Minutes, March 27, 1995
Committee on Academic Standards,
Admission and Financial Aid

In attendance:

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<th>Minutes Prepared by</th>
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<tr>
<td>Richard Godsen</td>
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| Started: 3:05 PM    |
| Adjourned: 3:50     |

1. Meeting was called to order by Von Bakanic.

2. New Business
   a. Student Petitions
      
      petitioned for permission to take twelve semester hours of her last thirty-seven elsewhere. She has an unusual record and has spent much time elsewhere.

      THE COMMITTEE VOTED TO TABLE, 4-0

      [Signature]

      [Signature]

b. Attendance Policy Statement

      Chair Bakanic asked for volunteers to meet with a sub-committee of the Student Affairs/Athletics Committee to develop a joint statement. Packer and Godsen agreed to attend.

      NO VOTE WAS TAKEN ON THIS ITEM

c. Learning Disability Polity

      A “final copy” was sent to Andy Abrams for his reading. He offered several changes. These were accepted as friendly amendments and incorporated into the document. A final draft should be in the mail before the swallows return.

      THE COMMITTEE VOTED IN FAVOR OF THE CHANGES, 4-0

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard N. Godsen

Richard N. Godsen
Minutes, March 13, 1995

Committee on Academic Standards,
Admission and Financial Aid

In attendance:

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Minutes Prepared by

Richard Godsen

Started: 3:05 PM

Adjourned: 4:05

1. Meeting was called to order by Von Bakanic.

2. New Business

   a. Student Petitions

petitioned for permission to take twelve semester hours of her last thirty-seven at Kennesaw State College. She has been away from the College since the Spring semester of 1983. Her re major courses are still relevant, and she is determined to finish her degree.

   THE COMMITTEE VOTED IN FAVOR, 4-0

b. Two members (Diane Johnson and Bill ________) of the School of Arts petitioned the committee to reconsider our position on the humanities requirement. We had previously stated that we would not support a proposal to separate the departments within that school and thus enable students to satisfy the humanities requirement (12 semester hours) by taking courses only within that school. Their argument was that such a move would give greater flexibility to students and facilitate a recently-adopted science program which would permit students to graduate within three years. The general view of the committee was that this matter should be handled on a broader scale, such as the proposed fall retreat. Chair Bakanic indicated that she would canvas the five disciplines involved in the humanities courses to see how they feel about this proposal.

NO VOTE WAS TAKEN ON THIS ITEM

c. The Biology Department petitioned for permission to require students to complete BIOL 111 & 112 with a grade of C or better before that can enroll in upper division biology classes. They argued that students who perform poorly at lower levels do not perform well in upper division courses.

   THE COMMITTEE VOTED IN FAVOR, 3-2

d. The matter of math/logic alternatives was again brought up. It was generally agreed that the alternative list should be expanded. Chair Bakanic will ask those involved (Languages, Philosophy, Mathematics, SNAP program) to develop a list of alternative courses which would be suitable and then bring it to the committee.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard N. Godsen

Richard N. Godsen
Minutes, February 27, 1995

Committee on Academic Standards,
Admission and Financial Aid

In attendance:

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Minutes Prepared by

Richard Godsen

Started: 3:05 PM

Adjourned: 3:40

1. Meeting was called to order by Von Bakanic.

2. New Business

   a. Student Petitions

   petitioned for permission to take nine of her last thirty-seven semester hours at the Kennesaw State College because of personal problems. She intends to return next semester.

   **THE COMMITTEE VOTED IN FAVOR, 5-0**

   petitioned for permission to take eleven semester hours of her last thirty-seven at Kennesaw State College. She has been away from the College since the Spring semester of 1983. The Committee was stymied on this one because of the timing issue. Has she passed the statute of limitations? Are the major courses still relevant?

   **THE COMMITTEE VOTED TO TABLE, 5-0**

   b. The School of Fine Arts petitioned the committee to support a change in the humanities requirement which would separate the departments within that school and thus enable students to satisfy the humanities requirement (12 semester hours) by taking courses only within that school. The general view of the committee was that such an approach would make (for those who chose to stay within the School of Fine Arts) the “liberal arts” aspect of the degree too narrow in focus.

   **THE COMMITTEE VOTED AGAINST SUCH SUPPORT, 5-0**

   c. Further discussion of the attendance dilemma for athletes and other students representing the College led us to this position. We feel that students should not be penalized (lose points) for simply missing classes, but we do not wish to interfere with a faculty member’s right of academic freedom as it applies to the conduct of classes. **We strongly urge faculty members** to refrain from acting punitively toward students who miss classes due to their representing the College at sanctioned sporting or academic events. Lindsay Packer agreed to develop a statement which expresses this viewpoint in a sophisticated and comprehensive way.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard N. Godsen

Richard N. Godsen
Minutes, February 13, 1995

Committee on Academic Standards, Admission and Financial Aid

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Minutes Prepared by

Richard Godsen  

Started: 3:05 PM  

Adjourned: 4:05

1. Meeting was called to order by Von Bakanic.

2. New Business

a. There was a discussion with Jerry Baker and Otto Germán of the Athletics Department and Liz Martinez of Student Affairs and Athletics relative to the matter of student athletes being penalized for failure to attend classes while participating in collegiate athletic events. The line of questioning from faculty members was varied, but faculty members in general were worried about the number of absences that could be expected for a student athlete ("Is there some limit?"). This varies with the athletic team, according to the Athletic Department representatives. Mr. Baker (Director of Athletics) pointed that scheduling is not a simple matter and that TAAC membership requires that a certain number of games be played. The College has little control over when and where these games are played. He also pointed out that the College generally schedules less than the permissible amount of games out of concern for economics and demands placed upon student athletes (Ex., 45 baseball games against a max of 56). Committee members were concerned by the "unfairness" associated with "point deductions" but were generally agreed that the Faculty Senate was unlikely to approve any measure which infringes upon academic freedom. Mr. Baker was advised to put together a document which outlines the requirements implicit with NCAA membership and how the College meets these requirements. Committee members were asked to send written recommendations (how a possible Bulletin statement should read) to Von Bakanic within the week.

b. Further discussion of the Policy and Procedures statement for learning disabled students. The current draft was edited on the floor and appears to be near final form. When finalized, a copy of that document will be included within the appropriate edition of the minutes.

c. A student in the SNAP program, notified Dean Lindstrom that there were no alternatives to language study available during the Summer of 1995. He requested that he be permitted to take RELS 102 (Intro to World Religions), a course currently not on the approved list.

THE COMMITTEE VOTED TO APPROVE THE REQUEST, 4-0. MOREOVER, THIS APPROVAL WAS EXTENDED TO INCLUDE RELS 102 WITHIN THE APPROVED LIST OF ACCEPTABLE SUBSTITUTES.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard N. Godsen

Richard N. Godsen
Minutes, January 30, 1995

Committee on Academic Standards, Admission and Financial Aid

In attendance:

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Minutes Prepared by

Richard Godsen

Started: 3:05 PM

Adjourned: ?

1. Meeting was called to order by Von Bakanic.

2. New Business
   
   a. Student Petitions

   [Text redacted]

   THE COMMITTEE VOTED IN FAVOR, 5-0

   [Text redacted]

   THE COMMITTEE VOTED IN FAVOR, 5-0

   b. Request from the Academic Affairs Committee of the SGA that we support a “forgiveness policy” which would permit students to repeat a limited number of courses for which the students had received a D or F. Quality points would reflect only the highest grade received.

   This motion prompted much discussion, and there was concern about how broad the inclusions might be. The committee was generally of the opinion that the Faculty Senate would not approve the request as currently presented. Committee members recommended that the student position be spelled out more clearly and that they offer considerably more support for the request.

   THE COMMITTEE VOTED TO TABLE THE REQUEST, 5-0

   c. Liz Martinez (Student Affairs & Athletics) came by to discuss College policy regarding the absences of student athletes. Apparently, several athletes have been penalized for missing classes while representing the College during athletic events. Academic standards and Student Affairs/Athletics has been charged by the Senate to develop a proposal to deal with this issue. Much discussion ensued, and we agreed that it is necessary to meet with principals of the Athletic Department to gather more information, particularly in the area of scheduling of contests. There was a general feeling that there is too little consideration (by schedule makers) of the academic hardships imposed by a particular sports schedule.

   d. Further discussion of the Policy and Procedures statement for learning disabled students.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

Richard N. Godsen

Richard N. Godsen
Minutes, January 17, 1995
Committee on Academic Standards, Admission and Financial Aid

In attendance:

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Minutes Prepared by
Richard Godsen
Started: 3:05 PM
Adjourned: 4:05

1. Meeting was called to order by Von Bakanic.

2. New Business

   a. Student Petitions

      [Handwritten note: petioned for permission to take twelve of her last thirty-seven semester hours at the University of Colorado at Colorado Springs (her family is moving there).

      THE COMMITTEE VOTED IN FAVOR, 5-0

      a SNAP student, petitioned for permission to transfer a geography course as a foreign language alternative. Packer inquired as to how the course would be accepted; Anderson said that it would be accepted as a General Education requirement, GGG.

      THE COMMITTEE VOTED IN FAVOR, 5-0

      petitioned for permission to withdraw late from an English course (Engl 328) taken in the spring of 1989. She was under a physician's care for psychiatric problems and had support from her MD.

      THE COMMITTEE VOTED IN FAVOR, 5-0

      petitioned for permission to take 10 semester hours of her last 37 semester hours at Woods Hole. After considerable discussion about the suitability of Engl 290,

      THE COMMITTEE VOTED IN FAVOR, 4-0

   b. Request from the Committee on Academic Planning that we approve a change in the add/drop period so as to extend it to one week for those classes which meet once per week.

      This motion prompted much discussion about what the add/drop should be. Basically, the committee's view is that this is not a shopping period but a fix-up period. The extension would mean that a student could miss three class periods and still be enrolled in a course.

      THE COMMITTEE VOTED TO DENY THE REQUEST, 5-0

   c. Request from the Committee on Academic Planning that we approve a change to move the withdrawal date until after students have received their mid-term grades.

      The general view is that the current system works, so let's not try to fix it.

      THE COMMITTEE VOTED TO DENY THE REQUEST, 4-0
d. Members were given the most recent draft of the Policy and Procedures for accommodating learning disabled students. We'll discuss it at subsequent meetings.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

[Signature]

Richard N. Godsen
1/30/95
Minutes, November 22, 1994

Committee on Academic Standards, Admission and Financial Aid

In attendance:

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Minutes Prepared by

Richard Godsen

Started: 4:05 PM

Adjourned: 5:05

1. Meeting was called to order by Von Bakanic.

2. New Business
   a. College Policies for the Learning Disabled

      The committee spent considerable time working on a draft of the Policy and Procedures statement which will be included within the Catalog. As it is still "under construction," a copy is not included within these minutes but will be withheld until it is in final form.

   b. Student Petitions

      [Redacted] petitioned for permission to take eight of her last thirty-seven semester hours at the University of California at Santa Cruz.

      **THE COMMITTEE VOTED IN FAVOR, 4-0**

      [Redacted] petitioned for permission to take her last thirty semester hours at two universities in Belgium. It seems that she has had considerable family problems and perceived a solution to those and her educational goals in Europe.

      **THE COMMITTEE VOTED AGAINST THE PETITION, 5-0**

   c. Goodbye to a colleague

      Lauren Orth informed us that she was leaving the College for marriage and care of her ill father. All those present wished her well.

3. There being no further business, the meeting was adjourned.

Respectfully submitted,

[Signature]

Richard N. Godsen
11/30/94
Minutes, August 30, 1994

Committee on Academic Standards,
Admission and Financial Aid

In attendance:

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Minutes Prepared by

Richard Godsen

1. Meeting was called to order by Von Bakanic at 4:05.

2. New Business
   a. College Policies for the Learning Disabled

   Bakanic informed the committee that Marsha Hass will present some information at the next meeting regarding College policies in the area of learning disabilities. We will be asked to make recommendations for Bulletin changes.

   b. Student Petitions

   [Redacted] petitioned for permission to withdraw retrospectively from seven courses taken during the fall and spring semesters of 1993-94. Subsequent educational therapy convinced [redacted] that he was suffering from depression during this period. The consensus was that this recognition should have occurred after the fall semester and that he should have taken measures during the subsequent spring semester. Further, he was not been under medical treatment (nor is he now).

   **THE COMMITTEE VOTED AGAINST THE PETITION, 4-2**

   [Redacted] petitioned for permission to continue to receive financial aid. It seems that [redacted] was having academic difficulties during the period 1991-93. Because [redacted] did not show evidence of reasonable academic progress (GPA < 2.0), she was prohibited from receiving assistance through the spring term of 1994. She was technically not in compliance with reasonable progress requirements for the fall 94 term; thus, she was denied financial aid by the Office of Financial Assistance. But a number of people spoke on her behalf, and she offered evidence (significant improvement during the spring semester) that she could reach a GPA of 2.0.

   **THE COMMITTEE VOTED TO APPROVE THE PETITION, 6-0**

   [Redacted] petitioned for permission to waive the Physics 102 requirement. The natural science requirement stipulates that the eight semester hours must be taken in the same field. Although [redacted] has seventeen semester hours, including Physics 101, they are scattered throughout the science area.

   **THE COMMITTEE VOTED AGAINST THE PETITION, 6-0**

   [Redacted] petitioned for permission withdraw selectively and retrospectively from courses taken during the spring semester of 1989 (English Lit), the spring semester of 1992 (all courses), and the fall semester of 1992 (Psychological Statistics, one of four courses taken). She was and has been under medical treatment for depression.

   **THE COMMITTEE VOTED 6-0 TO APPROVE ONLY THE SPRING 92 COURSES**

3. The meeting adjourned at 5:05 PM.
Minutes
Committee on Academic Standards, Admission and Financial Aid
June 13, 1994


1. The meeting was called to order at 3:05 p.m. In the absence of Godsen, the Secretary, Packer agreed to keep minutes.

2. New Business

(a) Proposal from the Office of Admissions and Continuing Education

- Don Burkard, Dean of Admissions and Continuing Education, accompanied by Mary Tileson, submitted a proposal for discussion regarding a new admission procedure for "non-traditional students", to be called the Adult Degree Track. The intent of the proposal is to give such students access to better advising and orientation, as well as financial aid. There was considerable discussion, resulting in a consensus that Burkard should write a formal proposal for the Adult Degree Track to replace the existing continuing education option for degree-seeking students. This proposal would be reviewed by the Academic Standards Committee and then submitted to the faculty senate in the Fall. Some of the concerns that were raised were:
  - clarification of whether this procedure would lower the standard for admission of such students (Lowrey).
  - this procedure being used as a loophole by students who had previously been dismissed for a fixed period, to avoid the usual review of their records (Lindstrom).
  - the unfairness of arbitrarily subjecting an 18-year-old to tougher standards than a 21-year-old (Allen).
  - the manner of dealing with ADT students who have not met the 2.0 GPA standard after 15 hours (Bakanic).

(b) Student Petitions

- A petitioned for an exception to academic dismissal under the 3-year option rule after he had failed to meet the agreed academic standard in Spring 1994. His petition was based on a recent diagnosis of a learning disability. It was noted that his disability was unrelated to the course which he had failed in Spring 1994, namely Acct-308, a course in his major. Lindstrom also spoke against granting an exception.
  - Allen moved to deny the petition.
  - Packer seconded.
  - Petition denied.

- B petitioned to take 10 of her last 37 hours at Augusta College this summer so that she could complete her course requirements at the College of Charleston in the Fall and student teach in the Spring of 1995.
  - Lowrey moved to approve.
  - Allen seconded.
- Approved.

petitioned to take 10 of her last 37 hours at Florence-Darlington College this summer so that she could graduate in Spring 1995.
- Allen moved to approve.
- Lowrey seconded.
- Approved.

petitioned to take 18 of her last 37 hours at the University of South Carolina (Columbia). This would include 15 hours in her major. The reason for her petition is that she has a job waiting for her in Columbia (with a July starting date). Allen opposed her petition on the grounds that it violates the philosophy of the regulation, and moved to deny. No-one seconded. Lowrey suggested that we consult Dean Rudd for his opinion, and Bakanic agreed to do this.

(c) The committee reviewed a flow chart, submitted by Bobbie Lindstrom, Coordinator of SNAP Services, of the accommodation process for students with learning disabilities. This process includes provisions for appeal to the Academic Standards Committee when disputes arise regarding either the certification of students as learning disabled or what constitutes "reasonable" accommodation. Some suggestions were made for minor alterations and Dean Lindstrom agreed to convey these to Bobbie Lindstrom. The consensus was that the chart was admirably clear and well thought-out.

3. The meeting adjourned at 4:25 p.m.
COLEGE OF CHARLESTON
Charleston, South Carolina 29424

Re: Summer 1994 items, FCAS

DATE: May 27, 1994

I. Meeting with von Bakanic, 6/9/94
   1. "Items" from II below
   2. procedure in the future
      a. 7 copies to her or single copies to committee members?
      b. short meeting for WAL and VB several days prior to each committee meeting
      c. responses to students, must be timely:
         ♦ Committee meets, phone poll
         ♦ Written response? Phone notification? Have recording secretary write word for
           word the motion, so wording is not a problem.

II. Items for consideration:

1. Student petitions
   a. xxx 9 hours elsewhere, senior year forwarded to Peter Yaun, this date
   b. xxx petition to have 3 year option with 2.3 in first 15 hours
      (plans to transfer, this is backup. No way to graduate w/o 3 year option)
   c. xxx petition to take 10 hours elsewhere Senior year; all major courses
      taken at CofC
   d. xxx Distribute copies at the meeting: BADM / ACCT job in Cola, wants
      to finish there; Senior year in residence rule
Committee on Academic Standards  
1994-95

Minutes, 5/16/94

In attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Last Name</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Allen</td>
<td>Paul</td>
<td>795-3053</td>
</tr>
<tr>
<td>Anderson</td>
<td>Bill</td>
<td>3-4831</td>
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<tr>
<td>Bakanic</td>
<td>Von</td>
<td>3-7105</td>
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<tr>
<td>Godsen</td>
<td>Richard</td>
<td>3-8240</td>
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<tr>
<td>Halford</td>
<td>Jake</td>
<td>782-6014</td>
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<tr>
<td>Lowry</td>
<td>Carla</td>
<td>3-8067</td>
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<tr>
<td>Orth</td>
<td>Lauren</td>
<td>3-5490</td>
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1. “Elections” were held: Von Bakanic elected chair; Richard Godsen appointed as secretary.

2. to receive transfer credit for 10 SH (of last 37 SH) taken at Midlands Technical College. It seems that she has received tentative acceptance into the Peace Corps pending completion of her B.S. After much discussion, the committee voted against 5-0.

3. Petition from to allow transfer credit for 12 SH (of last 37 SH) taken during a Sea Semester. The committee voted 5-0 in favor, pending approval by the department and the undergraduate dean.

4. Charge from the Provost: We are to formulate policy for the treatment of learning disabled students. More later.

Respectfully Submitted,

Richard N. Godsen
5/17/94