College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

July 17, 1995

Lindsay Packer, Chair Mathematics
William A. Anderson Registrar
Elaine Griffin Languages
William Lindstrom Dean of Undergraduate Studies
David N. Sattler Psychology
Walter Pharr, Secretary Computer Science

The meeting of the Committee for July 17, 1995 was called to order at 9:15 AM.

The minutes of the meetings of May 8, 1995, and June 8, 1995, were approved.

petitioned the Committee to be allowed to take 15 of her last 37 hours away from the College, due to a medical emergency in the family. The petition was approved.

petitioned the Committee as follows. Having left the College, she wants to come back and get her hours up to 60, at which time she would be eligible to, and wants to, take 12 of her last 37 hours in California. The petition was approved.

petitioned the Committee to be allowed to take 9 of her last 37 hours, including 6 hours in the major, away from the College. The petition was approved.

The meeting was adjourned at 10:15 AM.

Respectfully submitted,

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

June 8, 1995

Walter Pharr, Acting Chair
Paul Allen
Elaine Griffin
Denis Keyes
William Lindstrom
David N. Sattler

Computer Science
English and Communication
Languages
Education
Dean of Undergraduate Studies
Psychology

The meeting of the Committee for June 8, 1995 was called to order at 9:00 AM by Walter Pharr, Acting Chair.

Three student petitions were presented to the Committee. Two of the petitions involved the Three-Year Transfer Option. Dean Lindstrom explained this policy, and also explained that the exclusion EDLS 001 from the 15 semester hours needed to invoke the Option upon return was a decision of Undergraduate Studies.

petitioned to be allowed to count the grade earned in EDLS 001 in the Three-Year Transfer Option. The petition was approved, in part because the Committee felt that the policy as stated in the current Catalog does not clearly exclude this course from the 15 hours.

petitioned to be allowed to count the grade earned in EDLS 001 in the Three-Year Transfer Option. The petition was approved.

petitioned to be allowed to take 8 of his last 37 hours at the University of South Carolina. The petition was approved.

The meeting was adjourned at 10:30 AM.

Respectfully submitted,
Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

May 8, 1995

Von Bakanic, Outgoing Chair Sociology and Anthropology
Lindsay Packer, Incoming Chair Mathematics
William A. Anderson Registrar
Elaine Griffin Languages
Denis Keyes Education
William Lindstrom Dean of Undergraduate Studies
Deborah A. Miller Education
Walter Pharr, Secretary Computer Science

The meeting of the Committee for May 8, 1995 was called to order at 3:00 PM by Von Bakanic, Chair for academic year 1994-95. A major purpose of the meeting was the election of the officers for academic year 1995-96. Lindsay Packer was elected Chair, and Walter Pharr was elected Secretary. As Dr. Bakanic left the room, she was given an ovation by the committee for her outstanding service as Chair during the preceding year.

Three student petitions were presented to the Committee. [Redacted] petitioned to be allowed to take 12 hours of her last 37 hours at Northern Arizona University, so that she can participate in the National Student Exchange program. The petition was approved.

[Redacted] has been accepted to study at Justus Liebig Universität in Germany. She petitioned to be allowed to take 15 hours of courses there. The petition was approved.

[Redacted] petitioned to be allowed to take 13 of his last 37 hours at the University of South Carolina in Columbia and Sumter. The petition was approved.

The meeting was adjourned at 4:00 PM.

Respectfully submitted,

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

April 24, 1996

Lindsay Packer, Chair
Paul Allen
William A. Anderson
Elaine Griffin
Denis Keyes
William Lindstrom
Deborah A. Miller
David N. Sattler
Walter Pharr, Secretary

Mathematics
English and Communication
Registrar
Spanish
Educational Foundations and Specializations
Dean of Undergraduate Studies
Physical Education and Health
Psychology
Computer Science

The meeting of the Committee for April 24, 1996, was called to order at 3:00 PM.

The minutes of the meeting of April 3, 1996, were approved.

petitioned to be allowed to take 15 of his last 37 hours in the Semester at Sea program in the fall of 1996. The petition was approved.

petitioned to be allowed to take 13 of her last 37 hours at Augusta College. She implied that she expects to do her student teaching at Augusta, but student teaching must be done within the state. Also, student teaching requires a 2.5 GPA, which she lacks. The motion was tabled until she can be informed of these facts.

petitioned to be allowed to take 9 of her final 37 hours at Bellevue Community College. The petition was approved. The Committee noticed that there seemed to be a one-hour discrepancy in the hours she needs to graduate, so 10 hours was approved if necessary.

petitioned to be allowed to take Organic Chemistry at Westark Community College, in Fort Smith, Arkansas. She has already transferred 82 hours to the College. The petition was approved.

petitioned to be allowed to take 16 of her last 37 hours at Aiken, due to health problems. Because her GPA in her major is low (1.78), and because of lack of a signature from her department chair, the petition was denied.

petitioned to be allowed to take four hours at Greenville Technical College. The petition was approved.

The Committee approved a temporary expansion of the Alternatives to Language Study list, pending further action in the fall.

The Committee gave outgoing Chair Lindsay Packer warmest thanks and a hearty round of applause for having done a superb job this year.

The meeting was adjourned at 3:53 PM.

Respectfully submitted,

[Signature]

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

April 3, 1996

Lindsay Packer, Chair
Mathematics
Paul Allen
English and Communication
William A. Anderson
Registrar
Elaine Griffin
Spanish
William Lindstrom
Dean of Undergraduate Studies
Deborah A. Miller
Physical Education and Health
David N. Sattler
Psychology
Walter Pharr, Secretary
Computer Science

The meeting of the Committee for April 3, 1996 was called to order at 3:05 PM.

The minutes of the meeting of March 27, 1996, were approved as corrected.

Dean Lindstrom proposed the following policy: "Under extraordinary circumstances the grade IP may be used in cases where a student initially received a grade of I and is granted an extension of the 60 day deadline." The faculty member would have to get in touch with Dean Lindstrom to have the IP in place. The motion was approved. Since this was deemed to be an extension of an existing policy, not a new grade, it was decided that Senate approval was not necessary.

petitioned to be allowed to take seven of her last 37 hours at Northeast Louisiana University. She needs permission because she will have only 55 hours at the College, under her current plans. The petition was approved.

petitioned to be allowed to take nine of her last 37 hours at Clemson. She has transferred in 44 hours, has taken 28 hours at the College, is enrolled in 18 hours, and is registered for 13 hours in the fall. The petition was approved.

petitioned to be allowed to take nine of her last 37 hours at Midlands Tech. The petition was approved.

There was some discussion of the "replaceable F" that had been discussed at the last meeting. Further action was deferred until the subcommittee can meet again.

A motion was made to take to the Senate a proposal to allow a student to participate in Commencement without having met all qualifications for graduation. Such a student must (1) have a cumulative GPA and a major GPA of 2.0 or better, (2) be registered for all courses required to complete the degree, but not more than 18 hours, and (3) receive an F or I in no more than four hours, in the semester preceding the commencement in question. After much discussion, the Committee approved the motion.

The meeting was adjourned at 4:57 PM.

Respectfully submitted,

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

March 27, 1996

Members attending:
Lindsay Packer, Chair
Paul Allen
William A. Anderson
Elaine Griffin
Denis Keyes
William Lindstrom
Deborah A. Miller
David N. Sattler
Walter Pharr, Secretary

Mathematics
English and Communication
Registrar
Spanish
Educational Foundations and Specializations
Dean of Undergraduate Studies
Physical Education and Health
Psychology
Computer Science

Guests attending:
Jeff Burden
Steven King

Chair, SGA Academic Affairs Committee
Member, SGA Academic Affairs Committee

The meeting of the Committee for March 27, 1996 was called to order at 3:00 PM.

The minutes of the meeting of Jan. 24, 1996, were approved, it being noted that "UNO" stands for "University of New Orleans". The minutes of the meeting of Mar. 20, 1996, were approved.

The Academic Affairs Committee of the SGA presented a proposal for a revision of the existing policy on repeating courses. The proposal is for a version of a "forgivable F". In the discussion, some members of the Committee seemed to think that the proposed policy was to completely replace the old policy, while the SGA representatives seemed to mean that their proposal would supplement the existing policy. In order to clear up this confusion, the Committee turned the proposal over to a subcommittee consisting of Elaine Griffin, Bill Anderson, Jeff Burden, and Steven King. It was suggested that the subcommittee present a complete policy incorporating desired elements of the old and new policies.

The Committee has been having an ongoing discussion of "walking" in graduation. The SGA representatives present were asked what they thought of the idea. They said that both the Student Senate and the Academic Affairs Committee were unanimous in liking the idea. After discussion, the proposal was again tabled until the next meeting.

The meeting was adjourned at 4:30 PM.

Respectfully submitted,

[Signature]
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

March 20, 1996

Members attending:
Lindsay Packer, Chair  Mathematics
William A. Anderson  Registrar
Elaine Griffin  Spanish
Denis Keyes  Educational Foundations and Specializations
William Lindstrom  Dean of Undergraduate Studies
Walter Pharr, Secretary  Computer Science

Guest attending:
Donald R. Griggs  Director of Financial Assistance and Scholarships

The meeting of the Committee for March 20, 1996, was called to order at 3:05 PM.

Mr. Anderson and Mr. Griggs discussed a proposed policy revision concerning External Pre-Approved Programs (International Student Exchange, National Student Exchange, and Bilateral Programs). Federal regulations require that if a student in one of these programs is to receive Federal funds, the grades made within the program be treated like the College's own grades. Previously the College has not been accepting for transfer D's made at other institutions. The proposed new policy is as follows:

All course work taken as part of an external pre-approved program (International Student Exchange, National Student Exchange, and Bilateral Exchange) be considered for credit and academic enrollment status the same as if it were completed at the College of Charleston. The senior year residency requirement is not affected by this policy.

This would mean that grades from A to D, inclusive, would be accepted for transfer to the College for those students in the indicated programs, whether or not they in fact receive Federal aid. The grade would not affect calculation of the GPA. Mr. Anderson stated that all three of the programs have a GPA requirement, and that students in the programs are closely monitored. He also stated that few if any students in these programs have ever actually made D's at the other institutions. The Committee approved a motion to present this proposal to the College Senate.

There was a brief discussion on whether students who have not fulfilled all graduation requirements should be allowed to participate in the ceremony (known as "walking"). The issue was tabled until the next meeting.

petitioned to be allowed to take 11 of her last 37 hours at the Community College of Beaver County (Pennsylvania) for financial reasons. The Committee approved the petition.

petitioned to be allowed to take 9 hours Midlands Tech so that she will be able to do practice teaching in her senior year. The Committee approved the petition.

petitioned to be allowed to take 12 of her last 37 hours (all in Business, her major) at the University of Arizona, because of a job offer in Arizona. The Committee approved the petition.

The meeting was adjourned at 4:30 PM.

Respectfully submitted,

Walter Pharr
The meeting of the Committee of January 24, 1996 was called to order at 3:05 PM. The minutes of the meeting of December 12, were accepted.

petitioned to be allowed to take 12 of his last 37 semester hours at UNO--Innsbruck, Austria. The "UNO" designation was unclear. The committee approved the petition on the condition that the credit will be transferred from the University of New Orleans.

petitioned to be allowed to transfer 18 of her last 37 semester hours, three semester hours of which are in her major, from the University of Wisconsin--Seville, Spain program. The petition was approved.

petitioned to be allowed to transfer 15 of her last 37 semester hours (12 in her major, 3 not in her major) from the University of Tennessee at Knoxville. The petition was approved.

petitioned to be allowed to take 4 of her last 37 semester hours at the University of Tennessee at Chattanooga. planned to graduate in May 1996. However, it appeared that she would not have the required hours to graduate with the four semester hours from University of Tennessee at Chattanooga. The committee asked Dean Lindstrom to talk with to clarify her petition and graduation plans. The committee took no action.

petitioned to transfer courses from the University of South Carolina at Spartanburg in order to earn credit for a minor in sociology and communication. is a graduate of the College of Charleston. Mr. Anderson indicated that the College does not accept transfer credit when a student is not currently enrolled. The petition was denied.

petitioned to be allowed to graduate without having taken 12 semester hours in her major at the College of Charleston. The petition was denied.

Continued on back
petitioned to take 9 of her last 37 semester hours at Georgia State University. _____ did not meet the requirements due to her academic standing. Dean Lindstrom indicated that _____ has been dismissed from the College. The petition was denied.

The committee discussed clarifying the language regarding the third year transfer option in the College of Charleston Undergraduate Catalog. The committee will reconsider the issue at the next meeting.

The committee discussed the Advising Task Force documents. A subcommittee may be established to consider future action.

The committee discussed the issue of whether candidates who have not fulfilled graduation requirements should be allowed to participate in commencement ceremonies. The committee will reconsider the issue at the next meeting.

The meeting was adjourned at 4:35 PM.

Respectfully submitted,

David N. Sattler
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance
December 12, 1995
Lindsay Packer, Chair
Paul Allen
Elaine Griffin
William Lindstrom
David N. Sattler
Walter Pharr, Secretary
Mathematics
English and Communication
Spanish
Dean of Undergraduate Studies
Psychology
Computer Science

The meeting of the Committee of December 12, 1995, was called to order at 3:35 PM. The minutes of the meeting of October 24, 1995, were accepted as amended.

petitioned to be allowed to take 14 of her last 37 hours elsewhere, due to her mother's ill health. proposed to join the Semester at Sea program in Spring, 1996, and then take 12 hours at the University of Colorado at Boulder. She has taken 60 hours at the College, and has the approval of the Chair of Sociology. The petition was approved.

petitioned to be given CLEP credit for HIST 102, which she proposes to take at Trident Technical College. It was unclear to the Committee what the purpose of the petition was. Generally we do not "transfer" CLEP credit. If the student takes the test, makes the necessary score, and has the approval of the department in question, the College gives CLEP credit. Dean Lindstrom offered to send an explanatory note.

petitioned to be allowed to transfer 40 hours of credits from Guam. The Committee approved the petition on the conditions that he take at least 30 hours at the College upon his return, and that the courses being transferred are approved by the chairs of the respective departments. This approval is withdrawn if he does not take 30 hours upon his return.

petitioned to be allowed to take 24 of his last 37 hours at Greenville Technical College. also said that he intends to return to the College and take another 30 hours. The petition was denied, but the Committee will point out in the letter to that if he does return and take 30 hours, the point is moot anyway. He will be transferring only 7 of his last 37 hours, which is allowed.

The Committee will put before the Senate a proposal that to earn a Minor at the College the student must take at least 9 hours of the applicable courses at the College.

The meeting was adjourned at 5:05 PM.

Respectfully submitted,

Walter Pharr
The meeting of the Committee of October 24, 1995, was called to order at 3:05 PM. The minutes of the meeting of September 26, 1995, were approved.

petitioned the Committee to have all or none of her hours transferred from Trident Technical College. Under the current cross-registration agreement, in certain circumstances grades and credits are accepted directly, while in other circumstances only credits transfer. said that she did not understand all of the ramifications of the policy at the time that she signed up for the various courses at TTC. If only one grade is accepted directly, the result is a lower GPA. The Committee also found the policy to be confusing, and accepted the petition in the form of making all of TTC hours transfer credit only.

has 85 hours at the College, and will have 111 hours. She petitioned that at that time she be allowed to take 12 hours at Arizona State. The petition was approved.

will have earned 84 hours at the College by the end of the current semester. She wants to take 12 hours at the University of New Orleans. The petition was approved, pending the approval of her department Chair.

petitioned to be allowed to use transfer courses in Physics from the University of Texas at Austin to fulfill her science general degree requirement. Bob Dukes feels that he does not have the authority to say that she has met the science requirement, because the text was a "lower-level" text than that used in our Physics 101-102, and the lab work at UTA seems to have been minimal. However, "philosophically" he feels that she has satisfied our requirement. The Committee approved the petition.

petitioned to be allowed to use PHIL 115 to satisfy both a general degree requirement (as part of the math/logic requirement) and a major requirement (in Philosophy). The Registrar's Office says that she cannot use the course to satisfy both requirements. The Committee decided that there is not any rule against using a course to satisfy both the math/logic requirement and a major requirement, and that in fact the petition was not necessary.

The Department of Spanish and Italian brought before the Committee a proposal that one-hour conversation courses be graded on a pass-fail system, now that that grade is available at the College. The Committee noted that the pass-fail option is at the discretion of the student, not that of the faculty member. Therefore, the Committee remanded the proposal to the Department for further study.

The meeting was adjourned at 4:25 PM.

Respectfully submitted,

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance

September 26, 1995

Lindsay Packer, Chair
Paul Allen
Elaine Griffin
Denis Keyes
William Lindstrom
Deborah A. Miller
Walter Pharr, Secretary
David N. Sattler

Mathematics
English and Communication
Spanish
Educational Foundations and Specializations
Dean of Undergraduate Studies
Physical Education and Health
Computer Science
Psychology

The meeting of the Committee for September 26, 1995 was called to order at 2:05 P.M. by a petitioner, presented her request to the Committee. She requested that she be allowed to withdraw late from a Fall, 1994, class, on the grounds that her husband’s car had been stolen, and that it had contained her notes and books. She said that the combination of stress and lack of the notes caused her to fail the course. The petition was denied.

The minutes of the meeting of August 29, 1995 were approved.

The Committee discussed the recent failure of the SNAP proposal to pass the Faculty Senate. Bobbie Lindstrom talked about the program and its ramifications. The Committee will probably make essentially the same proposal again, first discussing each class with the relevant department. In these discussions, and in the subsequent presentation to the Senate, we need to emphasize that courses on the list will not be inundated with SNAP students. Also, we need to make it clearer why it is important to have alternates on the list of approved courses.

petitioned that he be allowed to take his last six hours of courses at Monmouth College, in spite of the fact that he has not taken 60 hours at the College of Charleston. The petition was approved.

petitioned that she be allowed to have a minor in Psychology at the College, in spite of the fact that she has taken no courses in Psychology at the College. (All of her Psychology credits are transfer credits.) The petition was approved, largely on the grounds that the Bulletin does not state that any hours of the Minor need to be taken at the College.

The petition of, which was presented at the last meeting, had been remanded on the grounds that not enough information had been presented on which to base a decision. provided more information in the interim, and his petition to take 12 of his final 37 hours away from the College as approved.

The meeting was adjourned at 3:25 P.M.

Respectfully submitted,

Walter Pharr
College of Charleston
Committee on Academic Standards, Admissions, and Financial Assistance
August 29, 1995

Lindsay Packer, Chair Mathematics
William A. Anderson Registrar
Elaine Griffin Languages
Denise Keyes Education
Deborah A. Miller Education
David N. Sattler Psychology
Walter Pharr, Secretary Computer Science

The meeting of the Committee for August 29, 1995 was called to order at 2:00 PM.

petitioned the Committee to be allowed to take more than seven of his last 37 hours at the University of Santiago in Spain. The courses that proposes to transfer back to the College were not specified, and some ambiguity was found even in the exact number of hours by which he intends to exceed 37. Therefore action on this petition was deferred until more information is forthcoming.

petitioned the Committee to be allowed to transfer Spanish 202 to the College from Trident Technical College. has fewer than 60 hours at the College, so the "7 of last 37" rule does not apply. states that he was unaware of the rule that a transfer student must take the senior year at the College. He also states that his advisor at least tacitly approved his taking the course at Trident. The Committee approved the petition.

petitioned the Committee to be allowed to transfer Spanish 102, 201, and 202 to the College from Trident Technical College. has fewer than 60 hours at the College, so the "7 of last 37" rule does not apply. states that she was unaware of the rule that a transfer student must take the senior year at the College. The Committee approved the petition.

The meeting was adjourned at 2:50 PM.

Respectfully submitted,

Walter Pharr