June 13, 1986

TO: Mike Jenson, Chair, English Department
    Mike Katuna, Geology
    Jim Smiley, Biology
    Susan Morrison, Biology
    Hugh Haynesworth, Math
    Andrew Lewis, Undergraduate Dean's Office
    Charles Kaiser, Psychology
    Gretchen Sharry, Registrar
    Michael Finefrock, Speaker, History
    Bill Lindstrom, Admissions Office

FROM: Michael P. Katuna, Acting Secretary

SUBJECT: Minutes of Academic Standards Committee, June 11, 1986

Attendees: Smiley, Morrison, Kaiser, Katuna, Jenson, Lindstrom, Godow, Sharry and Lewis

The committee discussed Bill Lindstrom's recommendations concerning the revision and modification of the scholarship selection process. The committee agreed to support the recommendation to establish a permanent committee to make decisions concerning the awarding of scholarships in the future. Katuna, Godow and Lindstrom have agreed to draft a letter to the President outlining the new selection process. Bill Lindstrom's second recommendation concerning the need for a new admission process to handle exceptions to our stated admission policy was not discussed by the committee. The committee, as well as Bill Lindstrom, suggested that the new guidelines be forwarded on to the new incoming Director of Admission for examination.

The committee unanimously recommended that petition for a retroactive withdrawal be denied.

petition for a retroactive withdrawal from a course was also denied (vote 4-0-1).

The committee approved of granting an extension of her scholarship eligibility.

request for scholarship continuation was denied.

The committee agreed to extend the incomplete deadline for The final grade must be turned into the Registrar's office by September 5th.

The committee also granted an incomplete grade extension for and until August 19th.

The committee agreed to grant request for an extension of an incomplete grade until September 5th.
The committee discussed the President's overruling of the committee's recommendation to deny a grade change for [redacted]. It was recommended that the chairman (Jenson) send a letter to the acting V.P. for Academic Affairs (Hines) expressing the committee's disappointment with the President's decision. The committee also expressed their displeasure concerning the lack of consultation with the committee concerning the decision, as well as the inconsideration of not notifying the committee that their decision had been overruled.

The committee also discussed the procedure and the form which is used for granting a student a late withdrawal from a course. Katuna agreed to draft a new form for consideration by the committee.

[redacted] request for retroactive approval for courses taken abroad was tabled to the next meeting to secure additional information from the Registrar's office.

No time or date was established for the next committee meeting.
May 29, 1986

TO: Mike Jenson, Chair, English Department
    Mike Katuna, Geology
    Jim Smiley, Biology
    Susan Morrison, Biology
    Hugh Haynessworth, Math
    Andrew Lewis, Undergraduate Dean's Office
    Charles Kaiser, Psychology
    Gretchen Sharry, Registrar
    Michael Finefrock, Speaker, History
    Bill Lindstrom, Admissions Office

FROM: Michael P. Katuna, Acting Secretary

SUBJECT: Minutes of Academic Standards Committee, May 28, 1986

Attendees: Jenson, Katuna, Morrison, Haynessworth, Kaiser, Lewis and Sharry

petition to transfer courses (totaling 9 hours to be taken in England next year as part of the I.S.E.P. Program) was approved with a reminder to the student that she must receive the approval for the coursework by the appropriate departments.

petition to change an incomplete grade beyond the sixty (60) day limit was denied (3-2) by the committee.

The committee approved the Language Department's recommendation that be allowed to take four courses in History (240, 311, 312, and 337) as alternatives to the German coursework.

request to receive a retroactive withdrawal be referred to the Undergraduate Dean's office for further information.

petition for a grade change was also referred to the Undergraduate Dean's office for further information.

The committee approved request for a retroactive leave for Fall 1984-Spring 1985, as long as she pays the appropriate fees for courses completed in Fall 1985. (Andrew Lewis abstained from the voting).

petitions were deferred pending the committee's review of their transcripts.

The committee approved the tentative list of students who are intending to graduate after the Maymester 1986 term, pending verification from the Registrar's office that they have met the requirements.

The next meeting of the committee is scheduled for Wednesday, June 11th at 1:30 p.m. in the Maybank room.
May 8, 1986

TO: Mike Jenson, Chair, English Department
    Mike Katuna, Geology
    Jim Smiley, Biology
    Susan Morrison, Biology
    Hugh Haynesworth, Math
    Andrew Lewis, Undergraduate Dean's Office
    Charles Kaiser, Psychology
    Gretchen Sharry, Registrar
    Michael Finefrock, Speaker, History
    Bill Lindstrom, Admissions Office

FROM: Michael P. Katuna, Acting Secretary

SUBJECT: Minutes of Academic Standards Committee, May 5, 1986

Attendees: Jenson, Smiley, Morrison, Katuna, Marshall, Haynesworth and Kaiser

The committee voted (4-1) to deny the petition concerning substitution of courses for the language requirement. It was recommended that the student attempt Latin to fulfill his language requirement.

The committee unanimously approved the petition of [redacted] to substitute alternative courses for the language requirement.

The change of grade request for [redacted] was recommended to be returned to her professor to be resubmitted to the committee on the appropriate change of grade request form.

Grade change for [redacted] was approved unanimously.

The request for change of grade for [redacted] was returned to the Political Science department for further information.

The committee unanimously approved change of grade requests for the following students:

[redacted] petition for retroactive leave was returned for clarification, concerning coursework by the registrar and approval by the department chairman.

Charles Kaiser disagreed with the committee's approval of [redacted] learning disabilities petition.

The committee selected Charles Kaiser as their representative to the Learning Disabilities Subcommittee.

No date was set for the next meeting.
May 5, 1986

TO: Mike Jenson, Chair, English Department
    Mike Katuna, Geology
    Jim Smiley, Biology
    Susan Morrison, Biology
    Hugh Haynesworth, Math
    Andrew Lewis, Undergraduate Dean's Office
    Charles Kaiser, Psychology
    Gretchen Sharry, Registrar
    Michael Finefrock, Speaker, History
    Bill Lindstrom, Admissions Office

FROM: Michael P. Katuna, Acting Secretary

SUBJECT: Minutes of Academic Standards Committee, May 1, 1986

Attendees: Mike Jenson, Jim Smiley, Susan Morrison, Andy Lewis, Patricia Marshall (student), Mike Katuna, Gretchen Sharry.

Bill Moore spoke in favor of a change of grade request for(className). The committee denied the petition by a vote of 3-1-1.

Sue Schenck brought to the committee two learning disabilities petitions; one from(className) (second hearing - committee previously denied the petition at the April 15, 1986 meeting) and className. Both petitions concern alternative courses for the language requirement.

The committee decided to take these petitions under consideration and delayed voting on these petitions until the next scheduled meeting on Monday, May 5th at 11:45 A.M.

jen
April 16, 1986

To: Amy Mc Candless, Chair, History
Dick Crosby, Computer Science
Mike Katuna, Geology
Jim Smiley, Biology
Gretchen Sharry, Registrar
Bill Lindstrom, Admissions Office

and Newly elected members of the 1986-1987 committee

From: Mike Jenson, Acting Secretary

Re: Minutes of 15 April 1986 meeting

Learning Disabilities Petition
petitioned to be allowed to take
alternative courses for the language requirement. Chip Voorneveld
of the Education Deptment reviewed his case and the psychological
evaluations presented as evidence.

After much discussion about whether this was truly a
learning disability case or just a case of low ability and over
achievement to date, the petition was denied with the stipulation
to try Latin and also to complete the required English courses
which should have been taken long ago.

Retroactive Withdrawal Requests
petitioned at the request of the committee
(pregnant from previous meeting) to support her petition to
change grades of F in the Fall 1983 and the Fall 1984 semesters to
W. Withdrawal was granted for Fall 1983 but denied for Fall 1984.

was denied retroactive W in Eng 102.016 for
Spring 1985.

was granted retroactive leave (withdrawal) for
Fall 1985.

Scholarship Requests

requested that her scholarship money for
Spring 1988 be applied instead to summer 1986 and summer 1987 so
she can complete her work in December 1987. Request granted.

requested her scholarship money be used for
her study in Germany. The committee was not sure of the
legalities of such use and referred the petition to Bill Lindstrom
who is given the task of finding out who has the authority to
grant such a request, secure a decision and inform

continued
Grade Changes

[redacted] was granted approval of F changed to A in FNA320.001 for Fall 1985 semester.

Other

[redacted] was granted request to remove AP credit from transcript.

Bill Lindstrom was granted time to speak to the committee!

He will have a complete report and more work for the new committee at the

NEXT MEETING

both the previous and the new committee members

Tuesday April 22 at 12:05

The Maybank Room

ASC Minutes, April 15, 1986
All petitions involving grade changes were tabled until the next meeting due to a lack of time.

Respectfully submitted,

Andrew H. Lewis

Andrew H. Lewis, Secretary

CC. A. McCandless, History
D. Crosby, Computer Science
M. Jenson, English
F. Petrusak, Speaker of Faculty
G. Ryder, Registrar
J. Porter, English
M. Katuna, Geology
J. Smiley, Biology
D. Taylor, Undergraduate Dean
B. Lindstrom, Acting Dean of Admissions
Patricia Marshall, SGA