Faculty Curriculum Committee Minutes  
Friday, April 21, 2017  
Stern room 409  

Present: Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic, Kathleen Rogers (2017-18 member), Wayne Smith (2017-18 member)

Registrar's Office: Julie Dahl

Academic Affairs: Lynn Cherry

Presentation of the Agenda (Goudy)

Old Business

1. We approved the minutes from the March meeting
2. Curriculum proposals results - all proposals from our March meeting passed the Senate.
3. P/F policy – The policy for taking a class pass/fail has been modified, but there still isn’t a policy allowing for the creation of classes that are always pass/fail. Current catalog policy says that students have a choice of whether to take a class pass/fail. The policy may need to be a joint project with other committees (Academic Planning? Standards?)
4. Variable topics – we haven’t yet received input from the registrar. This project was initiated two years ago, but has moved in fits and starts. Are we willing to keep waiting for the Registrar?

Should the name “Special Topics” be reserved for courses that are actually new and experimental? That was the original purpose of the name. Some departments are creating topics courses and avoiding any further FCC review. Some committee members feel that some of these topics courses are well enough defined that the initial FCC review is sufficient. There are two separate issues here: the technical issue of the mechanism for ST shopping, and the faculty oversight of ST courses.

Proposal: create 3 acronyms. One for experimental courses subject to the 3 in 5 rule, that can’t be shopped. One for narrowly defined variable topics courses that aren’t subject to the 3 in 5 rule, but can be shopped. One for experimental courses that are subject to the 3 in 5 rule, but can be shopped.

After some discussion, this is reduced to two categories: ST which is shoppable and subject to the 3 in 5 rule, and variable content which isn’t shoppable and isn’t subject to 3 in 5. Perhaps multiple identical ST courses shouldn’t be run in the same semester. For ST courses, departments would have to submit syllabi to be reviewed by FCC, to enforce the 3 in 5 rule.
Another proposal is to alter the College’s course numbering system, so courses could be tagged to indicate which other programs they might be suitable for. However, this sounds like it would be a massive overhaul of existing curriculum.

The RO doesn’t have the resources to continue performing the shopping task, so will be sending that responsibility back to departments.

Vote: the committee agrees that we will create rules distinguishing ST from other variable content course
Vote: the committee agrees that ST courses will be shoppable, subject to the 3-in-5 rule (overseen by FCC), will submit syllabi for each section (to facilitate that oversight) and can have SLOs that vary by section. Variable content courses aren’t shoppable, but can still count toward other programs on a case-by-case basis through exceptions management. They aren’t subject to the 3-in-5 rule and won’t be required to continue submitting syllabi to FCC. The SLOs won’t change categorically.

5. Variable content – is the current 30% guideline for interdisciplinary programs the appropriate number? Should we change it? We don’t want to try to attach a number to this, so would perhaps only suggest a change in the way that catalog descriptions are worded. Maybe something like “when content is appropriate”, and just leave it to the chairs.

6. Undergraduate certificates – there’s now a draft policy on undergraduate certificates
Discussion: the committee is concerned that policy will be implemented without faculty approval.
Vote: the FCC requests that the implementation of this policy be tabled until appropriate faculty committees have a chance to review it and report to the Senate for discussion.

7. Guidelines for SLOs – Gayle and Andrew had a meeting with Divya Bhati to discuss improved guidelines for course/program SLOs.

New Business

1. New curriculum proposal:
   a. URST (Keenan)
      Modifications: the syllabus suggests GPA point values that aren’t correct. The course title on the syllabus isn’t correct
      Decision: approved pending modification
2. Syllabus grading scale – this is probably something for Standards, not us.
3. FCC procedure – it would be difficult to implement an actual rule here, but we’ll put guidance on the website suggesting that proposers not produce piecemeal changes.
4. FCC website will be updated over the summer.
5. Select a chair/secretary for 2017/18 – we selected Andrew Przeworski as secretary. We selected Gayle Goudy and Chad Galuska as co-chairs.
Upcoming Business

1. The next FCC meeting is in Fall 2017.
Presentation of Agenda

2016-2017 Committee Members

- Gayle Goudy, Chair
- Andrew Przeworski, Secretary
- Thomas Carroll
- Mary Jo Fairchild
- Douglas Friedman
- Chad Galuska
- Frederick Heldrich
- Gibbs Knots
- Nenad Radakovic
- Lynn Cherry, ex-officio
- Megan Gould
- Mary Bergstrom, ex-officio
- Franklin Czwazka
- Ridge Welch

*returning 2017-2018

- Art & Architectural Hist.
- Mathematics
- Health & Human Performance
- Library
- Int’l-Intercultural Studies
- Psychology
- Chemistry
- Political Science
- Teacher Education

New members, 2017-2018 Committee

- Garrett Davidson
- Kathleen Rogers
- Wayne Smith

- Asian Studies
- English
- Hospitality & Tourism Management

Guests

- Julia Eichelberger, English / Southern Studies (eichelbergerj@cofc.edu)
- Godfrey Gibbison, Bachelor of Professional Studies (gibbisonga@cofc.edu)
- Todd McNerney, Speaker of the Faculty Senate (McNerneyT@CofC.edu)
- Scott Peeples, English Department (peeples@cofc.edu)
- Joe Kelly, Irish & Irish American Studies (KellyJ@cofc.edu)

Old Business

1) Approve minutes from March meeting

2) Results of the April 18 Faculty Senate Meeting

   All proposals were approved by the Senate. Some discussion about Portuguese minor and its dependence on two faculty members. The chair quelled the concerns.

3) Creating a P/F course

   New P/F wording brings clarity to the option to take a graded course as pass/fail. However, it does not address whether a new course could be created as a P/F course.

4) Variable Topics Course guidelines

   Mary Bergstrom has been working with her team to revise procedures. I have not yet received a revised draft for you to review.
5) Variable Content
How should the FCC handle the “when content is some % related to the program” issue? Should these courses be designated as Special Topics or perhaps use another designation?

6) Request for Guidelines or Rules to evaluate Undergraduate certificates
PENDING: BPS (Gibbison): Add a new certificate to the Bachelor of Professional Studies program: Healthcare and Medical Services Management [tabled until the FCC understand how certificates fit into the overall undergraduate curriculum at the College of Charleston]

7) Guidelines for Student Learning Outcomes
Andrew and I met with Divya and have received some information about creating SLOs that will be posted on the revised website

New Business

8) Consideration of Curriculum Proposals
Reminder: approved proposals will be forwarded to the Senate in September 2017 and will be included in the 2018-2019 catalog
  • URST wants to add HPCP 222 to their Sustainable Urbanism concentration.

9) Syllabus grading scale
Must all grades be offered (pluses and minuses) for every course?

10) FCC procedure
  • Currently we review changes piece-meal, which is not the most efficient use of our time and forces us into a situation where we review smaller, less coherent changes. If we receive them all at the same time we could have a more thorough and thoughtful consideration of the impact as a whole.
    o Should we limit departments to one change per year thus encouraging them to have all their changes grouped in one packet?
    o Should we reduce the number of times we present changes to the Faculty Senate? This would allow all the changes (and their consequences) to be viewed together?
    o Other solutions?

11) FCC website will be revised this summer for Curriculog process and will include SLO information. What other information that is not currently there should be added?

12) Elect a FCC chair and secretary for 2017-2018

Upcoming Business
  • Next FCC Meeting for curriculum change proposals: next fall!!!
Faculty Curriculum Committee Minutes  
Friday, March 24, 2017  
Stern room 409  

Present: Gibbs Knotts (acting chair), Andrew Przeworski (secretary), Tom Carroll, Doug Friedman, Chad Galuska, Rick Heldrich, Nenad Radakovic  

Registrar’s Office: Mary Bergstrom, Julie Dahl, Jerry Mackeldon  

Academic Affairs: Lynn Cherry  

Presentation of the Agenda (Knotts)  

Old Business  
1. We approved the minutes from the February meeting  
2. Curriculum proposals results - all proposals from our February meeting passed the Senate.  
3. There is a preliminary draft of a variable topics policy, which is being reviewed by the Registrar and Academic Affairs. We’ll discuss it at our April meeting.  
4. Guidelines are coming for undergraduate certificates  
5. Guidelines for assessment – Goudy and Przeworski met with Divya Bhati to discuss ways to improve the SLOs and assessment methods in the proposals.  
6. BIOL proposal (Byrum)  
   Discussion: new paperwork has arrived in the last few days  
   Modifications: the course can now count as an elective. There are program change forms allowing that.  
   Decision: approved  
7. PORT proposal (Moreira)  
   Discussion: question about whether two faculty are sufficient to run a minor.  
   Modifications: there are some clerical errors that need to be fixed  
   Decision: approved pending clerical fixes. One nay vote.  

New Business  
1. New curriculum proposals:  
   a. ENSS (Welch)  
      Discussion: Some of the proposal is redundant with last month’s ENSS proposal.  
      Modifications: none  
      Decision: approved  
   b. COMM (Kopfman)  
      Discussion: the cover letter should mention the change of the catalog description.
c. ENGL (Seaman)
   Discussion: none
   Modifications: add wording to cover letter mentioning the change in repeatability for ENGL 350/370.
   Decision: approved

d. CLAS (Newhard)
   Discussion: should there not be prerequisites on CLAS 200, maybe ENGL 110? CLAS doesn’t want a prerequisite. Will CLAS 401 continue to be offered? Yes, it’s still included in other programs. Is 450 an appropriate capstone experience? They believe that it is.
   Modifications: there’s a memo to be added addressing changes to EDCL. We’ve received new paperwork fixing various mistakes.
   Decision: approved with one nay vote

e. ARCH (Newhard)
   Discussion: none
   Modifications: we’ve received a new form for the minor, correcting the credit hour count.
   Decision: approved

f. SCIM (Shockley)
   Discussion: none
   Modifications: the DSCI 323 aspect of the proposal is moot and has been removed.
   Decision: approved

g. EDEL (Perkins)
   Discussion: question about why this can’t be done with exceptions. Exceptions are hard to grant now.
   Modifications: none
   Decision: approved

h. EDMG (Veal)
   Discussion: question about the stricter GPA requirement in TEDU courses than in the content areas the students will teach. Other departments set the GPA requirements.
   Modifications: we’ve received a new roadmap for the program
   Decision: approved

i. FMST (Bowers)
   Discussion: none
   Modifications: none
   Decision: approved

j. PBHL BA (Sundstrom)
   Discussion: continuation of January’s discussion about consistency within the Ethics requirement. We’d requested that PBHL decide whether a health component is necessary in the ethics courses. The proposal suggests that PBHL did a review of which ethics courses are
appropriate for PBHL, but also asks to allow COMM 315 regardless of whether it has health content. This seems inconsistent. Long discussion of other ways to fix PBHLs problem, none of which seem satisfactory.
Modifications: none
Decision: approved with 4 in favor, 1 opposed, 1 abstention
k. PBHL BS (Balinsky)
Discussion: question about the claim that the new course would create no new costs. There’s a new hire that has already been completed.
Modifications: none
Decision: approved
l. PHIL (Grantham)
Discussion: question about precise wording of the degree requirements in the minor
Modifications: they’re going to work with the registrar to fix the wording
Decision: approved pending changes to the wording
m. ASST (Jin)
Discussion: question about costs. Question about variable credit
Modifications: They’d already given us new paperwork, but it still contains a mistake regarding variable credit. They’ll provide us with newer paperwork.
Decision: approved
n. CSCI (Mountrouidou)
Discussion: none
Modifications: there is a change in the wording in section C of the 111 form, which they’ll provide us.
Decision: approved
o. GEOG (Curtis)
Discussion: There had been a suggestion to change the title, but it’s already been approved by the Gen Ed committee with the title “Special Topics…”, so the title will stay “Special Topics…”. Question about why the course is repeatable up to 9 hours. GEOG feels that if the location of the course is different, then the course has sufficiently different content.
Modifications: the assessment chart in GEOG 206 needs to be updated
Decision: approved
p. LACS (Colomina-Garrigós)
Discussion: none
Modifications: there are some paperwork revisions that they’d said they would submit
Decision: approved
q. POLI (Curtis)
Discussion: question about whether 300-level courses should have prerequisites. POLI doesn’t want prerequisites on the new 300-level
courses. Question about whether the verbal descriptions of letter grades are dictated by the catalog.
Modifications: We’d requested various paperwork changes, which they’ll provide us.
Decision: approved
r. SOCY (Burkett)
Discussion: questions about assessment
Modifications: they’re providing updated SLOs for 260 and reinserting the wording about 260 occurring in the first 18 hours
Decision: approved
s. THTR (Kattwinkel)
Discussion: question about the attendance policy
Modifications: there was a wording change in the assessment chart for THTR 222 which we haven’t yet inserted.
Decision: approved
t. IIAS (Kelly)
Discussion: none
Modifications: IIAS 304 will be repeatable up to 9 hours
Decision: approved
u. HPCP (Stiefel)
Discussion: question about double majors. Questions about some of the HPCP course syllabi. Questions about course and program assessment.
Modifications: they’re withdrawing the request to allow double ARTH/HPCP majors to share the capstone between both majors. The HPCP 285 syllabus needs to be updated. The 285 and 350 SLOs need to be updated. The program assessment will be updated to allow assessment in 499 courses if those courses are taken instead of 415.
Decision: approved
v. URST (Keenan)
Discussion: question about how URST decides which courses are included in the sustainable urbanism list.
Modifications: the cover letter should mention that ECON 307 is being added to the minor
Decision: approved
w. WGST (Sundstrom)
Discussion: none
Modifications: WGST has withdrawn the WGST 356 and THTR 316 portions of the proposal
Decision: approved
x. PSYC (Galuska)
Discussion: none
Modifications: we have received a new syllabus for 330
Decision: approved
For the good of the order

1. Rick Heldrich quoted from a statement by Andy Abrams regarding whether faculty would be required to use the (at the time, newly proposed) full grading scale.
2. Question about whether the College’s lack of a policy distinction between a BA and a BS is consistent with the College’s requirement that students wishing to receive both complete 31 extra credit hours. There’s SACS policy distinguishing a BA from a BS.

Upcoming Business

1. The overflow meeting is no longer necessary.
2. There will be an April 21 FCC meeting for thematic discussion.
Chry

Presentation of Agenda and Introductions

Gayle Goudy* (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic, Lynn Cherry (ex-officio Provost), Mary Bergstrom (ex-officio; Registrar), Ridge Welch (student representative), Megan Gould (Academic Affairs administrative assistant), Franklin Czwazka (Catalog Manager) (*absent)

Guests

- Vivian Appler, Theater and Dance (ApplerVR@CofC.edu)
- Susan Balinsky, Public Health (BalinskyS@CofC.edu)
- Terry Bowers, Film Studies (BowersT@CofC.edu)
- Tracy Burkett, Sociology and Anthropology (BurkettT@CofC.edu)
- Christine Byrum, Biology (byrump@cofc.edu)
- Lola Colomina-Garrigós, Latin American and Caribbean Studies (ColominagarrigosM@CofC.edu)
- Claire Curtis, Political Science / Geography (CurtisC@CofC.edu)
- Mark Del Mastro, Hispanic Studies (delmastrop@CofC.edu)
- TBD, Women’s and Gender Studies
- Chad Galuska, Psychology (GaluskaC@CofC.edu)
- Grant Gilmore, Historic Preservation and Community Planning (GilmoreRG@CofC.edu)
- Todd Grantham, Philosoyp (GranthamT@CofC.edu)
- Lei Jin, Asian Studies (JinL@CofC.edu)
- Kevin Keenan, Urban Studies (KeenanK@CofC.edu)
- Joe Kelley, Irish and Irish American Studies (KelleyJ@CofC.edu)
- Jenifer E. Kopfman, Communications (KopfmanJ@CofC.edu)
- Mark Long, Geography (LongM@CofC.edu)
- Jose Moreira, Portuguese, Spanish, LACS
- Luci Moreira, Portuguese, Spanish, LACS (MoreiraL@CofC.edu)
- Xenia Mountrouidou, Computer Science (MountrouidouX@CofC.edu)
- James Newhard, Archeology and Classics (NewhardJ@CofC.edu)
- Bob Perkins, Education (PerkinsR@CofC.edu)
- Seth Pritchard, Biology (pritchards@cofc.edu)
- Myra Seaman, English (seaman@cofc.edu)
- T. Jeff Shockley, Supply Chain and Information Management (ShockleyTJ@CofC.edu)
- Barry Stiefel, Historic Preservation and Community Planning (StiefelB@CofC.edu)
- Beth Sundstrom, Public Health (SundstromBL@CofC.edu)
- William Veal, Middle Grades Education (VealW@CofC.edu)
- Annette Watson, Political Science (cross list with Geography proposal) (WatsonAM@CofC.edu)
- Allison M. Welch, Environmental and Sustainability Studies (welcha@cofc.edu)
**Old Business**

1) **Approve minutes from February meeting**

2) **Curriculum proposals** passed at the Faculty Senate meeting on March 14, 2017.
   - Business Administration (Mack): add six more elective hours to the major, in the form of upper-level courses. [BADM]
   - Bachelor of Professional Studies (Gibbison): add PSYC 333 and PSYC 334 as BPS electives [BPS]
   - Computer Science (van Delden): add new course (CSCI 381) [CSCI]
   - Environmental and Sustainability Studies (Welch): Add existing courses (BIOL 211, MGMT 350, SCIM 371, URST 313, URST 361) to various requirements of the Environmental and Sustainability Studies minor [ENSS]
   - Geology (Callahan): terminate the Environmental Geology (EGEO) from the Geology BA degree and the Environmental Geosciences (EGEO) concentration from the Geology BS degree [GEOL]
   - International Studies (Friedman): add the newly created MUSC 233 to its "Culture and Literature" options, and add MUSC 234 to the INLA electives [INTL]
   - Marketing (Pitts): create a new course (MKTG 355 Marketing and Society) and add it to major and minor [MKTG 355]; create three new courses (INTB 309, MKTG 309, MKTG 315) [MKTG-INTL 309]; change the title and prerequisites on MKTG 425, make corresponding changes to the MKTG major and minor, and also make some other small changes in the major [MKTG major]
   - Religious Studies (Siegler): create a new course (RELS 276), and add it as an elective in their BA and minor [RELS]
   - Southern Studies Program (Eichelberger): add ENGL 361 to their electives [SOST]
   - Spanish (Del Mastro): change major by adding two new courses (SPAN 449 and SPAN 450); change minor by eliminating 6 credit hours from the fixed set of 300-level courses, add SPAN 381 as a required course, allow 3 credit hours to be satisfied with any SPAN 300 or 400-level elective, and add SPAN 449 and 450 to electives [SPAN]

3) **Variable Topics policy**
   I’ve made a preliminary draft and have been working with Mary Bergstrom and Lynn Cherry on a draft that includes a proposed change in the Registrar’s Office. This revised draft will be available to the FCC committee on OAKS on Friday, April 14 for comments. We will discuss these changes at the FCC’s April meeting.

4) **Request for Guidelines or Rules to evaluate Undergraduate certificates**
   a) PENDING: BPS (Gibbison): Add a new certificate to the Bachelor of Professional Studies program: Healthcare and Medical Services Management [tabled until the FCC understand how certificates fit into the overall undergraduate curriculum at the College of Charleston]

5) **Guidelines for SLOs**
   Andrew and I met with Divya on Tuesday, April 21 at 2:00 pm.

6) **Consideration of Curriculum Proposals**
   a) Biology (Byrum, Pritchard): BIOL 381 internship has revised SLOs and is now graded rather than P/F. They have submitted it to AA for reconsideration.
b) Hispanic Studies (Del Mastro, Moreira, Moreira): New Portuguese Minor with three new courses, one deactivation, catalog description changes on six courses, and prerequisites changes on six courses. (PORT)

New Business

7) Consideration of Curriculum Proposals
   Reminder: approved proposals will be forwarded to the Senate on March 30, 2017

   a) Environmental and Sustainability Studies (Welch): add more electives to the program. (ENSS)

   b) Communication (Kopfman): convert COMM 380 from a "Studies in" to a "Special Topics" course (COMM)

   c) English (Seaman): convert ten "Studies In" courses to "Special Topics" courses: ENGL 350, ENGL 360-366, ENGL 370, and ENGL 390 (ENGL)

   d) Classics (Newhard): create 5 new courses, deactivate CLAS 221 and 222, change the title and/or description of 7 courses, while also restructuring the major and minor. (CLAS)

   e) Archaeology (Newhard): change one of the options for its capstone experience. (ARCH)

   f) Supply Chain and Information Management (Shockley): add DSCI 323 and INFM 390 to the electives in their major (SCIM)

   g) Elementary Education (Perkins): Reactivate EDEE 374 to allow the Elementary Education department to teach out existing students who require that course (correct an oversight from last year). (EDEE)

   h) Middle Grades Education (Veal): Delete EDEE 327 from their Middle Grades Program major. (EDMG)

   i) Film Studies (Bowers): add several recently created courses to the list of options in their minor. (FMST)

   j) Public Health (Sundstrom): revisions to the ethics courses in B.A. program. (PBHL BA)

   k) Public Health (Balinsky): create a new course (HEAL 470) and add it to their B.S. (PBHL BS)
l) Philosophy (Grantham): PHIL wants to reword the catalog description of the BA. They also want to restructure the minor to emphasize depth rather than breadth. (PHIL)

m) Asian Studies (Jin): create an independent study course in Hindi. (AAST)

n) Computer Science (Mountrouidou): create two new courses in computer security. (CSCI)

o) Geography (Long): create two new courses (GEOG 206 cross-listed with POLI 206 and GEOG 290) and add them to the minor. (GEOG)

p) Latin American and Caribbean Studies (Colomina-Garrigós): add seven courses (FYSE 125, LING 260, MUSC 234, HONS 381, SPAN 400, SPAN 401, SPAN 491) to their major and minor. (LACS)

q) Political Science (Curtis): create three new courses (one cross-listed with GEOG), rename POLI 310, renumber POLI 368, make corresponding changes to their major, and lastly add one of the new courses to the newly approved PLCY concentration. (POLI)

r) Sociology (Burkett): change the description of SOCY 260. They also want to restructure their minor: making the core smaller (a choice of one of three 200-level classes, instead of requiring two specific 200-level classes), and making the elective portion broader (adding a requirement that the courses come from two different areas within Sociology). (SOCY)

s) Theater (Appler): create a new concentration within their major, focused on academic study of theater, rather than performance and design. They also propose a new course that will be required within the concentration. (THTR)

t) Irish and Irish American Studies (Kelly): remove a restriction that students can count only six hours of IIAS 304 toward the minor. (IIAS)

u) Historic Preservation and Community Planning (Stiefel)
   i) change HPCP 290 a variable credit course (HPCP 290)
   ii) change description and renumber HPCP 280 to HPCP 306, create two new courses (HPCP 285 and HPCP 350, both formerly Special Topics), add more capstone courses to major making it easier to double major in ARTH/HPCP, and add ARTH electives to HPCP major and minor. (HPCP major)

v) Urban Studies (Keenan): add a new category in their minor, for sustainable urbanism (URST)

w) Psychology (Galuska): create new course (PSYCH 198) to formalize volunteer lab work experiences, create a new course (PSYC 330) and add to the BA, BS, and minor, and
deactivate PSYC 355. (PSYC)

x) Women and Gender Studies (TBD): change major and minor: deactivate WGST 356, add LACS 310 and THTR 316 as electives, and add WGST 400 as an alternative to WGST 401. (WGST)

Upcoming Business

- **Overflow FCC Meeting for curriculum change proposals**: If the committee decides to end the meeting without finishing the items on this agenda, they will reconvene on Tuesday, March 28, 2017, from 3:00-5:00 pm in 409 Sterns. This will allow approved proposals to meet the Faculty Senate agenda deadline of Thursdays, March 30.

- **Next FCC Meeting for thematic discussion and easy curriculum change proposals**: Friday, April 21, 2017, from 3:00-5:00 pm in 409 Sterns
Faculty Curriculum Committee Minutes
Friday, February 24, 2017
Stern room 409

Present: Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic

Registrar’s Office: Mary Bergstrom, Julie Dahl, Jerry Mackeldon

Academic Affairs: Lynn Cherry

Presentation of the Agenda (Goudy)

Old Business
1. We approved the minutes from the January meeting.

2. Provost McGee updated us on the new Real Estate major. CHE indicated that the name was troublesome. The department and administration came up with the new name “Commercial Real Estate Finance”. Because of CHE deadlines, this was done without first consulting with FCC and Senate. The FCC votes to approve of the change.

3. The BIOL internship has been updated and is now a graded course, but needs to be reviewed again by Academic Affairs. Since the P/F issue was a roadblock throughout, perhaps the FCC should still address the P/F issue.

4. There were some proposals that didn’t make it to Academic Affairs by the submission deadline for March’s meeting. If those proposals are left until next year, they’d have to be resubmitted through Curriculog. Should the FCC hold an April meeting to clear out these proposals, even though the Senate wouldn’t consider the proposals until the Fall? Can the 16/17 FCC send proposals to the 17/18 Senate? Other committees do it. We voted to have an April 21 meeting. We may discuss the P/F issue and other broader curricular issues.

5. All curriculum proposals approved at our January meeting were passed by the Senate.

New Business

1. Variable topics (Peeples) ENGL has courses that are currently titled “Studies in ...” which are not eligible for special topics shopping. ENGL has submitted a proposal to make those courses actual Special Topics courses. However, there are other courses in other departments that are variable (but not “special”) topics courses. Right now, programs can grant exceptions to allow
students to count variable topics courses toward the program. Part of the distinction is that special topics courses aren’t meant to be repeated indefinitely, while variable topics courses can be. However, the special topics courses aren’t actually being monitored by the Registrar. Lynn Cherry suggests that perhaps that monitoring role should be performed by the FCC rather than the Registrar. The solution to the shopping problem may be purely technical, by having the Registrar denote these courses as available for special topics shopping. Another solution is to simply encourage departments to change their variable topics courses to special topics courses. The FCC will create a policy (to be sent to the Senate) making the FCC responsible for monitoring repetition of special topics courses. We’ll do this in OAKS, aiming for having the policy ready by our March meeting. There are concerns that by encouraging moving courses to “special topics”, we’re removing some of the FCC’s oversight.

2. New curriculum proposals:
   a. SOST (Eichelberger)
      Discussion: question about SOST not being in the catalog. Apparently it may be added soon.
      Modifications: they’ve sent us a syllabus for the ENGL 361.
      Decision: approved
   b. CSCI (van Delden)
      Discussion: Academic Affairs has now approved of the SLOs.
      Modifications: none
      Decision: approved
   c. GEOL (Callahan)
      Discussion: none
      Modifications: none
      Decision: approved
   d. BADM (Mack)
      Discussion: question about a change in the double counting restrictions that wasn’t mentioned in the cover letter.
      Modifications: BADM provided us with revised forms addressing changes that we’d requested.
      Decision: approved
   e. MKTG (Pitts)
      Discussion: question about INTB 309 vs MKTG 309. Can students take both? Would students take both? Neither course is repeatable and the School of Business doesn’t think that students would take both. Should these courses be cross-listed? Long discussion about whether or not these courses are identical and whether they should be combined/cross-listed.
      Modifications: the MKTG 355 proposal from our January meeting has had a prerequisite added, as we suggested. The new MKTG proposals for this month have been revised addressing questions we raised in OAKS. They’ve produced new SLOs for the 425 form. MKTG/INTB 309 will be cross-listed.
Decision: approved

f. BPS (Gibbison)
Discussion: there currently aren’t institutional rules about certificates. Such rules are being drawn up. Should this proposal go forward before the certificate rules are written? Is there going to be a proliferation of certificates as programs seek students to fill classes? Question about how competencies differ from SLOs. The certificate rules should be approved by faculty.
Modifications: the certificate is being tabled until certificate rules are written
Decision: we approved adding PSYC 333/334 to the BPS electives. We also voted that the rules for certificates should go through the faculty approval process.

g. RELS (Siegler)
Discussion: question about whether the course encourages dialog. The SLOs on the program form aren’t relevant to the proposal. The assessment chart on the course form doesn’t address how well students should do. Should the course be cross-listed with ENSS? No, but it will eventually be added to their elective list.
Modifications: they’re going to submit new assessment charts.
Decision: approved pending chair’s approval of SLOs

h. SPAN (Del Mastro)
Discussion: question about the program change propagating to the SPAN teacher ed program.
Modifications: adding SPAN teacher ed to the signature page
Decision: approved

i. ENSS (Welch)
Discussion: question about nomenclature – should business courses be in a category labeled “Social Science and Humanities”
Modifications: none
Decision: approved

j. INTL (Friedman)
Discussion: none
Modifications: none
Decision: approved

Upcoming Business

1. The next FCC meeting is 3pm March 24 in Stern 409
Presentation of Agenda and Introductions

Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic, Lynn Cherry (ex-officio Provost), Mary Bergstrom (ex-officio; Registrar), Ridge Welch (student representative), Megan Gould (Faculty Secretariat), Franklin Czwazka (Catalog Manager) (*absent)

Guests
- Tim Callahan, Geology and Environmental Geosciences (callahant@cofc.edu)
- Mark P. Del Mastro, Hispanic Studies (delmastromp@cofc.edu)
- Julia Eichelberger, English / Southern Studies (eichelbergerj@cofc.edu)
- Doug Friedman, International Studies (friedmand@cofc.edu)
- Godfrey Gibbison, Bachelor of Professional Studies (gibbisonga@cofc.edu)
- Joe Kelly, Irish & Irish American Studies (KellyJ@cofc.edu)
- Rhonda Mack, Management/International Business (mackr@cofc.edu)
- Brian McGee, Provost (McGeeB@cofc.edu)
- Scott Peeples, English Department (peeples@cofc.edu)
- Robert Pitts, Marketing (PittsR@CofC.edu)
- Elijah Siegler, Religious Studies (siegler@cofc.edu)
- Sebastian van Delden, Computer Science (vandeldensa@cofc.edu)
- Allison M. Welch, Environmental and Sustainability Studies (welcha@cofc.edu)

Old Business

1) Approve minutes from January meeting

2) “Real Estate” to “Commercial Real Estate Finance” (McGee)
   Name change of major after FCC and Faculty Senate approval

3) Discussion
   New P/F wording brings clarity to the option to take a graded course as pass/fail.
   However, it does not address whether a new course could be created as a P/F course.

4) Curriculum proposals passed at the Faculty Senate meeting on February 14, 2017.
   - Accounting (ACCT): add ACCT 204 as prerequisite for ACCT 307, deactivate ACCT 336, add ACCT 307 & 308 as prerequisites for ACCT 409
   - Studio Arts (ARTS): add ARTS 119 and six credit hours of upper-level courses to the major requirements, change which ARTH courses count toward ARTS degree, change prerequisites on ARTS 220, 410, 430
   - Chemistry (CHEM): add CHEM 232/232L as prerequisites for CHEM 421; add CHEM 231/231L as prerequisites for CHEM 422
   - Classics (CLAS): change the prerequisites for CLAS 320, 322, 324, and 325 by allowing students to take these courses after completing 3 credit hours of CLAS courses.
   - Communications (COMM) wants to add newly created COMM 216 as a prerequisite to COMM 301, 310,
315, 410, 480, and 481

- Computer Science (CSCI): change the prerequisite on a few courses, create two new courses and add them to the CSCI BA/BS and CITA programs; expand the options of the CSCI minor
- Education (EDEE): change the prerequisites to align better with recent program changes in Early Childhood Education and Elementary Education
- Entrepreneurship (ENTR): expand possible paths into ENTR 320 and 406; Broad overview of changes to ENTR, MKTG, MGMT, and INTB. They also want to create a new internship and add it to the concentration.
- French (FREN): add new courses (FRCS 101 and 102), deactivate FREN 370, and change prerequisite for FREN 380, 381, and 383.
- International Studies (INST and INTL): add RELS 215 and the newly created FREN courses to the relevant concentrations in INTL (INAF, INEU, INCL) and to the INST minor
- Italian Studies (ITST): create a new course and add it as an elective to the ITST minor
- MGMT/INTB capstone: add DSCI 304 or INTB 314 to the prerequisites for MGMT 408 and change capstone requirement in INTB major from INTB 409 to MGMT 408
- Music (MUSC): create three new courses, change prerequisites on MUSC 381, and change requirements within the major and minor.
- Public Health (PBHL): add HEAL 217, and HEAL 257 to the options for the PBHL BA
- Physics (PHYS): add PHYS 272 to the elective lists in the BA and Minor and remove PHYS 301 from the Operational Meteorology (METR) concentration because it is no longer a prerequisite for a required course.
- Urban Studies (URST): add electives (ECON 340 and ARTH 396) to Urban Planning concentration as electives and create a new course (URST 397 Special Topics in Urban Studies) and add it to all of their concentrations and restructure Sustainable Urbanism concentration.

New Business

5) Variable Topics Courses (Peeples, Eichelberger, Kelly)
   What is the best way to make variable topics courses available to interdisciplinary programs?

6) Consideration of Curriculum Proposals
   Reminder: approved proposals will be forwarded to the Senate on March 2, 2017

   o SOST (Eichelberger): add ENGL 361 to their electives

   o CSCI (van Delden): add new course CSCI 381 Internship

   o GEOL (Callahan): terminate the Environmental Geology (EGEO) from the Geology BA degree and the Environmental Geosciences (EGEO) concentration from the Geology BS degree

   o BADM (Mack): Bachelor of Science in Business Administration wants to add six more elective hours to the major, in the form of upper-level courses.
Faculty Curriculum Committee Meeting

Agenda: February 24, 2017

- **MKTG (Pitts):**
  - Create a new course (MKTG 355 Marketing and Society) and add it to major and minor [tabled from January meeting]
  - Create three new courses (INTB 309, MKTG 309, MKTG 315), change the title and prerequisites on MKTG 425, make corresponding changes to the MKTG major and minor, and also make some other small changes in the major

- **BPS (Gibbison)**
  - Add a new certificate to the Bachelor of Professional Studies program: Healthcare and Medical Services Management
  - Add PSYC 333 and PSYC 334 as BPS electives

- **RELS (Sieglar):** create a new course, and add it as an elective in their BA and minor

- **SPAN (Del Mastro)**
  - Major: Add two new courses (SPAN 449 and SPAN 450)
  - Minor: eliminated 6 credit hours from the fixed set of 300-level courses, add SPAN 381 as a required course, allow 3 credit hours to be satisfied with any SPAN 300 or 400-level elective, and add SPAN 449 and 450 to electives

- **ENSS (Welch):** Add existing courses (BIOL 211, MGMT 350, SCIM 371, URST 313, URST 361) to various requirements of the Environmental and Sustainability Studies minor

- **INTL (Friedman):** add the newly created MUSC 233 to its "Culture and Literature" options, and add MUSC 234 to the INLA electives.

**Upcoming Business**

- **Next FCC Meeting for curriculum change proposals:** Friday, March 24, 2017, from 3:00-5:00 pm in 409 Sterns (Gibbs Knotts will lead this meeting since Gayle Goudy will be at a conference)

- **Curriculum Proposal tabled to March meeting:** PORT (Del Mastro): three new courses, one deactivation, catalog description changes on six courses, and prerequisites changes on six courses (minor will be resubmitted next year)
Faculty Curriculum Committee Minutes
Friday, January 27, 2017
Stern room 201

Present: Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts

Registrar’s Office: Mary Bergstrom, Julie Dahl, Jerry Mackeldon

Academic Affairs: Lynn Cherry

Presentation of the Agenda (Goudy)

Old Business

1. Curriculog Training (Cherry) – meetings are 2/3 and 2/10 to familiarize the FCC with Curriculog. It will be implemented next year. There will be later sessions for chairs and program directors.
2. Major GPA policy – the Senate has now passed a new GPA policy. It might not be implemented until Fall 2018. For students, it’s dependent on catalog year.
3. BIOL 381 might be considered in February. RO says that there needs to be a policy regarding courses that are created as P/F, rather than taken P/F. Such a policy should originate in the FCC.
4. Curriculum proposals results – all proposals from our November meeting passed the Senate. The Real Estate major (passed last year) was renamed to Commercial Real Estate.

New Business

1. New curriculum proposals:
   a. METR (Lindner)
      Discussion: none
      Modifications: none
      Decision: approved
   b. PHYS (Larsen)
      Discussion: none
      Modifications: none
      Decision: approved
   c. CHEM (Heldrich)
      Discussion: none
      Modifications: combine the signature pages into one
      Decision: approved
   d. ENTR internship (Desplaces)
      Discussion: question about whether SLOs are detailed enough.
Modifications: They’ve sent us a new course form with more SLOs and a new syllabus. Syllabus should say that the course is 3 hours, rather than a maximum of 3 hours.
Decision: approved

e. ACCT (Daniels)
Discussion: they thought that ACCT 204 was already a prerequisite for 307, but apparently that wasn’t the case. Should 203 and 204 be removed from the prerequisite list on 409 (they’re redundant)? ACCT would like to keep them.
Modifications: none
Decision: approved.

f. ARTS (Frankel)
Discussion: question about whether ARTS 410 should be restricted to majors. Yes, that’s what ARTS wants.
Modifications: they’ve sent us an updated program form.
Decision: approved.

g. EDEC (Perkins)
Discussion: questions about how discrepancy between catalog and SIS prerequisites persisted for so long. Every year, departments sign off on what’s in the catalog.
Modifications: none
Decision: approved

h. EDEL (Perkins)
Discussion: question about whether it’s appropriate to use prerequisites for sequencing of matriculation, rather than preparing students for the next course.
Modifications: none
Decision: approved

i. CSCI (van Delden)
Discussion: question about whether they’ve recommitted to the C-prerequisite policy. They do. Question about whether it’s appropriate for all of a student’s electives to come from topics courses.
Modifications: we need to remove 299 from the signature page
Decision: approved

j. ITST (Maher)
Discussion: they summarized their answers to our OAKS questions.
Modifications: they’ve brought us updated paperwork to address concerns that the committee raised during OAKS discussion.
Decision: approved

k. PBHL (McGee)
Discussion: long discussion about why PHIL 175 isn’t required to have a health related context, but COMM 315 is. It seems to be less for the benefit of the students than it is for the convenience of the involved departments. There aren’t enough faculty to teach the health-related ethics courses, so PBHL wants to expand the options. Suggestions that
PBHL should be consistent and either restrict all ethics options to health-related topics, or restrict none of them.
Modifications: On the program of study worksheet, COMM 336 should be PBHL 336. We’re removing the addition of PHIL 175 to the program.
Decision: approved.
l. INTL (Friedman)
Discussion: question about whether INTL-INCL is restricted to literature courses. It’s not.
Modifications: none
Decision: approved.
m. MKTG (Pitts)
Discussion: question about how much ethics content is in MKTG 355 (in relation to the PBHL discussion). Without prerequisites, MKTG 355 could potentially be flooded with students from other majors (e.g. PBHL).
Modifications: they’re going to add a prerequisite
Decision: we’re tabling the proposal until our next meeting, so they can produce new paperwork.
n. CLAS (Johnson)
Discussion: discussion of the current status of the forms
Modifications: they’ve changed the prerequisite to exclude CLAS 111
Decision: approved.
o. MUSC (Hart)
Discussion: question about Gen Ed status of 280. It’s Gen Ed.
Modifications: none
Decision: approved
p. ENTR prerequisites (Hansen)
Discussion: long discussion about whether a 400-level course should have no knowledge-based prerequisites, and about whether the proposed prerequisites will accomplish the stated goal of diverse student experiences. The course used to have stricter prerequisites. Is this course consistent with the new course-numbering policy? Based on the substantive nature of the students’ projects, the committee eventually agrees that it is.
Modifications: we’re going to remove the cover letter providing the broad overview of all MKTG/MGMT/ENTR changes, leaving only the cover letter addressing this particular change. They’re going to add “junior standing” as a prerequisite on 406.
Decision: approved
q. URST (Keenan)
Discussion: discussion about whether the 397 catalog description should state that the course isn’t Gen Ed. The Registrar prefers that it not say that.
Modifications: the new 397 SLOs need to be added to the form.
Decision: both URST proposals were approved
r. **FREN (Morrison)**
   Discussion: question about whether FRCS would count toward any program. Only Gen Ed. Suggestion that maybe they could count toward FYE.
   Modifications: much of the FREN proposal has been withdrawn. Only the changes to 370, 380-383 are still there.
   Decision: approved both the FREN and FRCS proposals.

s. **MGMT/INTB (Mack)**
   Discussion: Will they continue offering INTB 409? Not for very long. Questions about how different INTB is from other School of Business programs. Should there be some sort of guarantee that MGMT 408 will cover international business topics?
   Modifications: They’re revising the MGMT 408 catalog description to say that it covers international topics.
   Decision:

T. **COMM (Kopfman)**
   Discussion: question about how PBHL B.S. students succeed in 336 without satisfying the prerequisites. Question about why the 400-level courses now require 216. That material has been necessary for a while. Question about whether the PBHL 336/COMM 336 prerequisites can be different. According to the course numbering policy, these courses qualify as cross-listed, but not “meets with”. If they’re cross-listed, then the RO says they should have identical prerequisites.
   Modifications: COMM is withdrawing the 336 form.
   Decision: approved

u. We approved the minutes from the November meeting.

**Upcoming Business**

1. Curriculog meetings are 2/3 and 2/10 3-5pm in Stern 201.
2. BIOL 381 may be on the agenda at the February meeting.
3. ENGL wishes to discuss a problem with their variable topics courses.
Presentation of Agenda and Introductions

Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild*, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic, Lynn Cherry (ex-officio Provost), Mary Bergstrom (ex-officio; Registrar), Ridge Welch* (student representative), Megan Gould (Academic Affairs administrative assistant), Franklin Czwazka* (Catalog Manager) (*absent)

Proposal Representation

- Roger B. Daniels, Accounting, danielsr@cofc.edu
- B. Lee Linder, Atmospheric Physics, Meteorology, lindnerb@cofc.edu
- Rick Heldrich, Chemistry, FCC member, heldrichr@cofc.edu
- Tim Johnson, Classics, johnsonts@cofc.edu
- Jen Kopfman, Communication, lacroixc@cofc.edu
- Sebastian van Delden, Computer Science, vandeldensa@cofc.edu
- Jennifer Barrett-Tatum and Ashley Vaughns, Early Childhood Education, barrettmynesj@cofc.edu and vaughnsab@cofc.edu
- Bob Perkins, Elementary Education, PerkinsR@cofc.edu
- Douglas Friedman, International Studies, friedmand@cofc.edu
- Michael J. Maher, Italian Studies, mahermj@cofc.edu
- David Hansen, Entrepreneurship prerequisites, hansend@cofc.edu
- David Desplaces, Entrepreneurship Internship, desplacesd@cofc.edu
- Robert Pitts, Marketing new course, pittsr@cofc.edu
- Rhonda Mack, Management/International Business
- Blake Stevens and Michael O’Brien, Music, stevensb@cofc.edu, obrienms@cofc.edu
- Shawn Morrison, French, morrisons@cofc.edu
- Ana Oprisan, Physics and Astronomy (Physics), oprisana@cofc.edu
- Deborah Socha McGee, Public Health, mcgeed@cofc.edu
- Sara Frankel, Studio Arts, frankels@cofc.edu
- Kevin Keenan, Urban Studies, KeenanK@cofc.edu

Old Business

1) Approve Minutes

2) Curriculog Training (Cherry)

3) Major GPA policy passed at the Faculty Senate meeting on January 17, 2017
   Option 3: list courses (& exclusions) under the Academic Year Catalogue (amended in red):

   Complete all of the requirements for at least one major with a minimum grade point average (GPA) of 2.000 in all those major courses identified by the department or program. See specific major requirements in the Programs of Study section of the catalog for a list of major GPA courses and
exclusions. Some programs require a major GPA greater than a 2.000; see specific major requirements in the “Schools and Colleges” section of the catalog. Note: Any course approved through exception management or identified by the department in the special topics selection process that will be used as a substitute for a course within a program of study’s exclusion list will not be calculated in the major GPA.

4) Pending FCC approval
BIOL 381 proposal reconsidered. FCC’s concerns about repeatability (new P/F wording does not allow P/F courses to be repeated) and SLOs (too vague) have been shared with Seth Pritchard and Christine Byrum. Once these issues have been addressed, we will reconsider the proposal in February.

5) Curriculum proposals results
a) Passed at the Faculty Senate meeting on December 6, 2017.
   i) Finance (Wang): Prerequisite changes to FINC 360 and REAL 360
   ii) Economics (Maldonado)
      (1) Prerequisite changes to ECON 200 and 201
      (2) Prerequisite changes to 300- and 400 level ECON courses
   iii) Mathematics (Mignone): Add MATH 455 to the Actuarial Studies track
   iv) Professional Studies (Gibbison): Public Health HMSM concentration changes
   v) Communication (Milner): Add new course to the COMM degree requirements

b) Passed at the Faculty Senate meeting on January 12, 2017.
   Professional Studies (Gibbison): New Hospitality Operations Management program. This proposal was approved by the FCC in November 2016, but withdrawn from the Faculty Senate in November due to concerns raised within the School of Business.

c) New name for the “Real Estate” Major to “Commercial Real Estate Finance” announced.
   Brian McGee informed the Senate that the “Real Estate” major proposal (approved by the FCC and Faculty Senate) was submitted to the SAC and CHE under this name. The CHE approves of the program but does not approve of the name of the major because it does not sound academic enough. The provost and members of the finance faculty suggested a name change in late December to “Commercial Real Estate Finance.” It will continue the approval process with this new name.

New Business

6) Consideration of Curriculum Proposals
Reminder: approved proposals will be forwarded to the Senate on February 2, 2016

   o Physics (Lindner*)
     ▪ Atmospheric Physics / Meteorology
       • Remove PHYS 301 from the Operational Meteorology concentration because it is no longer a prerequisite for a required course.
     ▪ Physics (Larsen*)
       • Add PHYS 272 to the elective lists in the BA and Minor
Chemistry (Heldrich)
- Add CHEM 232/232L as prerequisites for CHEM 421
- Add CHEM 231/231L as prerequisites for CHEM 422

Entrepreneurship internship (Desplaces): Create new internship and add it to the concentration

Accounting (Daniels)
- Add ACCT 204 as prerequisite for ACCT 307
- Deactivate ACCT 336
- Add ACCT 307 & 308 as prerequisites for ACCT 409

ARTS (Frankel): add ARTH 119 and an upper-level course to the major requirements; change which ARTH courses count toward ARTS, and change prerequisites on ARTS 220, 410, and 430

Early Childhood Education (Jennifer Barrett-Tatum or Ashley Vaughns): Change the prerequisites to align better with recent program changes.

Computer Science (van Delden): Change the prerequisite on a few courses; create two new courses and add them to the CSCI BA/BS and CITA programs; expand the options of the CSCI minor

Italian Studies (Maher): Create a new course and add it as an elective to the ITST minor

Public Health (McGee): Add PHIL 175, HEAL 217, and HEAL 257 to the options for the PBHL BA

International Studies (Friedman): Add RELS 215 and the newly created FREN courses to the relevant concentrations in INTL (INAF, INEU, INCL) and to the INST minor

Marketing new course (Pitts): Create a new course and add it to major and minor

Classics (Johnson): Change the prequisites for CLAS 320, 322, 324, and 325 by allowing students to take these courses after completing 3 credit hours of CLAS courses.

MUSC (Stevens & O’Brien): Create three new courses, change prerequisites on MUSC 381, and change requirements within the major and minor.

Elementary Education (Perkins, 3:45): Change the prerequisites to align better
Faculty Curriculum Committee Meeting

Agenda: January 27, 2017

with recent program changes.

- Entrepreneurship prerequisites (Hansen): Expand possible paths into ENTR 320 and 406; Broad overview of changes to ENTR, MKTG, MGMT, and INTB

- Urban Studies (Keenan)
  - URS T major
    - Create new course (URST 397 Special Topics in Urban Studies) and add it to all of the concentrations
    - restructure Sustainable Urbanism concentration
  - [withdrawn] URST minor
  - URST add electives: add ECON 340 and ARTH 396 to Urban Planning concentration as electives

- French (Morrison)
  - New courses: FRCS 101 and 102; Deactivate FREN 370
  - Prerequisite changes for 380, 381, and 383
  - [withdrawn] Deactivate FREN 320, 321, create two new courses, and change various aspects of 326, 327

- MGMT/INTB capstone (Mack)
  - Add DSCI 304 or INTB 314 to the prerequisites for MGMT 408
  - Change capstone requirement in INTB major from INTB 409 to MGMT 408

- Communication (Kopfman 4:00): Add newly created COMM 216 as a prerequisite to COMM 301, 310, 315, 336, 410, 480, and 481

Upcoming Business

1. Curriculog Meetings
   a. Friday, February 3, 2017 from 3:00-5:00 in 201 Sterns
   b. Friday, February 10, 2017 from 3:00-5:00 in 201 Sterns

2. BIOL 381 reconsideration (February meeting)

3. Next FCC Meeting for curriculum change proposals: Friday, February 24, 2017, from 3:00-5:00 pm in 201 Sterns
   a. Scott Peeples, English Department Chair, will discuss problems with Variable Topic Courses affecting the English Department and several interdisciplinary programs (his memo is posted on OAKS for preliminary comments).
Present: Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Nenad Radakovic, Ridge Welch (student representative)

Registrar’s Office: Mary Bergstrom, Julie Dahl, Jerry Mackeldon

Academic Affairs: Lynn Cherry

Presentation of the Agenda (Goudy)

Old Business
1. Pending FCC approval: The BIOL 381 proposal is still tabled.
2. The major GPA policy is still under consideration by the Senate.
3. Results from 10/11 Senate meeting: The BPS proposal is still before the Senate, but all remaining FCC proposals were approved.

New Business
1. New curriculum proposals:
   a. FINC (Wang)
      Discussion: Discussion about running the course meeting with another department’s special topics course, and whether prerequisites can be different. Question about whether the student learning outcomes have been sufficiently fleshed out.
      Modifications: they’ve already submitted a revised version
      Decision: approved
   b. ECON (Maldonado-Bird)
      Discussion: question about senior-standing prerequisites on courses with names like “senior seminar”. Question about why Math 120 is still a degree requirement. Question about whether MATH 1EE is sufficient to enter ECON 200. Question about students delaying MATH 120 until late in their college careers.
      Modifications: none
      Decision: approved
   c. MATH (Mignone)
      Discussion: none
      Modifications: none
      Decision: approved
   d. BPS (Gibbison)
      Discussion: Question about “permission of department” vs “permission of instructor”. Questions about whether HMSM 320 needs ACCT prerequisites.
Modifications: They’re going to add SLOs to the forms.
Decision: approved

e. Doug Friedman asks about the origin of the catalog policy that students can’t major and minor in the same subject. It first appeared in 2012. He can’t find any indication of it having been debated in the Senate. Gayle will try to dig into the history.

f. COMM (Davis)
   Discussion: Question about which upper-level courses would need COMM 216 as a prerequisite. Question about overlap with other existing courses. There was an old course on similar topics that was deactivated. Question about whether students can receive credit for both APCP 325 and COMM 216. After some discussion, yes, it will be allowed.
   Modifications: they’ve submitted slightly revised paperwork
   Decision: approved

g. We approved the minutes from the October meeting.

Upcoming Business

1. Curriculog – will the meetings be held in Stern 201 or in a computer lab?
Presentation of Agenda and Introductions

Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Rick Heldrich*, Gibbs Knotts*, Nenad Radakovic, Lynn Cherry (ex-officio Provost), Mary Bergstrom (ex-officio; Registrar), Ridge Welch (student representative), Megan Gould (administrative assistant for Academic Affairs) (*absent)

Proposal Representation
- Julie Davis (arrive around 4pm), Department of Communications
- Godfrey Gibbison, School of Professional Studies proposal
- Beatriz Maldonado-Bird, Department of Economics
- Robert Mignone, Department of Mathematics
- Weishen Wang, Department of Finance

Old Business

1. Pending FCC approval
   - BIOL 381 proposal reconsideration
     Tabled until the Pass/Fail restriction policy is approved by Faculty Senate, which is contingent on the Major GPA Policy and Calculation language. (See item 2 below).

2. Approved by the FCC, but tabled by Senate for December 6 meeting
   - BPS Hospitality Operations Management (new program)

3. Major GPA policy and calculation
   Tabled to December 6 Faculty Senate Meeting

4. Curriculum proposals results
   All passed at the Faculty Senate meeting on November 1.
   - French (21 proposals)
   - INTL Concentrations changes
   - INTL (INST minor)
   - POLI concentration

New Business

1. Consideration of Curriculum Proposals
   Reminder: approved proposals forwarded to the Senate on November 22, 2016

   a. Finance (Wang): Prerequisite changes to FINC 360 and REAL 360

   b. Economics (Blackwell)
      i. Prerequisite changes to ECON 200 and 201
ii. Prerequisite changes to 300- and 400 level ECON courses

c. Mathematics (Mignone): Add MATH 455 to the Actuarial Studies track
d. Professional Studies (Gibbison): Public Health HMSM concentration changes
e. Communication (Davis): Add new course to the COMM degree requirements

Upcoming Business

1. Curriculog Meetings
   a. Friday, January 13, 2017 from 3:00-5:00 in 201 Sterns
   b. Friday, January 20, 2017 from 3:00-5:00 in 201 Sterns
   c. Friday, February 3, 2017 from 3:00-5:00 in 201 Sterns (if needed)

2. Next FCC Meeting for curriculum change proposals: Friday, January 27, 2017 from 3:00-5:00 pm in 201 Sterns
   Reminder: all prerequisite and credit hour changes to be included in the 2017-2018 academic catalog need to be submitted to the Provost’s office by January 6 in order to be considered by the FCC on January 27.
Faculty Curriculum Committee Minutes
Friday, October 14, 2016
Stern room 201

Present: Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic

Registrar's Office: Jerry Mackeldon, Mary Bergstrom, Franklin Czwazka, Julie Dahl

Academic Affairs: Lynn Cherry

Presentation of the Agenda (Goudy)

Old Business
1. Results from 10/11 Senate meeting:
   a. The deactivation of FREN 341 and its deletion from EDFF (passed).
   b. CSCI internship (not passed). The committee needs to devote more attention to student learning outcomes, to see that they're specific and measurable. Perhaps departments proposing internships should receive greater guidance.
2. Pending FCC approval
   a. Pass/fail policy – the BIOL internship is waiting for FCAS to change the wording on the pass/fail policy. Since the pass/fail policy is using some of the same (as yet undefined) terminology as the major GPA policy, they should be resolved together.
   b. French course changes (Morrison)
      Discussion: they've submitted a slightly revised version fixing some paperwork issues. Question about how closely the assessment mechanism on the FCC form must match the syllabus.
      Modifications: none (using the revised submission as the reference)
      Decision: approved

New Business
1. Task force for undergraduate major in general studies. (not mentioned in the meeting, but as an FYI on the agenda)
2. New curriculum proposals:
   a. BPS (Gibbison, Smith)
      Discussion: clarification of the transfer equivalence chart from Trident Tech. Question about overall strategy at BPS: how many concentrations are appropriate? BPS removed one last year, but has one or two more new ones planned. In a year or two, they also plan to reevaluate the status of the program. Can the HTMT degree be offered at the North campus? Not as a two-year program. Is there a risk of main campus HTMT students leaving to join the BPS-HOM concentration? They're two totally different programs.
b. INTL concentrations (Bird)
   Discussion: Question about placement of JWST 305 in the history portion of INAS
   Modifications: none
   Decision: approved

c. INST minor (Bird)
   Discussion: Registrar asks about students’ ability to declare a minor in INST (with a focus in Latin America) and major in LACS. The registrar would have to block the student before the student even took any courses within the minor.
   Modifications: Remove the language in section C about prohibiting certain programs and replace with language referring to compliance with the registrar’s rules.
   Decision: approved

d. POLI concentration (Curtis)
   Discussion: will PBHL 495 be allowed as an alternative to POLI 402? Yes, because the concentration is expected to be open to PBHL students (although the paperwork is still pending). The existing POS should list the number of credit hours per category. SLO 3’s assessment mechanism might not occur within the electives the students chooses to take, so needs to be added as a degree requirement. To control the assessment of SLO 4, the assessment artifact should be selected from a POLI course. Question about the development of analytical skill set mentioned in the Rationale, specifically the reference to data sciences. It’s just an analogy. There’s no data science in the PLCY concentration.
   Modifications: Add credit hour counts to each category within the concentration. The 750-word reflective essay will need to be added to the degree requirements, if it doesn’t occur within the internship. Add to the SLO 4 assessment mechanism that the selected course will be from POLI.
   Decision: approved.

Upcoming Business

1. The major GPA policy is coming soon for us to look over. This will done in OAKS.
   Discussion: the definition of “applicable” coursework is unclear. Question about whether “fairness” or “consistency” should be the driving motivation.
2. We approved the minutes from the September meeting.
Presentation of Agenda and Introductions

Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic, Lynn Cherry (ex-officio Provost), Mary Bergstrom (ex-officio; Registrar)

Proposal Representation

- Shawn Morrison, Department of French, Francophone and Italian Studies
- Godfrey Gibbison, School of Professional Studies
- Wayne Smith, School of Professional Studies
- Beatriz Maldonado Bird, International Studies
- Claire Curtis, Department of Political Science

Old Business

1. Results from Faculty Senate meeting on October 11, 2016
   a. Delete FREN 341 Phonetics and Advanced Language Study and make change to EDFF program: passed
   b. CSCI 281 Internship (new course): not passed due to SLOs
      The FCC’s role in assessing SLOs and course assessment methods (Cherry)

2. Pending FCC approval
   a. If the FCC approves the revised wording below, then the FCAS will submit it to the Senate on November 1 for a vote. (BIOL 381 Internship proposal pending result of P/F policy revision.)

      No course taken on the pass-fail option may be used to satisfy the general education requirements nor be taken toward applicable coursework in one’s major or minor fields, excluding EDEE 455, EDEE 457, EDEE 459, EDFS 440, and EDFS 460. If a student who completes a course under the pass-fail option later changes his/her major and that course is required for the major, he/she may petition the department for the course to be accepted.

   b. French (Blue: Rounds 1 & 2; Orange: Round 2)
      i. Change FREN 370 Studies in French and Francophone Literature and Film (title, description)
      ii. Change FREN 390 Special Topics in French and Francophone Studies (title, prerequisites)
      iii. Change FREN 435 Literature Voices of the 19th Century France (title, description, prerequisites)
      iv. Deactivate FREN 443 The Novel in France
      v. Add FREN 453 Voices of French-Speaking North America
vi. Add FREN 454 Voices from the Maghreb and/or Sub-Saharan Africa
vii. Add FREN 475 Voices from Medieval and/or Renaissance France
viii. Add FREN 476 Voices from 17th and/or 18th Century France
ix. Add FREN 477 Voices from 20th and/or 21st Century France
x. Add FREN 481 Voices of French and/or Francophone Women Writers
xi. Add FREN 492 Special Topics in French and Francophone Literature and Culture
xii. Change FREN 490 Special Topics in French Literature and Culture (title, description, prerequisites)

New Business

1. FYI: Task Force for Undergraduate Major in General Studies Major

   Brian McGee is assembling an ad hoc institutional committee chaired by Godfrey Gibbison to look into the possibility of a new undergraduate major in general studies or liberal studies, which would lead to the awarding of the Bachelor of Arts or the Bachelor of Science. This major could be entirely (or almost entirely) distance education. The committee’s recommendation will be submitted in May 2017.

2. Consideration of Curriculum Proposals

   Reminder: approved proposals forwarded to the Senate on October 20, 2016

   a. BPS Hospitality Operations Management (Gibbison and Smith)

   b. INTL Concentrations (Bird)

      i. Add to INAS concentration: JWST 305, ARTH 231

      ii. Add to INEU concentration: HIST 343, RUST 250, RUST 300

   c. INST minor (Bird)

   d. POLI concentration (Curtis)

Upcoming Business

1. Major GPA policy and calculation | FCC make comments before October 28

   The FCAS unanimously voted to keep the Major GPA. Bob Mignone is heading a group to modify the language, which will be submitted to the Senate on 11/1. The FCAS has requested FCC feedback on the revised version, which will be posted to OAKS around Oct. 19. Please comment before Friday, October 28.

2. Next Meeting: Friday, November 18 from 3:00-5:00 pm in 201 Sterns
Faculty Curriculum Committee Minutes  
Friday, September 23, 2016  
Stern room 201

**Present:** Gayle Goudy (chair), Andrew Przeworski (secretary), Tom Carroll, Mary Jo Fairchild, Doug Friedman, Chad Galuska, Rick Heldrich, Gibbs Knotts, Nenad Radakovic

**Registrar’s Office:** Julie Dahl

**Academic Affairs:** Lynn Cherry

Presentation of the Agenda (Goudy)

**Old Business**

1. Update on Curriculog. Curriculog will go into testing in January. The committee chose training sessions on 1/13, 1/20, 2/3 3-5pm (Goudy)

**New Business**

1. Biology 381 internship (Pritchard)
   
   Discussion: the College’s pass/fail policy is open to interpretation. It’s not clear whether this course is allowed to be pass/fail.
   
   Modifications: none
   
   Decision: tabled until we get clarification of the pass/fail policy.

2. Computer Science 281 internship (Stalvey)
   
   Discussion: CSCI explained their recent changes to the proposal, removing the pass/fail language. Question about the lack of prerequisites. Without the pass/fail language, would this count toward the major GPA? Unclear.
   
   Question about why BIOL’s internship is excluded from academic settings, but CSCI’s isn’t. Do the SLOs need to approved by the CSCI chair as well?
   
   They’ll change that.
   
   Modifications: CSCI is striking the pass/fail policy language. The individual SLOs will require approval of the chair. They’ll get us an updated form.
   
   Decision: approved pending those changes

3. French course changes (Morrison)
   
   Discussion: Question about the geographic extent of FREN 453. INTL might want to include the course in its program, but can’t if the course is sometimes US/Canada. FFIS says that the course would most commonly be Quebecois, but might sometimes be other regions. It’s unclear how the Registrar would handle the repeatability of 453.
   
   Modifications: They’re going to pull the 453 proposal to make some changes. The 453 title and content will be restricted to North America. The prereqs on 400-level courses will be reworded to be clearer. They’re removing the repeatability of 453. In the 453, 490, 491 titles, they’re changing “Literature and/or culture” to “Literature and culture”. The 496/498 prereqs will
change “and/or” to “or”. The 341 proposal will be separated and sent to the Senate immediately. The rest of the proposal will be voted on by us immediately, but not sent to the Senate until the entire proposal is complete. Decision: Approved.
Faculty Curriculum Committee Meeting

Agenda: September 23

Presentation of the Agenda & Introductions

FCC Members:

Gayle Goudy, Chair  
Art & Architectural Hist.  
goudygl@cofc.edu

Andrew Przeworski, Secretary  
Mathematics  
PrzeworskiA@cofc.edu

Mary Jo Fairchild  
Library  
fairchildmj@cofc.edu

Douglas Friedman  
Int’l-Intercultural Studies  
FriedmanD@cofc.edu

Chad Galuska  
Psychology  
GaluskaC@cofc.edu

Frederick Heldrich  
Chemistry  
HeldrichR@cofc.edu

Gibbs Knots  
Political Science  
knottshg@cofc.edu

Radakovic, Nenad  
Teacher Education  
radakovicn@cofc.edu

Thomas Carroll  
Health & Human Perfor.  
carrollt@cofc.edu

Lynn Cherry, ex-officio  
Associate Provost  
CherryL@cofc.edu

Mary Bergstrom, ex-officio  
Registrar  
BergstromM@cofc.edu

Proposal Representation

- Seth Pritchard, Chair, Department of Biology
- RoxAnn Stalvey, Department of Computer Science
- Shawn Morrison, Department of French, Francophone and Italian Studies

Old Business

Curriculog Meetings: Which three would we prefer? (The third only if needed)
- Friday, January 13, 3:00-5:00
- Friday, January 20, 3:00-5:00
- Friday, February 3, 3:00-5:00
- Friday, February 10, 3:00-5:00

New Business

1. Overview of the scope of the year’s work
   a. Course Change Proposal Schedule

<table>
<thead>
<tr>
<th>Submit Proposal to Provost’s Office by</th>
<th>Present Proposal to Committee on</th>
<th>Approved Proposals forwarded to Senate by</th>
<th>Senate will consider proposal on</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/2/16</td>
<td>9/23/16</td>
<td>9/29/16</td>
<td>10/11/16</td>
</tr>
<tr>
<td>9/23/16</td>
<td>10/14/16</td>
<td>10/20/16</td>
<td>11/1/16</td>
</tr>
<tr>
<td>10/28/16</td>
<td>11/18/16</td>
<td>11/22/16</td>
<td>12/6/16</td>
</tr>
<tr>
<td>1/6/17*</td>
<td>1/27/17</td>
<td>2/2/17</td>
<td>2/14/17</td>
</tr>
<tr>
<td>2/3/17</td>
<td>2/24/17</td>
<td>3/2/17</td>
<td>3/14/17</td>
</tr>
<tr>
<td>2/24/17</td>
<td>3/24/17</td>
<td>3/30/17</td>
<td>4/11/17</td>
</tr>
</tbody>
</table>

   b. FCC Regular Meetings (dates in column 2 and Tuesday, March 28, if needed), Stern 201 from 3:00 to 5:00 pm.
2. Approval of Curriculum Proposals
   
a. Biology: new course BIOL 381 Internship
   
b. Computer Science: new course CSCI 281 Internship
   
c. French: multiple changes (strike through indicates removal from the proposal on 9/22/16; red indicates change)
   
i. New Acronym: FRCS for French and Francophone Cultural Studies (to distinguish courses taught in English from those taught in French)
   
ii. New Courses
   1. FRCS 101: French Cultural Studies Abroad
   2. FRCS 102: Francophone Cultural Studies Abroad
   3. FRCS 200: Introduction to French and Francophone Cultural Studies
   4. FRCS 250: Special Topics in French and/or Francophone Cultures
   5. FREN 453: Francophone Literature and Cultures of the Americas Literature and/or Culture of the French-Speaking Western Hemisphere
   6. FREN 492: French and Francophone Literature and/or Culture Special Topics in French and Francophone Literature and/or Culture
   
iii. Deletions
   1. FREN 341 Phonetics and Advanced Language Study
   2. FREN 432 Literature of the 17th Century
   3. FREN 443 The Novel in France
   4. FREN 451 African Literature of French Expression
   
iv. Changes to titles and descriptions:
   1. FREN 370 Studies in French and/or Francophone Literature and Film
   2. FREN 390 Special Topics in French and/or Francophone Studies (title only)
   3. FREN 435 Literature Voices of the 19th Century France
   4. FREN 482
   5. FREN 490 Special Topics in French Literature and/or Culture
   6. FREN 491 Special Topics in Contemporary French and Francophone Literature and/or Culture
   
v. Changes to prerequisites
   1. FREN 390
   2. FREN 435
   3. FREN 482
   4. FREN 490
   5. FREN 491
   6. FREN 496
   7. FREN 498
   
vi. Change to Requirement for the French Education Major (remove requirement for FREN 341 and replace with elective)