FYE Committee Meeting

Date of Meeting: Thursday, March 21, 2013 @ 9:00-10:00 a.m.
Place: New Student Programs

Committee Members in attendance
  Delfeld, Helen J (DelfeldH@cofc.edu)
  Koerner, Morgan M (KoernerM@cofc.edu)
  Riggs-Gelasco, Pamela Jo (GelascoP@cofc.edu)
  Sofia Agrest, (agests@cofc.edu)
  Tom Buchheit, (buchheitT@cofc.edu)
  Korey, Christopher A (KoreyC@cofc.edu)
  Flynn, Susan (flynns@cofc.edu)

Also in attendance:
  Smith, Kay H (SmithKH@cofc.edu)

Agenda Items are listed below with points discussed at the meeting

Prior to the meeting Chris forwarded the proposed learning outcomes the committee worked on at our last meeting. Our task was to rewrite the Learning Objectives for the FYE program proposal form in a context of how we might assess these outcomes in the future.

During last month’s meeting the committee decreased the number of learning outcomes from eight to three. The following is a rough draft of the Learning Outcomes we worked on at the meeting.

Proposed/Rough Draft 3/20/13
The First-Year Experience at the College of Charleston integrates first-year students into the academic and cultural community of the College. It is an academic program in which Faculty and Peer Facilitators introduce students to interdisciplinary thinking, academic integrity, philosophy of the liberal arts and sciences education and provide the skills to be successful in their academic careers. Faculty are encouraged to use innovative teaching approaches to promote collaborative learning and constructive engagement in the College’s academic and local community.

Following are the new changes and Chris will follow up via email with new changes.

**Learning Objective 1: Campus Resources**
By the completion of the first-year, a student will be able to...
  • Identify and use the appropriate academic resources and student support services at College of Charleston. These would include the library, information technology, the Center for Student Learning, the Academic Advising and Planning Center, the office of Career Services, and other appropriate academic resources, student support services, and cultural resources. No changes made.

**Learning Objective 2: Information Literacy**
This section we eliminated and combined a few Learning Outcomes
By the completion of the first-year, a student will be able to...
• use appropriate tools and search strategies for identifying particular types of information
• differentiate between different search strategies
• demonstrate how to retrieve different types of information (journals, books, periodicals, etc.)
• evaluate the relevance, quality, and appropriateness of different sources of information
• recognize and classify the information contained within a bibliographic citation (discipline specific)
• access and use information ethically and legally

Learning Objective 3: Integrative Learning
Faculty will use writing, reading, or speech or media in innovative ways to achieve integrative learning. By the completion of the first-year, a student will be able to...
• Use appropriate critical thinking skills and problem-solving techniques in appropriate disciplinary contexts
• Make connections of experiences across disciplines

It was recommended we add a statement to the proposal form related to General Education and FYE classes and potential learning outcomes.

Next Committee Meeting: will be via email. Chris will finalized the LO document and will send it out for committee review.
FYE Committee Meeting

Date of Meeting: Thursday, February 14, 2013 @ 9:00-10:00 a.m.
Place: New Student Programs

Committee Members in attendance
  Delfeld, Helen J (DelfeldH@cofc.edu)
  Koerner, Morgan M (KoernerM@cofc.edu)
  Riggs-Gelasco, Pamela Jo (GelascoP@cofo.edu)
  Sofia Agrest, (agests@cofc.edu)
  Tom Buchheit, (buchheitT@cofc.edu)
  Korey, Christopher A (KoreyC@cofc.edu)
  Flynn, Susan (flynns@cofc.edu)

Also in attendance:
  Smith, Kay H (SmithKH@cofc.edu),
  Cabot, Jeri O" (CabotJ@cofc.edu),

Agenda Items are listed below with points discussed at the meeting

   a. Religion, Animals, and Animal Ethics-Todd LeVasseur
   b. A Brand Called You-Christine Moore
   c. Arab Culture-Tahani Higgins

Discussion:
   • Chris reported we lost four FYE classes for the fall 2013 due to faculty leaving or faculty unable to teach the classes.
   • The Religion and the Arab Culture Courses were approved.
   • Chris will contact Christine Moore for details related to the FYE course proposal learning outcomes & signature assignments before approval.

2. Proposal to adjust the Expected Learning Outcomes for the FYE courses
   Chris recommended the Learning Outcomes be adjusted to three from eight. FYE/FYSM courses would still be accountable for two of the three learning outcomes.
   • Recommendation to keep the following learning outcomes:
     o Use of academic resources and student support services at College of Charleston, including the library, information technology, the Center for Student Learning, the Academic Advising and Planning Center, the office of Career Services, and other appropriate academic resources, student support services, and cultural resources.
Familiarity with appropriate data, information and knowledge-gathering techniques and research skills in the discipline

Using appropriate critical thinking skills and problem-solving techniques in a variety of contexts.

Suggestions to not use the following learning outcomes
- Understanding the goals of liberal arts and sciences education and the core values of College of Charleston
- Understanding and respecting the values of academic integrity, including the College Honor Code
- Using effective skills and strategies for working collaboratively
- Engaging constructively in the College and local communities

Discussion:
- During FYE training writing, reading and speech will be encouraged for the courses but not as a measured outcome.
- Kay Smith shared information from the QEP stating that measuring writing samples is difficult to maintain consistency and measure improvement.
- Courses that are considered for General Education credit would still be accountable to the Gen. Ed writing learning outcomes.
- Chris will re-format the Learning Outcomes and send them to the committee for input before our next meeting.

Next Committee Meeting: Thursday, March 21, 2013 @ 9:00 a.m. in NSP
FYE Committee Meeting

Date of Meeting: Friday, September 14, 2012 @ 12:00-1:00 p.m.

Committee Members in attendance
Delfeld, Helen J (DelfeldH@cofc.edu)
Koerner, Morgan M (KoernerM@cofc.edu)
Powell, Phillip P (PowellP@cofc.edu)
Riggs-Gelasco, Pamela Jo (GelascoP@cofc.edu)
Rogers, Kathleen Beres (RogersKB@cofc.edu)
Korey, Christopher A (KoreyC@cofc.edu)
Flynn, Susan (flynns@cofc.edu)

Also in attendance:
Smith, Kay H (SmithKH@cofc.edu),
Cabot, Jeri O" (CabotJ@cofc.edu),
Miley, Melinda (MileyM@cofc.edu),
Keller, Page (KellerP@cofc.edu)

Agenda Items are listed below with points discussed at the meeting

1. Brief Review of Fall Enrollments and Spring Courses
   Mindy Miley shared the enrollments for freshman students in FYE classes.
   Key points shared:
   - For 2011-12, less that 50% of students remained in the classes they were manually enrolled in. Most changed their FYE choice.
   - For 2012-13, 1351 students are enrolled in FYE classes
   - 801 students need to take spring FYE classes.
   - Only 5 students withdrew from FYE classes.
   - Message is strong and shared with advisors to have students take their FYE class in the fall.
   - Difficult to have enough FYE classes for students needing a class in the spring. Chris Korey was able to secure enough FYE classes for the Spring 2013.

   The Information Literacy Assessment results were shared. The outcomes showed baseline knowledge of first-year students library literacy.

2. FYST – Study Abroad Proposal Suggestions were presented by Chris Korey. Shared proposal to receive feedback from the committee for the possibility.
   A cover letter draft & new course form example was provided.
   Questions Discussed:
- Is it possible for a spring break experience/class to receive one credit? (Question from Kay Smith)
- Helen suggested funding would need to be provided to help students study abroad or only those with appropriate parent support would be able to take part in the FYE experience.
- Course option suggestion: students could take FYE credit to work as a research assistant with an intro to research class.
- Concern: 1-3 credit offerings as FYSM may send the wrong message that one-credit FYE classes are available to meet all requirements.

3. HSS Summer FYE Proposal (from Maureen Hays)– shared by Chris Korey
   Question for committee—would this fulfill learning outcomes and allow a student to fulfill their FYE requirement.
   - New Opportunity FYE Program/class suggested—“Summer Preview”
     Students arrive early in the summer to meet for a Maymester style class and then travel/study abroad during spring break.
     Emphasis is on experiential and service learning.
   - Class Structure: Run 6 FYSMs at the end of summer in a proposed summer August semester. An intense FYE experience prior to fall enrollment.
   - Concerns from the committee:
     - Logistical details including housing etc are being explored elsewhere.
     - Questions discussed:
       - Concern: would the course proposed be able to meet the FYE requirements?
       - Possible advantages presented:
         - Taking the FYE in the summer will help students graduate in 4 years.
         - Provides flexibility for departments and summer teaching opportunities.
     - Committee is suggesting information regarding how summer support would be available for such a course (housing, summer housing staff, meals, peer facilitator support, etc).
     - Would student affairs support this proposal?
     - Rewording of the proposal from Maureen Hay including how above issues will be addressed.

4. New FYE course proposals will be reviewed at the next two meetings.
   Dates for next 3 fall meetings are: Friday October 19th and 26th and November 16th 12:00-1:00