approved.

      3. - Petitions to drop an F in Statistics (BADM 232) from his transcript because a relative died. He had a letter from his psychiatrist advising him to take the exam which he subsequently failed.
         b. Petition denied.
         c. Another note about a Japanese course was appended, but since it was not a petition the committee did not act on it.

      4. - Petitions that C of C accept 18 hours of credit taken elsewhere. She had permission to take 9 hours elsewhere, but needs retro-active approval for six more hours. The remaining three hour course will not be accepted because of other substantive reasons. She retroactively petitions to take 15 of her last 37 hours elsewhere.
         a. Packard moves to approve. Halford seconds.
         b. Petition approved.

      5. - Petitions to take more than seven of the last 37 hours elsewhere, but thought he has the hours to be a senior because of AP credit, he will be returning for at least a year after his junior year abroad. The petition is unnecessary. The committee does not need to act on it.
6. [Redacted] - She was exempted from her language requirement because of her score on the placement test. She petition for 12 hours of credit for those course in addition to the exemption. She justifies her request with the new catalogue rules which allow student to claim that credit if they take a three hundred level course in the language they accepted and pass with a C or better. She has taken three other language course at the intro level, none of them in French. She has not complied with the conditions of the new rule allowing credit.
   a. Bakanic moves to deny. McIntosh seconds.
   b. Petition denied.

7. [Redacted] - Petitions to take 23 of last 37 in France. She plans to return to C of C for further courses.
   a. Packard moves to approve. Wisotzki seconds.
   b. Petition approved.

8. [Redacted] - Petitions to take 30 of her last 37 hours abroad in France. She is seeking retro-active approval for transfer credits. She also intends to claim French as a double major. Anderson and Wisotzki discuss a problem with her qualification for the double major. Since the problem does not affect her petition before the committee, Wisotzki agrees to write her a letter about that problem in her capacity with the language department.
   a. Wisotzki moves to approve. Packard seconds.
   b. Petition approved.

B. Learning Disability Policy - In a discussion of appropriate committee action Bakanic requests further information on learning disabilities be made available to committee members. The committee decides to ask the SNAP program to send a speaker to educate us. Marsha Hass agrees to try and set up a special meeting on Monday September 20 at 3:30.

C. Petition to Faculty Senate Re: Transfer credit posting. After a brief discussion Marsha Hass moves that we send the Faculty Senate a proposal to change the catalogue rules so that registration and admission of transfer students can be completed in one procedure. The motion was seconded and approved.

II. Other Business

A. The 7 of the last 37 hours rule needs revision because of the excessive number of petitions by language majors taking a senior year abroad. Paige Wisotzki will confer with the language department about proposing changes.

III. Adjourned 4:40