MINUTES OF THE FACULTY SENATE

The second session of the eighth regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 on Tuesday, April 21 in ECTR 118, Speaker of the Faculty Robert Mignone presiding. Forty-four senators attended.

Mr. Mignone announced that the Senate vote at the April 7 meeting to present all faculty awards at the spring faculty meeting came too late for this year’s April 13 meeting. He asked for approval that the 1997-98 awards be presented at the Awards Ceremony with the winners to be announced at graduation and their names listed on an insert in the graduation program.

New Business

• For the Committee on Nominations and Elections, Kem Fronabarger presented the slates that had been circulated for the three Senate committees, and the committees were elected by voice vote.

ACADEMIC PLANNING
7 faculty members, majority must be faculty senators
Blake, Mary
Creed, John
Doig, Marion (S)
Heston, Mary Beth (S)
Johnston-Thom, Kathy (S)
Kaiser, Charles
Newell, John (S)

Elementary/Early Childhood Ed.
Political Science
Chemistry/Biochemistry
Art History
Mathematics
Psychology
History

BY-LAWS
3 faculty members, majority must be faculty senators
Ford, Lynne
Nettinger, Ned (S)
Hunt, Bishop (S)

Political Science
Philosophy/Religious Studies
English/Communication
BUDGET
7 faculty members, majority must be faculty senators
Davis, Sara (S) Educational Foundations/Specializations
Hefner, Frank Economics/Finance
Marban, Dottie (S) Spanish/Italian
Mignone, Robert (S) Mathematics
Moore, William (S) Political Science
Olejniczak, William History
Strauch, Katina Library

Then the following were nominated and elected for the 1998-99 Committee on Nominations and Elections:

COMMITTEE ON NOMINATIONS AND ELECTIONS
7 faculty members

Baginski, Tom Classics/German
Caveny, Deanna Mathematics
Fronabarger, Kem Geology
Kinard, Frank Chemistry/Biochemistry
Newell, John History
Van Sickle, Meta Educational Foundations/Specializations
Ward, Trish English/Communication

* For the Graduate Education Committee, Chip Biernbaum moved the adoption of “Policies and Procedures for Graduate Certificate Programs” that had been accepted by the Graduate Council and the Faculty Committee on Graduate and Continuing Education. The motion passed. [The full text of the document is attached to the Secretary’s copy of the minutes.]

Mr. Biernbaum’s motion for the following course also passed:
* New Course: EDFS 660 Nature of Science, Mathematics, and Science/Mathematics Education (3)

* The following motion from both the Curriculum Committee and the Committee on Graduate Education also passed:
Any proposed course that may be taken by both undergraduate and graduate students must pass through both the Committee on Graduate Education and the Curriculum Committee. Proposals for such courses must include a statement indicating that the course may be taken by undergraduate and graduate students and must clearly state different expectations for undergraduate versus graduate students. Both the graduate and undergraduate proposal forms will be modified to reflect this double-listing.
• For the Curriculum Committee Doug Friedman made a series of motions, all of which passed.

MANAGEMENT AND MARKETING

• New Course: MGMT 308 Managing Diversity (3)

ENVIRONMENTAL STUDIES MINOR

• Add the following to the list of acceptable courses for the Minor in Environmental Studies under Science and Math Environmental Courses: BIOL 503 Special Topics in Ecology, GEOL 107 Introduction to Coastal and Marine Geology, GEOL 312 Environmental Field Methods, MATH 250 Statistical Methods I, MATH 530 Mathematical Statistics I, PHYS 105 Introduction to Meteorology, PHYS 456 Air Pollution Meteorology, PHYS 457 Satellite Meteorology, PHYS 458 Climate Change, under Humanities and Social Sciences Environmental Courses: PHIL 150 Nature, Science and Technology, and SOCY 352 Population and Society.
• Delete URST 350 Environmental Policy, MATH 216 Introduction to Probability and Statistics, and MATH 231 Applied Statistics

URBAN STUDIES

• Changes to the Core: Change Applied Statistics Core Course to Applied Statistics Requirement: Choose one of the following: DSCI 232 Business Statistics, POLS 302 Policy Evaluation; SOCY 271 Introduction to Social Research. Change SOCY 352 Urban Sociology to SOCY 351 Urban Sociology or ANTH 351 Urban Anthropology
• Change in the Planning and Administration Concentration Courses: Delete POLS 302 Policy Evaluations and ECON 320 Managerial Economics; Add HTMT 210 Introduction to Hospitality and Tourism
• Change in the Planning and Administration Electives: Delete BADM 303 Business Finance, BADM 406 Quantitative Methods and Decision Making, ECON 317 Microeconomic Analysis, and ECON 320 Managerial Economics; Add ARTH 254 Introduction to Architecture, ARTH 315 Urban Design Studio, ARTH 318 Preservation Planning Studio, POLS 307 Environmental Policy, SOCY 202 Introduction to Social Institutions, and URST 398 Special Topics in Humanities

• Course Change (title and catalog description) in both Concentrations: URST 399 Special Topics Seminar to Special Topics in Social Sciences

• New Course in both Concentrations: URST 398 Special Topics in Humanities (3)

• Approval of URST 201 Introduction to Urban Studies for General Education credit in Social Science

**Biology**

• Course change (catalog description): BIOL 301 Plant Taxonomy from "lecture 2 hours per week, laboratory 4 hours per week" to "lecture 3 hours per week, laboratory 3 hours per week"

• Course change (catalog description): BIOL 334 Herpetology from "lecture 2 hours per week, laboratory 4 hours per week" to "lecture 3 hours per week, laboratory 3 hours per week"

• Course change (catalog description): BIOL 335 Biology of Fishes from "lecture 2 hours per week, laboratory 4 hours per week" to "lecture 3 hours per week, laboratory 3 hours per week"

• For Information: BIOL 453 Special Topics: Ornithological Field Techniques (3)

**Studio Art**

• New Course: ARTS 339 Drawing IV (3)

• New Course: ARTS 325 Foundry (3)

• Course change (prerequisite): Remove ARTS 119 as prerequisite to ARTS 220 Sculpture

• Course Change (number): ARTS 229 Drawing renumbered to ARTS 319 Drawing

• Course change (prerequisites) ARTS 324 Sculpture: Revise prerequisites to include ARTS 119 and ARTS 220

• Course change (prerequisites): ARTS 215 Photography I: Change prerequisites from ARTS 118 or ARTS 119 to ARTS 119
PHYSICAL EDUCATION AND HEALTH

- Course change (hours): PEHD 202 Laboratory Activities in Physical Education change from 1 to 2 hours
- Course change (prerequisite): HEAL 317 Sex Behavior: Add HEAL 217
- Course change (prerequisite): HEAL 323 Women's Health: Add Heal 216
- Course change (prerequisite): HEAL 325 Health Promotion: Add Jr. Standing (60 hours) and HEAL 216
- Course change (prerequisite): HEAL 347 Emergency Preparation and First Aid: Add Jr. Standing (60 hours)
- Course change (prerequisite): HEAL 390 Chronic Diseases: Add Jr. Standing (60 hours) and HEAL 216
- Course Change (title): PEHD 340 Work Physiology and Lab changed to Exercise Physiology and Lab
- Course Change (title): PEHD 431 Analysis of Physical Performance changed to Tests and Measurements

- For the Faculty Welfare Committee Lou Burnett moved the following additions to the Faculty/Administrative Manual:

Section IV, M.2. Page 97

PROCEDURES FOR THIRD YEAR EVALUATION, TENURE AND PROMOTION OF INSTRUCTIONAL AND LIBRARY FACULTY

(Addition to this section in double underline)

2. Preparation and Submission of the Faculty Member's Contribution of the Packet

A faculty member will submit to the Chair of the Department Evaluation Panel a packet containing a current curriculum vitae and evidence assembled to demonstrate that the standards and criteria have been met. The review process begins once the faculty member’s contribution to the packet has been formally submitted for departmental evaluation.
3. **Withdrawal from the Process**

In cases of requests for promotion (with the exception of promotion that occurs concomitantly with tenure), the candidate may withdraw from the review process at any time prior to a final decision by the President by providing written notice to all levels of review (the Departmental Evaluation Panel, the Advisory Committee on Tenure, Promotion and Third-Year Review, the Dean of the appropriate school, the Provost, and the President). A candidate who is being considered for early tenure may not withdraw from consideration for tenure after the packet has been forwarded to the Advisory Committee on Tenure, Promotion and Third-Year Review except by vote of this committee for sufficiently extenuating circumstances.

(The numbering of all subsequent sections—3 through 15—must be incremented by one.)

The motion passed.

The Faculty Welfare Committee also moved the following addition to the *Faculty/Administration Manual* so that the College will be in compliance with CHE’s "Best Practices for a Performance Review System for Faculty," which requires the use of student course evaluations for each course taught during the year (#8a):

Student course evaluations will be completed for every section of every course, every semester, with the exception of a course section that has only one student enrolled.

Deanna McBroom and Frank Kinard pointed out some problems with the motion as it applies individualized instruction in performance courses and research courses with various professors. The motion passed.

- For the **Academic Planning Committee**, Lynn Cherry moved the following:

  The “Evaluation of Administrative Offices” Survey (passed by the Senate on October 7, 1997) shall be administered and reported on through publication in the *Faculty Newsletter*.

Ms. Cherry pointed out that the President had concerns because the evaluations of administrative offices were to be made public when faculty evaluations are not made public; however, she noted, this is an evaluation of offices, not personnel. Mr. Mignone added that this is an “informal poll” and not the same as student evaluations of faculty.
Lynne Ford added that, unlike this informal survey of offices, individual faculty evaluations are part of our evaluation process. Jane McCollough suggested that the survey be titled "Informal Poll" and that some protections be included so that individuals could not be identified.

Bishop Hunt moved an amendment to change the title of the instrument to “Survey of Administrative Offices.” The amendment failed, and the main motion passed.

Acknowledgments

Mr. Mignone recognized Susan Morrison for her years of service to the Senate as Parliamentarian and presented a token of his appreciation. (He also recognized the Secretary.)

Provost Conrad Festa presented Mr. Mignone with a plaque honoring him for the outstanding work he has done as Speaker and in representing the College across the state.

Adjournment

With no further business, the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary
April 13, 1998

THE FACULTY MINUTES

The second regular meeting of the Faculty of the College of Charleston for the academic year 1997-98 convened at 5:05 p.m. on Monday, April 13 in the Recital Hall of the Albert Simons Center for the Arts, Speaker of the Faculty Robert Mignone presiding. Susan Morrison served as Parliamentarian. Minutes of the previous meeting (September 15, 1997) were approved as circulated.

Speaker's Report

Mr. Mignone read the letter circulated by Christine Hope and Michael Marcell urging contributions to the Klaus deAlbuquerque Fund through the College of Charleston Foundation. All donations will be used to help Mr. deAlbuquerque with his medical expenses.

The Speaker then read a memo from Peter McCandless, President of the College of Charleston Chapter of AAUP, reporting on the situation at Francis Marion University, where the faculty appealed for support in their efforts to elect new trustees who might restore the institutions of faculty governance. (The May-June, 1997 issue of Academic contains the report that led to Francis Marion University being placed on sanction by AAUP). Mr. Mignone urged faculty to write letters to state legislators in support of colleagues at FMU.

Finally, Mr. Mignone announced that the Committee on Nominations and Elections will be elected at the April 21 Senate meeting.

Approval of Degree Candidates

Provost Conrad Festa requested and received by voice vote approval of undergraduate and graduate degree candidates pending completion of all requirements.

Election of Faculty Committees

For the Committee on Nominations and Elections, Kern Fronabarger presented all committees with full slates, which were elected by voice vote. The following two committees—Library and Research/Development—received additional nominations and were elected by written ballot:
**LIBRARY**
7 faculty members

<table>
<thead>
<tr>
<th>Susan Balinsky</th>
<th>Physical Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee Drago</td>
<td>History</td>
</tr>
<tr>
<td>Huber, Brad</td>
<td>Sociology/Anthropology</td>
</tr>
<tr>
<td>Hunt, Caroline</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Liu, Guoli</td>
<td>Political Science</td>
</tr>
<tr>
<td>Steuer, Faye</td>
<td>Psychology</td>
</tr>
<tr>
<td>Wiseman, Reid</td>
<td>Biology</td>
</tr>
</tbody>
</table>

**RESEARCH & DEVELOPMENT**
9 faculty members

<table>
<thead>
<tr>
<th>Asleson, Gary</th>
<th>Chemistry/Biochemistry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond, Bev</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Hellenius, Jaap</td>
<td>Biology</td>
</tr>
<tr>
<td>Holman, Robyn</td>
<td>French</td>
</tr>
<tr>
<td>Jordan, Wayne</td>
<td>History</td>
</tr>
<tr>
<td>McDaniel, June</td>
<td>Philosophy/Religious Studies</td>
</tr>
<tr>
<td>Parker, Herb</td>
<td>Studio Art</td>
</tr>
<tr>
<td>Peeples, Scott</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Waggener, Green</td>
<td>Physical Education/Health</td>
</tr>
</tbody>
</table>

[Note: A full list of committee members and chairs will be circulated soon.]

**Awards**

Mr. Mignone announced that faculty awards will be presented this year at the Awards Ceremony on May 9. Beginning next year the awards will be presented at the spring faculty meeting in accord with the recent Senate vote.

**For the Good of the Order**

Marion Doig announced the Fall Alumni Weekend scheduled for November 13-15 and encouraged all departments to become involved.

Andrew Lewis reported on two student projects—Jump Rope for Hearts and Hoops for Hearts—which raised $10,000 for the American Heart Association.
The Secretary asked to read the following resolution into the minutes:

The Faculty of the College of Charleston wish to thank Bob Mignone for his outstanding contribution to the life of this institution and, especially, for his work on behalf of the Faculty. As Speaker he has conducted the business of the Faculty and of the Senate with patience, good judgment, and unfailing fairness. In particular, he has worked tirelessly to represent the Faculty and to safeguard the interests of the College with the Commission on Higher Education as it moves to the new Performance Funding system. Mr. Speaker, we are all in your debt.

Mr. Mignone concluded the meeting by introducing Trisha Folds-Bennett, the newly elected Speaker, to whom he offered his congratulations and support. He then presented one half of the Speaker’s gavel to her, the other half to be added at the April 21 Senate meeting.

Adjournment

With no further business, the meeting adjourned at 5:25 p.m.

Respectfully submitted

Kathy Haney
Faculty Secretary
April 7, 1998 (First Session)

MINUTES OF THE FACULTY SENATE

The first session of the eighth regular meeting of the Faculty Senate of the College of Charleston convened at 5:07 p.m. on Tuesday, April 7, in ECTR 118, Speaker of the Faculty Robert Mignone presiding. Thirty-nine senators attended. Minutes of the March 10 meeting were approved. (The Secretary pointed out a course change that had been omitted from the March 10 minutes: BIOL 201 will be a 4-credit course with required lab. File copies of the minutes will be corrected.)

Reports

Mr. Mignone reported that he will include in the next Newsletter the Letter to the Editor that the Senate requested he write to the Post and Courier in response to Governor Beasley’s remarks about the value of a liberal arts education. He also reported that the number of architects being considered for the new library has been narrowed to six. The folders of these six are available for review in his office.

New Business

- Doug Friedman introduced twenty-eight motions from the Curriculum Committee. The following, listed by department, passed.

HONORS
- New Course: HONS 1xx Honors Psychology (3)

PHYSICAL EDUCATION AND HEALTH
- Change to Teacher Education Concentration for NCATE compliance:
  - New (Required) Courses: PEHD 105 Basketball and Volleyball (2); PEHD 117 Badminton and Racquetball (2); PEHD 355 Sport Psychology (3)
  - Courses deleted from program: PEHD 350 Management of Intramural Recreation(3); EDFS 455 Literary and Assessment in the Content Area (3). [The proposed changes result in one additional hour being added to the Teacher Education Concentration.]

CHEMISTRY AND BIOCHEMISTRY
- New Course: CHEM 381 Internship (1-4)
MUSIC
- New Course: MUSC 361 Applied Music (1 or 2)

PHILOSOPHY AND RELIGIOUS STUDIES
- Change to Major: RELS 105 Introduction to World Religions is a requirement for the major
- Course Change (title): RELS 201 Old Testament changed to Hebrew Bible: History and Interpretation
- Course Change (prerequisite): RELS 301 Mysticism and Religious Experience will have RELS 105 as a prerequisite
- Course Change (prerequisite): RELS 353 Phenomenology of Religion will have RELS 105 as a prerequisite
- Course Change (number): RELS 450 Seminar in Religion renumbered to RELS 405
- Course Change (number): RELS 401 Theories and Methods in the Study of Religion renumbered to RELS 450
- Change in departmental requirement: All 400-level courses will have a requirement of 9 previous hours in Religious Studies

ART HISTORY
- New Course: ARTH 4xx Independent Study in Art History (3)
- New Course: ARTH 3xx Pre-Columbian Art and Culture (3)

BIOLOGY
- For Information—BIOL 503 Special Topics in Biology (4)

HISTORY
- Course Change: (title, prerequisites): HIST 258 European Jewish History: Medieval to the Twentieth Century changed to European Jewish History: Medieval to Modern; add “or HIST 103 and 104 prerequisites”
- Course Change (title, prerequisites): HIST 263 Latin America in the National Period changed to Latin America Since Independence; add “or HIST 103 and 104 to prerequisites
- Course Change (title, prerequisites): HIST 276 Medieval Islamic Civilization changed to Islamic Civilization; add “or HIST 103 and 104” to prerequisites
- Course Change (title, prerequisites): HIST 356 Georgian England changed to Georgian Britain; add “or HIST 103 and 104” to prerequisites
- New Course: HIST 241 Special Topics in Modern European History (3)
- New Course: HIST 261 Special Topics in Modern Asia, Africa, or Latin America (3)
- New Course: HIST 270 Special Topics in Pre-Modern History (3)
- New Course: HIST 347 Special Topics in Modern European History (3)
- New Course: HIST 361 Special Topics in Modern Asia, Africa, or Latin America (3)
- New Course: HIST 370 Special Topics in Pre-Modern History (3)
- New Course: HIST 441: Research Seminar in Modern European History
• New Course: HIST 461: Research Seminar in Modern Asia, Africa, or Latin America (3)
• New Course: HIST 470: Research Seminar in Pre-Modern History (3)

• For the Committee on Graduate Education, Chip Biembaum moved the adoption of eight courses, all of which passed.

• New Course: SMFT 540 Fundamentals of Physical Science (4)
• New Course: SMFT 538 Topics in Zoology for Teachers (4)
• New Course: SMFT 523 Earth Sciences for Teachers (4)
• New Course: SMFT 511 Introduction to Probability and Statistics (3)
• New Course: SMFT 510 Introduction to Problem Solving (3)
• New Course: EDFS 500 Nonviolent Crises Intervention (1)
• New Course: SMFT 548 Atomic Theory of Matter from Lucretius to Quarks (4)
• New Course: SMFT 637 Biotechnology (4)

• Ned Hettinger introduced three proposals from the Research and Development Committee and then moved Proposal #1:

   The Distinguished Research Award should be presented at the Graduation Ceremony (along with the Teaching and Advising Awards, as is the current practice).

Robert Russell spoke against the motion, claiming that the graduation ceremony is long enough already. Deanna McBroom added that the awards ceremony had become so long that it extended beyond the beginning of the University of Charleston graduation, and this is why the suggestion was made last year to move the awards. A number of senators expressed a preference that all awards be presented together, though not all agreed on when the presentation should take place. While Bishop Hunt and Deanna McBroom thought the faculty meeting the most appropriate time, Terry Bowers argued that all the awards should be presented at graduation because that is the most important ceremony for faculty and students and the ceremony during which our most important values are presented before the public.

When the motion failed, Mr. Hettinger moved the Proposal #2:

All awards (Teaching, Advising, Research, and Emeritus) should be presented at the Awards Ceremony (as was true before last year’s change).

Mr. Hettinger accepted as friendly Bishop Hunt’s amendment to replace “Awards Ceremony” with “spring faculty meeting,” and the amended motion passed. [All awards (Teaching, Advising, Research, and Emeritus) should be presented at the spring faculty meeting.] In passing this motion, the Senate assumes that the faculty awards will be listed in the awards ceremony program and announced at the graduation ceremony.
Richard Nunan presented the following proposal from the Ad-hoc Committee on Post-Tenure Review (Jim Carew, Marion Doig, David Kowal, Tom Langley, Amy McCandless, Gary Tidwell, Richard Nunan [chair])

POST-TENURE REVIEW PROPOSAL

1. A new standing faculty committee will be created, the 'Post-Tenure Review Committee'. Its membership will be constituted in accordance with the same criteria as the currently existing college-wide T&P Committee, but with no ex-officio members. Its members will be selected through the same process as well (i.e., via the Nominations Committee and the Senate, like other standing committees).

2. The charge of this committee will be to conduct all institutional-level post-tenure reviews (excluding promotions) which fall during its term of office.

3. A post-tenure review will be conducted for each tenured faculty member during the sixth year since her/his previous extra-departmental review, via the following set of procedures:

   (a) In the fall, the candidate will submit to her/his department chair a packet of materials:

      (i) For a candidate claiming a 'satisfactory' rating (see provision 5 below), the packet should consist of:

         Professional Vitae*
         Statement from candidate on teaching, research and service, addressing past five years and future plans and goals.*
         Computer-generated student teaching evaluations (summary pages with numbers) for all evaluated courses taught by candidate during five-year interval under review.*
         Department chair's annual evaluations (both numerical summaries and narratives) during five-year interval under review. In the event that a department chair is being evaluated, the Dean's annual evaluations of the Chair will be included instead.
         Two letters from intra- and/or extra-departmental peers, concerning aspects of candidate's teaching (or, for librarians, professional competency).**

   [* In the event of subsequent approval of teaching portfolios as part of the post-tenure review process, starred elements may be incorporated as components of those portfolios.]
   [**In the event of subsequent approval of peer teaching evaluations as part of the post-tenure review process, these letters will include peer teaching evaluation comments.]

      (ii) For a candidate claiming a 'superior' rating (see provision 5) the packet must also furnish clear evidence of exemplary teaching effectiveness (exemplary professional competency in the case of librarians), leadership in service, and continuing quality scholarship, including copies of at least two articles published in peer-referreed professional journals (or the
professional equivalent, e.g., professionally evaluated performances or exhibits in the arts) since the previous post-tenure or promotion evaluation, accompanied by documentation concerning the nature of the reviewing process.

(b) This packet will be reviewed by the department chair during the fall semester of the sixth year, to determine whether the candidate’s performance warrants an ‘unsatisfactory’ rating. In that event, the department chair will add a substantive evaluation letter to the packet, explaining his/her reasons for flagging the candidate’s performance as unsatisfactory.

When the department chair herself/himself is up for post-tenure review, the most senior tenured member of the department (other than the chair) will convene, and chair, a departmental post-tenure review panel consisting of three tenured faculty (including the panel chair). Panel members will normally be drawn from the home department. No tenured faculty member concurrently subject to post-tenure review may serve on this panel. The panel will exercise the same responsibility with respect to the department chair’s candidacy that the chair exercises in all other cases.

(c) The department chair (or the departmental panel) will forward the candidate’s packet to the college-wide Post-Tenure Review Committee in early December, with either a brief acknowledgment of the chair’s (or panel’s) concurrence with the candidate’s self-evaluation, or a detailed negative evaluation letter.

4. Evaluations of the Post-Tenure Review Committee can take one of three forms:

‘Superior’
Candidate has continued to perform at the level expected for promotion to the rank of Professor, or Librarian IV, in accordance with the standards of the Faculty-Administration Manual.

‘Unsatisfactory’
Candidate has exhibited evidence of habitual neglect of duty, which means consistently and regularly failing to fulfill the terms and conditions of appointment, as laid out in the Faculty-Administration Manual’s section on “Termination of Tenured Faculty Members ‘for Cause’ and Termination Procedure”.

‘Satisfactory’
All other candidates.

5. Whenever the Post-Tenure Review Committee assigns a rating of ‘superior’, such a rating must be accompanied by a permanent merit increase not less than that given for promotion to the rank of Professor, effective the academic year following the year of evaluation.

6. Whenever the Post-Tenure Review Committee assigns a rating of ‘unsatisfactory’, the case will be remanded to the existing departmental panel, or a new one convened for the purpose (in the latter case, including the department chair and two other tenured departmental faculty), to devise a remediation plan in consultation with the candidate. This plan must then be submitted to the college-wide Post-Tenure Review Committee for approval.
7. Ultimate ratification of satisfactory completion of a remediation plan rests with the college-wide Post-tenure Review Committee, as constituted at the time of the deadline originally assigned for completion of remediation.

In the event that the Committee concludes that the candidate has failed to complete the remediation plan to its satisfaction, the Committee will notify the candidate, the department chair or panel, the provost, and the dean of the candidate's school that the Committee has concluded that proceedings for revocation of the candidate's tenure ought to be instituted, in accordance with the guidelines of the Faculty/Administration Manual.

8. The Post-Tenure Review Committee operates on a presumption of satisfactory performance. That is, the burden of proof (clear and convincing evidence) for a superior performance lies with the candidate, and the burden of proof for an unsatisfactory performance lies with the department chair or departmental panel.

The Post-Tenure Review Committee has the authority to demand explanations or additional data whenever the Committee perceives significant inconsistencies to exist between the candidate's submitted package of materials and either the candidate's self-evaluation or the evaluation of the department chair or panel.

9. The normal minimal period for initial eligibility for promotion to Professor shall be reduced from seven years to six (in order to be consistent with the legislatively mandated post-tenure review period of six years).

10. In view of the fact that the 'Best Practices' documents call for post-tenure review of all tenured faculty, this proposal cannot be construed as full compliance with the legislative mandate encompassed by the 'Best Practices' documents unless all full-time administrators holding tenured faculty rank are individually subject to an appropriately analogous peer review by a college-wide committee of tenured faculty. (For this purpose, faculty evaluations of administrative offices are inadequate to the task.)

Recognizing that such administrative personnel need to satisfy a different set of job criteria from those whose duties are primarily in the area of teaching, ratification of provisions 1-9 of this document is conditional on the creation of another ad hoc faculty committee, consisting of five teaching faculty and two administrators holding faculty rank, charged with devising a set of standards, a summary of types of evidence, and a suitable procedure for implementing post-tenure review of administrators holding faculty rank.

Ratification of provisions 1-9 is also conditional on approval by the Faculty Senate and the College's Administration of such a system of evaluating administrators holding faculty rank, as a set of amendments augmenting the current proposal. Provisions 1-9 will take effect at that time.

The Speaker pointed out that the proposal contains at least five motions, two of which require by-laws changes. He suggested that the Senate view the document as a recommendation that will come back to the Senate for approval. A vote now would be an approval of the basic structure of the proposal so that it could go to the administration for input.
Some of the discussion of the proposal focused on the administration. Jim Carew said that the administration should not be able to mandate changes to the document, only to propose changes. Mr. Mignone expressed his desire that the faculty and administration would work together on the document. When Tom Baginski and Andrew Sobiesku asked if full-time administrators with faculty rank would be covered by the proposal, Mr. Mignone referred to explanatory notes for Performance Indicator H, C indicating that the Post-Tenure Review may exclude administrators. Mr. Sobiesku argued that administrators who have faculty rank and tenure should be subject to the post-tenure review. Richard Nunan pointed out that the proposal from the Ad-hoc Committee does include the administration [See item 10].

Herb Silverman voiced his concern about the autonomy that the proposal gives to the Post-Tenure Review Committee without department input, especially in regard to research that members of the Committee may be unfamiliar with. Mr. Nunan said that colleague letters could be added to the review process.

A lengthy discussion centered around the requirements for a superior rating. Mr. Nunan observed that the legislature has mandated that a superior rating carry a financial reward, though this might now be termed an “unfunded mandate.” Both Mr. Nunan and the Speaker acknowledged the presumption that the majority of reviews would receive a satisfactory rating. Mr. Silverman asked if an associate professor who received a superior rating would be eligible for promotion to full professor.

Expressing his dissatisfaction with the quantifying of research in the proposal, Bishop Hunt moved the following change in wording to 3, a, ii of the document: “continuing quality scholarship, including copies of at least two articles published in peer-reviewed professional journals” with “continuing, peer-reviewed published scholarship of high quality.” Members of the ad-hoc committee emphasized the need to maintain consistency with the Faculty/Administration Manual. Frank Morris spoke against such consistency and voiced his disappointment that the Ad-hoc Committee did not take a broad view of what might constitute a superior rating and instead let the current promotion criteria with emphasis on publication define terms of the post-tenure review. Mr. Nunan stressed the Ad-hoc Committee’s belief that the post-tenure review needed clearly defined standards for the Post-tenure Review Committee to follow and that the Manual would have to be changed before the post-tenure review criteria could be changed. Mr. Hunt’s motion failed.

When Lynne Ford suggested that the document should go back to the Ad-hoc Committee next year, Mr. Mignone responded that the Welfare Committee is the committee charged with matters such as these; the Ad-hoc Committee was formed because the Welfare Committee was overburdened with work this year. In addition, Mr. Mignone thinks it a good idea for the post-tenure review to be discussed by two committees.
To questions about final decisions on the document, the Speaker replied that the Faculty can only recommend. The document will go to the Provost, then to the President, and finally to the Board of Trustees.

The Post-Tenure Proposal passed unchanged but with the following conditions:

1. The document will go next to the administration for review;
2. In September, 1998, the document, along with any input from the administration, will go to the Welfare Committee;
3. The Welfare Committee will
   a) attempt to reconcile input from the administration with the document passed by the Senate,
   b) check to make sure the document is in compliance with the “Best Practices for Post-Tenure Review” and “Best Practices for Performance Review” as established by the South Carolina Commission on Higher Education, and then
   c) present the various parts of the document as motions to the Senate sometime during the fall semester (some as motions to change the by-laws and others as motions to change or add to the Faculty/Administration Manual).

The Speaker suggested that the Welfare Committee might have a faculty forum before the motions are voted on.

At 6:37 the Speaker asked for a motion of continuance. The second session of the April Senate meeting will convene at 5:00 p.m. on April 21.

Respectfully submitted,

Kathy Haney
Faculty Secretary
March 10, 1998

MINUTES OF THE FACULTY SENATE

The seventh regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 p.m. on March 10 on ECTR 118, Speaker Pro Tempore Jane Clary presiding. Forty-two senators attended. Minutes of the February 3 meeting were approved as circulated.

Reports

- Registrar William Anderson announced that student grades will be reported on the Cougar Trail. A paper copy of grades will be sent to students or parents only if specifically requested by the student. Advisors will continue to receive paper copies of student grades.

- Kem Fronabarger reported the following results of the election conducted by the Committee on Nominations and Elections:

  Speaker of the Faculty: Trisha Folds-Bennett (Psychology)
  Faculty Secretary: Kathy Haney (English and Communication)

  At-Large Senators:
  - Alpha Bah (History)
  - Beverly Diamond (Mathematics)
  - Hugh Haynesworth (Mathematics)
  - Bishop Hunt (English and Communication)
  - Robert Mignone (Mathematics)
  - John Newell (History)
  - George Pothering (Computer Science)

New Business

- Amy McCandless presented the following proposal endorsed by the Academic Standards Committee to move to a single probation standard (the current Probation II, Early Warning standard):

  Minimum Scholastic Attainment and Probation

  Students are placed on academic probation when the level of their academic work is endangering their opportunity to earn a degree from the College and their continuation at the College is in
jeopardy. The conditions of probation are intended to provide for counseling and enrollment in Learning Strategies at a sufficiently early date for assistance to be effective; to give students who are experiencing difficulties further opportunity to demonstrate adequate performance; and to provide assistance to students who have had significant problems interfering with their ability to study.

Students enrolled at the College of Charleston must earn a minimum grade point average (GPA) to avoid being placed on academic probation. These requirements are on a sliding scale based upon the total credits earned by the student.

<table>
<thead>
<tr>
<th>Credits Earned</th>
<th>Grade Point Average Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 19</td>
<td>1.50</td>
</tr>
<tr>
<td>20 - 59</td>
<td>1.80</td>
</tr>
<tr>
<td>60 and up</td>
<td>2.00</td>
</tr>
</tbody>
</table>

If a student's cumulative GPA at the end of any semester is less than the “Grade Point Average Required” as listed above, the student is placed on academic probation. A student on academic probation must do two things.

1. Make up the GPA deficiency in the next 15 credit hours attempted (It is recommended that not all 15 credits be attempted together.).
2. Enroll in EDLS 100, Learning Strategies, during the next fall or spring semester. EDLS 100 is not counted toward the 15 credits above.

If, at the end of the fall or spring semester during or after which the 15th credit hour is completed, the student's cumulative GPA is not at or above the “Grade Point Average Required,” the student will be subject to withdrawal for academic deficiency.

Students on probation may receive transfer credit for courses at another institution, but are not normally eligible for cross registration or leave privileges. Students who are withdrawn from the College for academic deficiency are not eligible for financial aid or for transfer credit during the period of suspension. The period of suspension for a first dismissal is two semesters, of which the entire summer may count as one. The period of suspension for subsequent dismissals is three full calendar years.

Students who are readmitted after any period of suspension may be evaluated for financial aid eligibility upon completion of twelve hours with a 2.0 or better GPA.

The motion to revise probation standards passed.

- Doug Friedman introduced forty-one motions from the Curriculum Committee. The following, listed by department, passed.

CLASSICS AND GERMAN
- Minor in Russian Studies
ENGLISH AND COMMUNICATION
• New Course: COMM 225 Introduction to Organizational Communication (3)
• New Course: COMM 387 Rhetoric of Social Movements (3)

GEOLOGY
• New Course: GEOL 444 Quantitative Hydrogeology (3)
• Course Change (number): GEOL 434 Geology of the Carolinas (Change from GEOL 444)

FRENCH
• New Course: FREN 302 Le Concept de Marketing (3)
• New Course: FREN 332 French for Business II (3)
• Course Change (title and catalog description): FREN 331 change from French for Business and Finance to French for Business I

INTERNATIONAL BUSINESS
• New Major

ECONOMICS AND FINANCE
• New Course: FINC 382 International Financial Markets (3)

MANAGEMENT AND MARKETING
• New Course: BADM 4xx Global Strategic Marketing (3)
• New Course: DSCI 314 Global Management of Technology
[MGMT 308 (Managing Diversity) was remanded to the Curriculum Committee following an extended discussion of overlap with courses in Sociology.]

ACCOUNTING AND LEGAL STUDIES
• New Course: ACCT 207 Accounting Information Systems (3)
• Course Changes (Title, catalog description, prerequisites): ACCT 203 changed from Accounting Concepts II to Financial Accounting; sophomore standing required
• Course Change (Title, catalog description, prerequisites): ACCT 204 changed from Accounting Concepts II to Managerial Accounting; sophomore standing required
• Change to Business Major: ACCT 308(Cost Accounting) can be counted for the ACCT 204 course required for a Business major

BIOLOGY
• Change to major: The following statements will be added to the descriptions of the B.A. and B.S. degrees in Biology:

  • For the B.S. in Biology: A student must complete a minimum of four courses with laboratories at the 300-level or above. Appropriate 300-level or above transfer credit may be applied toward this requirement.
• For the B.A. in Biology: A student must complete a minimum of three courses at the 200-level or above with laboratories. Appropriate 200-level transfer credit may be applied toward this requirement.

• Independent study (HONS 389), Tutorial (BIOL/HONS 399), Bachelor's Essay (BIOL/HONS 499) or Problems courses (450, 451) do not fulfill the laboratory requirement.

• The laboratory courses may carry separate credit or may be part of a 4-credit course.

THEATRE
• Course Change (hours): THTR 180 (Stage Makeup) change from 3 credit hours to 1 credit hour.
• Course Change (number, title, catalog description): THTR 220 (Theatre Practicum) changed to THTR 200 (General Practicum).
• Course Change (number, title, catalog description): THTR 210 (History of the Theatre) changed to THTR 310 (Theatre History and Literature to 1750).
• Course Change (number, title, catalog description): THTR 394 (Literature of the Theatre) changed to THTR 311 (Theatre History and Literature after 1750).
• Course Change (number and title): THTR 389 (Playwriting) changed to THTR 355 (Playwriting I).
• New Course: THTR 201 Production Practicum (1)
• New Course: THTR 202 Theatre Performance Practicum (1)
• New Course: THTR 455 Playwriting II (3)
• Change in Dramaturgy Concentration: Change title to General Theatre Concentration. [Courses: THTR 200, 201, 316, either 370 or 378, 387, and 6 hours of 300 or 400-level electives]
• Change in Scenography I (Costuming) Concentration: Reduction of THTR 180 from 3 to 1 credit and an addition of two hours from THTR 200, 202.
• Change in Scenography II (Stage Design/Technology) Concentration: THTR 310 and 311 replacing 210 and 394 in core curriculum and THTR 201 (1,1) and THTR 202 (1,1) replacing THTR 220 (1,1,1) in concentration.
• Change to Performance Concentration: Reduction of THTR 180 from 3 to 1 credit and addition of 201 (1) and 200, 201, 202 (1).

PSYCHOLOGY
• New Course: PSYC 311 Developmental Psychology (3)
• Course Deletion: PSYC 309 (Developmental I: Childhood and Adolescence)
• Course Deletion: PSYC 324 (Life Span Human Development)
• Course Deletion: PSYC 374 (Developmental Psychology II: Adulthood and Aging)
• Course Change (prerequisites): Change prerequisites for PSYC 376 (Mass Media and Human Development) from PSYC 103 and either 309 or 324 to PSYC 103 and 311.
GERMAN
• New Course: GRMN 332 German in International Business

FOR INFORMATION: SPECIAL TOPICS
• HIST 233/260 The Rise of Early Modern Empire
• HIST 210 Special Topics in US History
• BIOL 502 Aquatic Pollution

Constituents’ Concerns

Lynne Ford announced that proposals from the five GenEd Inquiry Groups are being circulated and urged senators to read each framework carefully. An information forum will be held on March 20 with Campus Comment Sessions following on March 25 (4:00 in MYBK 100) and March 31 (5:00 in ECTR 116) and a Student Information Forum on March 26 (4:00 in ECTR 116)

Chip Biembaum voiced his irritation at the selection of music the College uses when a telephone caller is put on hold.

Von Bakanic expressed her concern about the public’s perception of the College and its mission in light of Governor Beasley’s recently published remarks about the value of a liberal arts education. Robert Russell agreed and moved that the Senate request that the Speaker respond to The Post and Courier and The State. A number of senators spoke in favor of the motion. When Ms. Bakanic made a friendly amendment that the Speaker’s letter come to the Senate for review, Herb Silverman suggested that the review could be conducted by e-mail. The motion passed.

Adjournment

With no further business, the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary
February 3, 1998

MINUTES OF THE FACULTY SENATE

The sixth regular meeting of the Faculty Senate of the College of Charleston convened at 5:07 p.m. on Tuesday, February 3 in ECTR 118, Speaker of the Faculty Robert Mignone presiding. Forty-five senators attended. Minutes of the January 13 meeting were approved as circulated.

Reports

1. Modification of the Mission Statement. The Speaker reported on changes to the Mission Statement that were required for compliance with Performance Indicator I, C. These modifications included specifying an enrollment of 8,000 to 9,000 full time undergraduate students at the College and striking a sentence stating that “the College also anticipates offering a limited number of doctoral degrees should location and need warrant.” Although Academic Affairs wanted the Senate to vote approval of the changes, Mr. Mignone said he did not present the modifications for a vote because the Senate could not make any changes to the document. In answer to questions from a number of senators, Mr. Mignone said that the Senate could revisit the statement in the future.

2. Summer School Policy. The Speaker alerted the Senate about possible changes in the summer school policy, although a full-fledged review has not yet taken place. The Speaker wants full faculty participation in any such review. Bill Moore pointed out that precedent exists for such participation: The current policy [document dated January 24, 1994] was presented the Faculty Welfare Committee before being adopted.

The proposed change in summer school policy that concerns many faculty is the reduction from four to three of the maximum number of courses allowed to be taught during summer sessions. Mr. Festa told the Senate that he thinks the gradual increase over the years in the number of courses taught has created a situation he called “academically indefensible,” even though state policy allows a faculty member to earn a maximum of 30% of salary during summer sessions.

When Gary Tidwell asked if the Senate can expect information from the Faculty Welfare Committee about summer school, Terry Bowers responded that the committee...
has not conducted any major review; in response to constituents' concerns about the reduction of earning potential, the committee looked into the reduction in the number of courses and was told by Associate Provost David Cohen that the new policy would limit faculty to three courses.

Jane Clary moved that if and when a review of summer school policy commences, the faculty review process will be followed. The motion passed.

3. Assessment of Administrators. Mr. Mignone reported on the status of the document created by the Academic Planning Committee and approved by the Senate. President Sanders is concerned because some offices are so small that individuals could be identified. Mr. Mignone will discuss the assessment instrument with the President.

New Business

- Amy McCandless presented a change proposed by the Academic Standards Committee in the default for course repetitions. Many students are unaware that the current policy requires them to fill out a form during registration requesting that the repeated course grade be averaged into their GPA. Since most students repeating a course want the grade computed in the GPA, the following motion requires a form only if the student does not want the grade averaged: Grades for repeated courses will be averaged unless specifically requested by the student during registration. Any student who does not want the grade for a repeated course averaged must complete a form available in the Office of the Registrar during registration. The motion passed.

- For the Committee on Graduate Education, Chip Biernbaum presented the following motion [slightly altered from the one circulated to senators]:

  Under normal circumstances any graduate course proposed by a department that does not have a graduate program will be proposed with a three-year sunset provision. After three years one of two things will occur: 1) the course will become part of an approved graduate program or 2) the course will be dropped from the curriculum. Departments submitting such proposals are required to indicate in the body of their proposal that they realize that if the course is approved, it will be offered under this provision. Furthermore, the department proposing such a course will have to justify offering the course outside of an established graduate program. Certain courses not offered through an established graduate program, e.g., those offered by the School of Education for teacher certification or possible ones in the future offered by the Department of Accounting for CPA licensing, would be exempt from this three-year rule. However, departments submitting proposals for such courses will have to request such an exemption and make a strong case supporting it.
Mr. Biernbaum listed three options in treating non-program-linked courses: 1) evaluate all non-program-linked courses as legitimate graduate courses, 2) require that all graduate courses be part of an existing program, or 3) allow non-program-linked courses to be proposed under stipulations described in the motion.

When June McDaniel asked about the sunset provision, Mr. Biernbaum said that the Committee on Graduate Education thought that all graduate courses should be part of an exiting program; however, realizing that there is some sentiment for allowing a department to “test the water” with a graduate course to determine interest, the committee offered the motion for Senate consideration. (Mr. Biernbaum pointed out that no current graduate program began with a trial course.)

Speaking for the motion, Conrad Festa said that the policy provides options for departments considering graduate programs and urged the Senate to consider these departments. Deanna McBroom added that all courses would be reviewed by the Committee and subject to Senate approval. Using the Math Department as an example, Tom Kunkle said that sometimes professionals want to take a course at the College, not enroll in a program. Although the motion exempts courses offered by the School of Education for teacher recertification, both Brian Scholtens and Tom Baginski pointed out that many teachers recertify with courses in their academic areas as well as in Education. The motion passed.

Doug Friedman introduced a series of motions from the Curriculum Committee. The following, listed by department, passed:

**PHYSICS**

- **Course Change (number, prerequisites, catalog description):** PHYS 310 renumbered to PHYS 206 (Planetary Astronomy) and prerequisites changed to “MATH 111 or equivalent. Also, one year of introductory astronomy, or one year of introductory physics, or GEOL 206, or permission of instructor.”

- **Revision of Bachelor of Science Degree:** Revised catalog description to include newly created courses PHYS 203, 456, 457, and 458 as electives and allow PHYS 399 to be used as an elective; PHYS 206 (renumbered from 310); electives listed as “PHYS 203, 206, and any 300 or 400 level course.”

- **Revision of Minor in Physics:** Revised catalog description to include the following: a minimum of six courses replaced by “a minimum of 18 credit hours”; a minimum of four upper-level courses replaced by “a minimum of two upper-level
courses”: exclude courses used in the minor in physics which are purely astronomy or meteorology; include PHYS 203 in the minor.

- **Revision of Concentration in Astronomy:** Revised catalog description to include the following: PHYS 206 (renumbered from 310); add GEOL 206 as an elective.

- **Revision of Minor in Astronomy:** Revised catalog description to include the following: a minimum of six courses replaced by “a minimum of 18 credit hours”; PHYS 206 (renumbered from 310); add GEOL 206 as an elective.

- **Revision of Concentration in Meteorology:** Revised catalog description to include the following: add PHYS 105 (Introduction to Meteorology), PHYS 456 (Air Pollution Meteorology), PHYS 457 (Satellite Meteorology), and PHYS 458 (Climate Change) as additional options for meteorology courses; require all students to take two meteorology courses; add ENVT 200, HONS 390, CHEM 112, CHEM 441, GEOL 442, PHYS 399, and PHYS 499 as elective courses; a minimum of six courses replaced by “a minimum of 18 credit hours”; PHYS 206 (renumbered from 310); delete BIOL 204 from list of electives.

- **Revision of Minor in Meteorology:** Revised catalog description to include the following: all students are required to complete one additional meteorology-based course in addition to the core course; Add ENVT 200, HONS 390, CHEM 101, CHEM 112, CHEM 441, PHYS 399, PHYS 456, PHYS 457, PHYS 458, and PHYS 499 as elective courses; a minimum of six courses replaced by “a minimum of 18 credit hours”; PHYS 206 (renumbered from 310); delete BIOL 204 from the list of electives.

**GEOLOGY**

- Course Change (title, prerequisites, and catalog description): GEOL 312 changed from Field Methods to Environmental Field Methods; revised catalog description to include deletion of GEOL 215 and addition of GEOL 210 as prerequisite.

**BIOLOGY**

- Catalog Change: insert following sentence: “Students may not receive credit for both BIOL 101 and 111, or for both BIOL 102 and 112, or for both BIOL 111/112 and Honors Biology.”

**CRITICAL LANGUAGES**

- New Course: ARBC 313 Conversation and Composition I (3)
- New Course: ARBC 314 Conversation and Composition II (3)
EDUCATIONAL FOUNDATIONS AND SPECIALIZATIONS

- New Course: EDFS 500 Nonviolent Crises Intervention (1)

MARKETING

- Change in prerequisites: ECON 201 and ECON 202 are prerequisites for MKGT 302. (Arts Management students may take either ECON 101 or 201, 202.)

[New major in International Business listed on agenda will be presented at a later Senate meeting.]

Constituents' Concerns

Voicing the concern of colleagues with offices located nearby a very loud and very long reggae concert recently held on George Street, Bishop Hunt asked that the Faculty Welfare Committee investigate rules for staging concerts on campus.

Robert Russell asked why the grading system at the College has plus but not minus grades and requested that the Academic Standards consider a reevaluation of the system.

Adjournment

Mr. Mignone expressed his pleasure with the two candidates nominated to succeed him as Speaker—Jane Clary and Trisha Folds-Bennett.

With no further business, the meeting adjourned at 6:17 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary
January 13, 1998

MINUTES OF THE FACULTY SENATE

The fifth regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 p.m. on Tuesday, January 13 in ECTR 118, Speaker of the Faculty Robert Mignone presiding. Thirty-eight senators attended. Minutes of the December 2 meeting were approved as circulated.

Reports

The Speaker reported on the progress of the Architect Selection Committee for the New Library. Committee members include Judge Alex Sanders, The Honorable Joseph P. Riley, Mr. Nathan Addleston, Mr. Robert S. Small, Dr. Theodore Stern, Dr. Thomas Palmer, Dr. Conrad Festa, Dr. David Cohen, Dr. Robert Mignone, Mr. Frederick Daniels, Mr. Andrew Abrams, and Mr. James Shumate.] The committe has narrowed the candidates from forty to the following seven:

1. Shepley Bulfinch Richardson and Abbott, Boston MA, and Evans & Schmidt, Charleston, SC
3. Enright Associates, Greenville and Charleston, SC
5. Hardy Holzman Pfeiffer Associates, New York, NY and Goff-D’Antonio, Charleston SC
6. GMK Associates/Stevens & Wilkinson, Columbia, SC
7. LS3P, Charleston, SC and Eugene E. Aubrey, FAIA, Anna Maria, FL

[South Carolina’s licensing policy requires that firms be registered in the state.]

Next, the selection committee and a faculty committee will meet with each firm to discuss design plans. When June McDaniel asked if the Senate would be shown preliminary plans, Mr. Mignone said he would pass along that suggestion. At this point, the Speaker said, he is the conduit for faculty suggestions.

(over)
New Business

With final exams and the Christmas break following the December 2 meeting, no new business came from committees for Senate action.

Constituents’ Concerns

Frank Kinard asked why employees of schools in the Upstate get paid for “snow days” when College of Charleston employees do not get compensation for “hurricane days.”

Robert Russell wanted to know when a response would appear in the Post and Courier to Rep. Harry Stille’s letter printed in the December 30 issue and the ensuing editorial, both of which blamed high college tuition costs on the large number of full-time faculty who teach two classes or less per week. Mr. Mignone said that Rep. Stille’s letter had been published in The State and other South Carolina newspapers and that his remarks seemed to be aimed at Clemson and USC. Conrad Festa has sent a response to the Post and Courier, but his letter has not yet been published. Thinking that the response should come from the administration rather than the faculty, Mr. Mignone is waiting to see if the Provost’s letter appears before responding himself.

Adjournment

With no other business, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary
December 2, 1997

MINUTES OF THE FACULTY SENATE

The fourth regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 p.m. on Tuesday, December 2 in ECTR 116, Speaker of the Faculty Robert Mignone presiding. Forty-four senators attended. Minutes of the November 4 meeting were approved as circulated.

Reports

The Speaker announced that the spring semester meetings of the Faculty Senate will be held in ECTR 118.

Mr. Mignone reported that he has been elected chair of the Conference of South Carolina University Chairs. In January the Senate will elect another representative from the College, and the Speaker expressed a desire that Jack Parson, who has been a valuable member of the conference, would be nominated.

New Business

- The Committee on Nominations and Elections conducted two elections for Ad Hoc committees after nominations from the floor were added to the ballot that had been circulated to senators. The following committees were elected:

  Ad Hoc Committee for Peer Evaluations and Teaching Portfolios

  Trisha Folds-Bennett (Psychology)
  Deanna McBroom (Music)
  Michael Morgan (Economics and Finance)
  George Pothering (Computer Science)
  Sara White (Elementary and Early Childhood Education)
Ad Hoc Committee for Post Tenure Review

James Carew (Geology)
Marion Doig (Chemistry and Biochemistry)
David Kowal (Art History)
Thomas Langley (Physical Education and Health)
Amy McCandless (History)
Richard Nunan (Philosophy and Religious Studies)
Gary Tidwell (Accounting and Legal Studies)

The Speaker announced that he plans to be an active ex-officio member of these committees. As chair of the Conference of South Carolina University Chairs, he will be able to coordinate our efforts with those of other institutions across the state as the procedures for measuring the Performance Indicators are put into place.

- Doug Friedman moved four course changes from the Curriculum Committee, all of which passed.

CLASSICS AND GERMAN
- Course Change (Title and description): GRMN 313 German Conversation and Composition I changed to Conversation and Composition
- Course Change (Title and description): GRMN 314 German Conversation and Composition II changed to Composition and Grammar
- Course Change (Title and description): GRMN 464 Twentieth-Century Literature changed to Literature from 1900 to 1945
- Course Change (Title and description): GRMN 465 Contemporary Literature changed to Literature since 1945

FOR INFORMATION: SPECIAL TOPICS COURSE
- HIST 240 The Holocaust
- HIST 310 St. Philip Street as a Classroom [Course description submitted by the Curriculum Committee was omitted from Senate packet; contact Secretary for a copy.]

Adjournment

With no further business or Constituents’ Concerns, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

Kathy Haney, Faculty Secretary
MINUTES OF THE FACULTY SENATE

The third regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 p.m. Tuesday, November 4 in Room 116 of the Education Center, Speaker of the Faculty Robert Mignone presiding. Fifty senators attended. Minutes of the October 7 meeting were approved as circulated.

Reports

The Speaker reported on three issues:

1. A forum on Post Tenure Review will be held on Friday, November 7 at 4:00 in ECTR 118. The forum will address the composition of the Ad Hoc Committee for Post Tenure Review and the general issues involved in the review. After the Ad Hoc Committee is elected, the Speaker expects the Committee to schedule another forum.
2. For Performance Indicator III, B (Number of credit hours taught by faculty), CHE is likely to approve a calculation based on student credit hours produced because of so many variations at institutions around the state in counting credit hours taught.
3. A list of actions passed by the Senate during the previous academic year, usually distributed at the November Senate meeting, was included in the July issue of the “Faculty Newsletter.”

New Business

- The Committee on Nominations and Elections conducted balloting for a replacement on the Faculty Research and Development Committee for the spring term. Robyn Holman (French) was elected.

- Doug Friedman introduced a series of motions from the Curriculum Committee. The following motions, listed by department, passed:

**PHYSICAL EDUCATION AND HEALTH**

* Concentrations in Athletic Training, Exercise Science, and Health Promotion
Referring to the memo proposing the concentrations, Susan Morrison questioned phrasing about the Exercise Science track that described graduates of the program as “well-suited to continue studies in the medical professions.” She cited the science requirements for medical laboratory science, physical therapy, pre-nursing, and pre-medical programs and argued that the PEHD phrasing is a misrepresentation. Andy Lewis answered by saying that PEHD graduates have indeed gone on in medicine and physical therapy and pointed to the four biology courses required for exercise science as well as the two physics and two chemistry courses listed as the “preferred cognate area.” Mr. Lewis added that the courses are labeled as “preferred” only because the concentration has not yet been approved by CHE. When Ms. Morrison moved that the PEHD track not be described or advertised as preparation for the medical field, Mr. Lewis objected that the phrasing is not part of the official program description and that the motion attempts to dictate what his department says to its students. However, Mr. Lewis agreed to strike the phrasing and not to advertise the concentration as preparation for medical school, and Ms. Morrison withdrew her motion.

**SOCIOLGY AND ANTHROPOLOGY**

* Course Change (Prerequisites): ANTH 333 Human Evolution: Change prerequisite from ANTH 203 or permission of instructor to Any 100-level course in Anthropology, BIOL 102 or 112, GEOL 102, or permission of the instructor.

**MATHEMATICS**

* New Course: MATH 250 Statistical Methods (3)

* Course Change (Title): MATH 350 Statistical Methods changed to Statistical Methods II

* Change in Teaching Track: Students in the Mathematics Department teaching track will take both Math 250 (Statistical Methods I) and MATH 530 (Mathematical Statistics I) instead of Math 216

**CLASSICS AND GERMAN**

* New Course: CLAS 121 Classical Greece (3)
* New Course: CLAS 122 Bronze Age Greece (3)
* New Course: CLAS 242 Images of Women in Classical Antiquity (3)

**PHILOSOPHY AND RELIGIOUS STUDIES**

* Course Change (title): RELS 250 changed from American Religious Traditions to Religion in America

* Course Change (title): RELS 260 changed from Native American Religious Traditions to Native American Religions
* Change in Requirements: RELS 250 and RELS 260 will no longer be accepted in fulfillment of the “religious traditions” requirement described on pp. 4-5 of the Religious Studies Handbook for students.

* New Course: RELS 350 Phenomenology of Religion (3)
* New Course: RELS 450 Seminar in Religious Studies (3)

FOR INFORMATION: SPECIAL TOPICS COURSES
* GEOL 290 Physics of the Solid Earth/An Introduction to Global Geophysics
* HIST 310 The Civil Rights Movement in American History
* HIST 310 Comparative Colonialism in East Asia

• For the Committee on Graduate and Continuing Education, Chip Biernbaum presented a series of motions, all of which passed.

INSTITUTE FOR PUBLIC AFFAIRS AND POLICY STUDIES
* New Course: PUBA 654 Human Resource Management for Nonprofit Organizations (3)

EDUCATIONAL FOUNDATIONS AND SPECIALIZATIONS
* Course Change (Title): EDFS 720 Educational Assessment of Exceptional Children and Youth changed to Educational Assessment of Students with Disabilities

SPANISH AND ITALIAN
* Course change (title): INTR 602 Legal Processes in the American Legal System changed to Law and the Legal System of the United States

MARKETING AND MANAGEMENT
* New Course: MKTG 520 Independent Study in Marketing (1-3)
* New Course: MGMT 520 Independent Study in Management (1-3)

ECONOMICS AND FINANCE
* New Course: FINC 520 Independent Study in Finance (1-3)
* New Course: ECON 520 Independent Study in Economics (1-3)

ACCOUNTING AND LEGAL STUDIES
* New Course: ACCT 520 Independent Study in Accounting (1-3)
For the Academic Standards Committee, Amy McCandless made two motions:

1. The Senior Citizen Admission program continue with current procedures. Audit and pre-requisite requirements will be waived for students in this program, although they are advised to seek an appointment with the faculty member teaching the course they wish to audit to discuss their preparation for and participation in the course.

Due to the limited time frame during which students in the program may register for classes (the second day of each semester from 10:00 a.m. to 1:00 p.m.), the Office of the Registrar will extend the drop/add period for students in the program who wish to drop/add on an audit basis to two weeks after the first day of classes for each semester.

The motion passed.

2. That FINC 120 (formerly BADM 120) be accepted as a MATH alternative for students in the SNAP program.

In April, 1995, the Mathematics Department approved any two of the following courses as alternatives to the Math/Logic requirement for SNAP students:

1. Any mathematics course numbered 100 or above
2. PHIL 115 or 215
3. ACCT 200
4. BADM 120
5. MUSC 150 or 246

ACCT 200 and MUSC 150 are no longer offered, and the Music Department has determined that MUSC 246 is inappropriate as an alternative to MATH. Since the first two items on the list had already been approved as MATH alternatives, only FINC 120 required Senate action. The motion passed.

For the Faculty Welfare Committee, Terry Bowers proposed the following motion about Parking

1. That in applying for parking spaces, seniority should reflect years of employment at the College of Charleston, not years in State
2. The current regulations be more strictly enforced, and that students not be allowed to register for classes, or graduate, until their parking bills have been paid.

The motion passed.
Idee Winfield presented two motions from the Faculty Welfare Committee about adding items to the current course evaluations

1. The CHE instrument to evaluate availability of faculty to students outside the classroom be included on the student evaluation form. [A copy of the instrument is attached to the minutes.]

The Committee thought that including the question on the current form is more efficient than administering a separate evaluation and makes the question one of a series of questions about the instructor and the course. When Bishop Hunt asked if every faculty member would have to be evaluated in every course, the Speaker replied that course evaluations will be required for a Performance Indicator. Characterizing some of the phrasing on the CHE instrument as opaque, Mr. Hunt asked if the wording could be changed. Both Ms. Winfeld and Mr. Mignone pointed out that to be in compliance and to get uniform data, all institutions across the state have to use the same instrument—administered separately or as part of an existing evaluation form. After some further discussion about how the question would fit into the current evaluation forms, the motion passed.

2. An additional question be included on student evaluations to provide context for students’ responses to the question about availability of instructors. Following is the question with a slight change in phrasing proposed as a friendly amendment by Herb Silverman:

How often during the semester did you make an appointment or go to the instructor’s office during posted office hours?

- 0
- 1-3
- 4-6
- 7-9
- 10 or more

Richard Nunan described this question as irrelevant if we are not planning to do a correlation analysis of the two items. Marion Doig also spoke against the motion. The motion passed.

Adjournment

With no further business, the meeting adjourned at 6:15 p.m.

Respectfully submitted,

Kathy Haney, Faculty Secretary
MINUTES OF THE FACULTY SENATE

October 7, 1997

The second regular meeting of the Faculty Senate of the College of Charleston convened at 5:05 p.m. on Tuesday, October 7 in Room 116 of the Education Center, Speaker of the Faculty Robert Mignone presiding. Forty-five senators attended. Minutes of the September 2 meeting were approved.

Reports

The Speaker’s Report addressed three issues:

1. Improving the Evaluation of Teaching. Academic Affairs has requested that an Ad Hoc Committee be formed to review recommendations from the Deans that two additional elements be included with the documentation required for evaluation of teaching—teaching portfolios and classroom observations. The Speaker will seek advice from the Faculty Welfare Committee before asking the Committee on Nominations and Elections to make nominations for this Ad Hoc Committee.

2. Best Practices for a Performance Review System for Faculty (Performance Indicator 2B). The Faculty Welfare Committee has been asked to evaluate the level of compliance that the current College of Charleston policies on tenure, promotion, and third-year review have with the eleven items on CHE’s “Best Practices” document and to make recommendations to the Senate if any additions or changes are needed for full compliance.

3. Availability of Faculty to Students Outside of the Classroom (Performance Indicator 2E). The Faculty Welfare Committee has been asked to recommend whether or not the standardized question suggested by CHE for evaluating the availability of faculty or an equivalent question should be included on the current course evaluation forms. In addition, after Academic Affairs has drafted a procedure for measuring the availability of advisors, it will be forwarded to the Welfare Committee for review and recommendation to the Senate.

[The Speaker’s Report with supporting documents is attached to the Secretary’s copy of the Minutes.]
New Business

- The following faculty members nominated by the Committee on Nominations and Elections were elected:
  
  Committee on Graduate Education: Christine Finnan
  Ad Hoc Committee on General Education: Linda Bradley

Bill Oplinger moved to table the Committee’s nomination of seven faculty members to serve on an Ad Hoc Committee for Post Tenure Review, citing the need for a larger list from which to choose and more time to discuss choices among the whole faculty. The motion passed.

- Doug Friedman introduced a series of motions from the Curriculum Committee. The following motions, listed by department, passed:

**MUSIC**

- New Course: MUSC 240 Phonetics for Singers (3)

**Sociology and Anthropology**

- New Course: SOCY 355 Science, Technology, and Society (3)

**Educational Foundations and Specializations**

- Course Change (catalog description): EDFS 456
- Course Change (title and credit hours): EDFS 411 from Curriculum & Instruction of Mildly Handicapped Students to Curriculum & Instruction for Students with Mild Disabilities; Credit hours reduced from 4 to 3 hours
- Course Change (title and credit hours): EDFS 412 from Curriculum & Instruction for Moderately Handicapped Students to Curriculum & Instruction for Students with Moderate Disabilities; Credit hours reduced from 4 to 3 hours
- New Course: EDFS 456 Educational Assessment of Students with Disabilities (3)
- Course Change (title and catalog description): EDFS 351 from Characteristics of the Emotionally Handicapped to Characteristics of Students with Emotional Disabilities
- Course Change (title and catalog description): EDFS 352 from Characteristics of Learning Disabilities to Characteristics of Students with Learning Disabilities
* Course Change (title and catalog description): EDFS 353 from Characteristics of Mentally Handicapped to Characteristics of Students with Mental Disabilities

* Course Change (title and catalog description): EDFS 354 from Introduction to the Education of Persons with Severe and Profound Handicaps to Introduction to the Education of Students with Severe and Profound Disabilities

**PHYSICS AND ASTRONOMY**

* New Course: PHYS 458 Climate Change (4)

**CLASSICS AND GERMAN**

* New Course: CLAS 111 Medical Terminology from Greek and Latin (3)

* New Course LATN 301 Introduction to Latin Literature (3)

**HISTORY**

* New Course: HIST 103 World History to 1500 (3)

* New Course: HIST 104 World History Since 1500

* Change to General Education Requirement: History: six semester hours; either HIST 101 and 102, which must be taken in sequence, or HIST 103 and 104, which must be taken in sequence

* Change to prerequisites for History courses for majors, minors, and non-majors:

  Major requirements: 30 hours in history exclusive of HIST 101 and 102
  or HIST 103 and 104

  Minor requirements: 18 hours in History exclusive of HIST 101 and 102
  or HIST 103 and 104

  For History courses numbered 200 or above: Prerequisites: HIST 101 and 102
  or HIST 103 and 104
A lengthy discussion preceded the vote for HIST 103 and 104. When Marion Doig asked why the Senate was being asked to vote on these courses while the review of general education was taking place, Mary Beth Heston replied that History requirement is central to the discussion of general education, so approving these courses will help us to evaluate proposed changes. Marty Nabors pointed out that having these courses as options will be important in NCATE certification, especially for social studies students.

Sam Hines spoke in support of the courses, noting the strong sentiment in the SACS reaffirmation for non-Western courses and the amount of energy and study on the part of the History Department before making these course proposals. Paige Wisotzka also referred to the Self-Study and long discussions during that time with the History Department about expanding its offerings to include World History.

Deanna Caveny moved to drop #5 from the proposals [History 103 and 104 are alternates to, not replacements for, History 101 and 102 to help satisfy the general education requirement in History]. Both Andrew Sobiesuo and Sam Hines asserted that the courses are being proposed as an experiment with the general education requirement. If they cannot substitute for History 101 and 102, then the purpose of the courses would be defeated. The motion failed.

In opposition to the courses, Richard Nunan said that it is precipitous to approve the courses while the discussion of general education is in progress. Pointing to his experience with Honors Western Civilization and the difficulty of covering so much material in just two semesters, Mr. Nunan asserted that students in History 103 and 104 would get much less exposure to the history of Western Civilization. The importance of that history, he continued, is the reason why History 101 and 102 have been required courses. Tony LeClerc asked why History 101 and 102 satisfy the general education requirement; he thinks we need to define general education in order to determine what courses should satisfy the requirement. When Bernard Powers answered affirmatively Lynn Cherry’s question whether a student could get humanities credit for History 103 and 104 after taking History 101 and 102 for the general education requirement, Ned Hettinger claimed that the credit would be redundant.

* Jim Smiley moved to table the proposal from the Curriculum Committee for three Concentrations in Physical Education and Health—Athletic Training, Exercise Science, and Health Promotion—until the Senate can review the curricula for these concentrations. The motion to table passed.

**FOR INFORMATION—SPECIAL TOPICS COURSES**

* BIOL 503 Benthic Ecology (Spring 98)
* BIOL 502 Aspects of Deep-sea Biology (Spring 98)
* HIST 356 Comparative Colonialism in East Asia (Spring 98)
* HIST 310 The Civil Rights Movement in American History
For the Academic Planning Committee, Lynn Cherry moved the adoption of the Administrative Offices Assessment Survey. The motion passed.

Constituents’ Concerns

Kem Fronabarger asked for guidance about the nomination for the Ad Hoc Committee for Post Tenure Review that was tabled earlier in the Senate meeting. In response to Bill Oplinger’s suggestion that schools nominate and vote on their representatives for the Ad Hoc Committee, Bob Mignone noted that the committee is to be a Senate committee. Mr. Mignone explained how he had decided on the composition of the committee but then added that he thinks it would be useful to have a faculty forum to discuss the formation of the committee. Although the Performance Indicator requiring Post Tenure Review will not come up until the 1998-99 academic year, the Speaker wants the faculty to begin dealing with this issue now. Responding to Jane McCullough’s question about whether the Post Tenure Review proposal will come before the Senate or the full faculty, Mr. Mignone expressed his desire that it would come to the full faculty by petition.

Conception de Godev voiced the displeasure of the Department of Spanish and Italian in having its courses scheduled in the Bell Building. All departments, she thinks, should share equally in having classes scheduled in the Bell Building.

Lynn Cherry announced that the summer school calendar will be adjusted to allow at least 48 hours between the end of the session and the deadlines for grades. The Academic Planning Committee took up the issue after the 1997 Summer II schedule required grades to be submitted the day after the session ended.

Susan Morrison noted that the next meeting of the Senate was scheduled for Election Day.

Adjournment

With no further business, the meeting adjourned at 6:25 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary
THE FACULTY MINUTES

The first regular meeting of the Faculty of the College of Charleston for the academic year 1997-98 convened at 5:05 p.m. on Monday, September 15 in the Recital Hall of the Albert Simons Center for the Arts, Speaker of the Faculty Robert Mignone presiding. Susan Morrison served at Parliamentarian. Minutes of the previous meeting (April 21, 1997) were approved as circulated.

President’s Report

As the world mourns the loss of Princess Diana and Mother Theresa, President Sanders began, so do we feel the loss of our colleagues—Mary, Jon, and Jerry.

Mr. Sanders continued by assuring the faculty that, even in the current political climate, he continues to defend the faculty and its traditions, including tenure and sabbaticals. Reiterating some of the good news he had announced to the Senate, he pointed to the three of four statewide commendations of merit awarded to our three science programs evaluated by CHE—Chemistry, Geology, and Physics—and to special appropriations above formula funding that the College received. The largest of these appropriations, $12 million, is for a new library, which, along with the Bell and Bishop England properties, will solve our problems with space.

The President thanked the faculty for its work on the SACS reaffirmation process and reported that half of the recommendations have now been implemented. A major recommendation of the self-study report was stabilizing undergraduate enrollment, and this year we reduced the size of the incoming freshman class by 131 students (even though our applications doubled), and we should be able to flatten undergraduate enrollment by next year.

In his report Mr. Sanders included the following figures:

- We spend only 14% of our budget on administration;
- Faculty increases during Mr. Sanders’ tenure have averaged 4.04% (compared to 3.05% for Senior Vice Presidents and 2.85% for the President);
- Beginning October 1 faculty will receive a pay increase averaging 3.5%

The President concluded by urging the faculty to embrace the twin concepts of civility and collegiality. Incivility, he warned, is unpersuasive, unworthy of a College of
Charleston professor, and destructive of the College. Collegiality is part of community service, one of the criteria for promotion, tenure, and raises. Disagreement, he noted, is healthy, but debate must be conducted with a degree of civility sufficient to allow collegiality to survive.

Provost’s Report

Provost Conrad Festa recognized two new chairs—Frank Petrusak in Political Science and Chris Starr in Computer Science—and called on Dean Sam Hines to introduce Dean Rickerson, the new Head of the Division of the Division of Classical and Modern Languages and Literature. Mr. Festa then asked the chairs of departments with new members to introduce them to the faculty; all were greeted with warm applause.

Below is a list of all chairs and deans followed by an alphabetical list of new faculty (including faculty with new positions).

ACADEMIC DEANS/DEPARTMENT CHAIRS 1997-98

<table>
<thead>
<tr>
<th>School of the Arts</th>
<th>Dr. Edward C. McGuire, Dean 953-8222</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dr. Diane C. Johnson 953-8224</td>
</tr>
<tr>
<td>Art History</td>
<td>Prof. Steve Rosenberg 953-8233</td>
</tr>
<tr>
<td>Music</td>
<td>Prof. Michael Tyzack 953-8234</td>
</tr>
<tr>
<td>Studio Art</td>
<td>(Acting Chair, Sp. 98—TBA)</td>
</tr>
<tr>
<td>Theatre</td>
<td>Prof. Allen Lyndrup 953-5804</td>
</tr>
<tr>
<td></td>
<td>(Acting Chair, Sp. 98—Franklin Ashley)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School of Business and Economics</th>
<th>Dr. Clarence M. Condon, III, Interim Dean 953-8106</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting and Legal Studies</td>
<td>Dr. Robert Rouse 953-6347</td>
</tr>
<tr>
<td>Economics and Finance</td>
<td>Dr. J. Michael Morgan 953-7865</td>
</tr>
<tr>
<td>Management and Marketing</td>
<td>Dr. Rhonda Mack 953-6565</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School of Education</th>
<th>Dr. Nancy Sorenson, Dean 953-5613</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Foundations and Specializations</td>
<td>Dr. Frances Welch 953-5613</td>
</tr>
<tr>
<td>Elementary and Early Childhood Education</td>
<td>Dr. Virginia Bartel 953-5613</td>
</tr>
<tr>
<td>Physical Education and Health</td>
<td>Dr. Andrew Lewis 953-5558</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School of Humanities and Social Sciences</th>
<th>Dr. Samuel M. Hines, Jr., Dean 953-5770</th>
</tr>
</thead>
<tbody>
<tr>
<td>English and Communication</td>
<td>Dr. Nan Morrison 953-5664</td>
</tr>
<tr>
<td>History</td>
<td>Dr. George Hopkins 953-5711</td>
</tr>
<tr>
<td>Division of Classical and Modern Languages and Literature</td>
<td>Dr. Earl Rickerson, Head 953-5720</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>Department of Classics and German</td>
<td>Dr. Frank Morris 953-5713</td>
</tr>
<tr>
<td>Department of French</td>
<td>Dr. Jeff Foster 953-5713</td>
</tr>
<tr>
<td>Department of Spanish and Italian</td>
<td>Dr. Herbert Espinoza 953-5725</td>
</tr>
<tr>
<td>Philosophy and Religious Studies</td>
<td>Dr. Hugh Wilder 953-5687</td>
</tr>
<tr>
<td>Political Science</td>
<td>Dr. Frank Petrusak 953-5724</td>
</tr>
<tr>
<td>Psychology</td>
<td>Dr. David Gentry 953-5590</td>
</tr>
<tr>
<td>Sociology and Anthropology</td>
<td>Dr. Christine Hope 953-5738</td>
</tr>
</tbody>
</table>

**School of Sciences and Mathematics**

<table>
<thead>
<tr>
<th>Biology</th>
<th>Dr. Michael Auerbach 953-5504</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chemistry and Biochemistry</td>
<td>Dr. James Deavor 953-5587</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Dr. Chris Starr 953-6905</td>
</tr>
<tr>
<td>Geology</td>
<td>Dr. Michael Katuna 953-5589</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Dr. Deanna Caveny 953-5730</td>
</tr>
<tr>
<td>Physics and Astronomy</td>
<td>Dr. Robert Dukes 953-5593</td>
</tr>
</tbody>
</table>

**NEW FACULTY 1997-98**

<table>
<thead>
<tr>
<th>Allen, Michael R.</th>
<th>Assistant Professor</th>
<th>Mathematics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artuso, Anthony</td>
<td>Assistant Professor</td>
<td>Political Science</td>
</tr>
<tr>
<td>Baker, Elizabeth</td>
<td>Visiting Instructor</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Ballance, Jack</td>
<td>Assistant Professor</td>
<td>Theatre</td>
</tr>
<tr>
<td>Beck, Guy L</td>
<td>Visiting Asst. Prof.</td>
<td>Philosophy/Religious Studies</td>
</tr>
<tr>
<td>Capps, John (Jan. 98)</td>
<td>Visiting Asst. Prof.</td>
<td>Philosophy/Religious Studies</td>
</tr>
<tr>
<td>Chowning, James Anthony</td>
<td>Visiting Instructor</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Clevenger, Wendy L.</td>
<td>Visiting Asst. Prof.</td>
<td>Chemistry/Biochemistry</td>
</tr>
<tr>
<td>Cogdell, Cheryl Novak</td>
<td>Visiting Asst. Prof.</td>
<td>Spanish and Italian</td>
</tr>
<tr>
<td>Daehler-Wilking, Darlene</td>
<td>Visiting Asst. Prof.</td>
<td>Sociology/Anthropology</td>
</tr>
<tr>
<td>DeHaan, Kathleen (Jan. 98)</td>
<td>Assistant Professor</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Finnan, Christine</td>
<td>Assistant Professor</td>
<td>Elem./Early Childhood Ed.</td>
</tr>
<tr>
<td>France, Scott</td>
<td>Visiting Asst. Prof.</td>
<td>Biology</td>
</tr>
<tr>
<td>Harold, Anthony S.</td>
<td>Assistant Professor</td>
<td>Biology</td>
</tr>
<tr>
<td>Heckathorn, Scott (Jan. 98)</td>
<td>Assistant Professor</td>
<td>Biology</td>
</tr>
<tr>
<td>Heim, William Charles</td>
<td>Visiting Asst. Prof.</td>
<td>Music</td>
</tr>
<tr>
<td>Hyatt, John</td>
<td>Visiting Instructor</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Jin, Renling</td>
<td>Assistant Professor</td>
<td>Mathematics</td>
</tr>
<tr>
<td>Lamb, Christopher</td>
<td>Assistant Professor</td>
<td>English/Communication</td>
</tr>
<tr>
<td>Lindner, Lee</td>
<td>Assistant Professor</td>
<td>Physics/Astronomy</td>
</tr>
<tr>
<td>Marino, Paul C.</td>
<td>Assistant Professor</td>
<td>Biology</td>
</tr>
<tr>
<td>Masters, Dorothy</td>
<td>Visiting Asst. Prof.</td>
<td>Theatre</td>
</tr>
<tr>
<td>Milliken, Garrett</td>
<td>Assistant Professor</td>
<td>Psychology</td>
</tr>
<tr>
<td>Mirecki, June</td>
<td>Assistant Professor</td>
<td>Geology</td>
</tr>
</tbody>
</table>
Mr. Mignone listed the performance funding mandates that will most concern the faculty during the 1997-98 academic year and the current status of each.

1. Performance Review System. The Welfare Committee has been asked to compare our promotion and tenure requirements with those listed in CHE’s document “Best Practices for a Performance Review System for Faculty.”

2. Post-Tenure Review. The Committee on Nominations and Elections will submit the names of seven faculty to serve on an Ad Hoc Committee to study CHE’s “Best Practices for Post-Tenure Review” and to develop a process for our post-tenure review at the College.

3. Availability of Faculty to Students. The Welfare Committee will consider whether or not we can assess general availability of faculty with a question added to our course evaluation form. Availability of advisors will be assessed using a random sample.

The Speaker closed by welcoming new faculty and encouraging them to become involved in faculty governance.

After some announcements For the Good of the Order, the meeting adjourned at 6:00 p.m.

Respectfully submitted,

Kathy Haney, Faculty Secretary
MINUTES OF THE FACULTY SENATE

The first regular meeting of the Faculty Senate of the College of Charleston convened at 5:03 p.m. on Tuesday, September 2 in Room 100 of Maybank Hall, Speaker of the Faculty Robert Mignone presiding. Fifty senators attended. Minutes of the two sessions of the April meeting (April 1 and April 15) were approved as circulated.

Reports

The President

With new “quality indicators” in place, Mr. Sanders reported that the College is ranked first in the state and that for the third year in a row we received special appropriations above formula funding—this year $12 million for a new library, $660,000 for renovations of Avery, and $50,000 for a diversity conference held at the College over the summer.

Although US News and World Report ranked the College in the first tier of Public and Private Regional Universities and fifth among all Public Regional Universities for the Southern Region, the President thought the results of CHE program reviews a more meaningful measure of quality. Our Chemistry, Physics, and Geology programs were among 35 in the natural sciences reviewed, and our programs received 3 of the 4 commendations of merit awarded.

Mr. Sanders also reported that approximately half of the recommendations in the SACS self-study have been implemented. Addressing one in particular, he said that we have reduced the size of the incoming freshman class by 131 students and significantly increased SAT scores. During the past five years, undergraduate enrollment has increased 16%, while the addition of 67 new roster faculty increased the faculty at a rate 25% greater than the student enrollment. Also, as of October 1996, average annual pay raises for faculty have been 4.04%.

The President ended his report by quoting Major James Parlor, Chief of Public Safety, to stress the importance of civility and collegiality and by praising the work of the Speaker, especially during the development of CHE’s quality indicators.
The Provost

After thanking the faculty for the smooth opening of the academic year, Mr. Festa turned his attention to Performance Indicators. Last year we scored 97 out of 100% (recalculated to 88%), which means that the College will get the highest percentage of new money in the state. Two of the difficult issues last year were class size and faculty workload. The initial 12 hour workload was negotiated down to 11.5 (the College’s average is 11.3, while the national average for teaching universities is 10.2). Mr. Festa said that there is considerable concern around the state about two-day-a-week teaching schedules.

He then listed the indicators we must turn our attention to this year: The expenditure of funds to achieve institutional mission; a strategic plan to support the mission; performance review system of faculty (including student and peer evaluations; availability of faculty to students outside the classroom; quality of students (including SAT’s, GPA’s and activities); graduation rate; credit hours earned by graduates; and financial support for reform in teacher education.

Mr. Festa reported that the College will request 21 new lines this year in our continuing efforts to reduce the number of adjunct faculty.

Finally, the Provost stressed the importance of the review of general education that will continue this year and reported that Jack Parson, newly appointed Director of International Programs, is working on faculty exchanges.

The Speaker

Mr. Mignone reported that an Ad Hoc Committee will be formed to develop the post-tenure review process for the College required by the Performance Funding Bill. He has asked the Committee on Nominations and Elections to nominate seven tenured senior faculty members with at least one representative from each of the five schools.

The Speaker also reported that he has asked the Faculty Welfare Committee to review four matters on which the 1996-97 Tenure and Promotion Committee asked for clarification:

1) the requirement of a terminal degree for promotion to Associate Professor;

2) splitting tenure and promotion decisions;

3) withdrawing and resubmitting applications for tenure;

4) the purpose and staffing of the Senior Instructorship
New Business

* Susan Morrison was appointed Parliamentarian

* Jane Clary was elected Speaker *Pro Tempore*

* The Committee on Nominations and Elections recommended that Rob Dillon continue to serve on the Parking Adjudication and Advisory Board.

* For the *By-Laws Committee*, Bishop Hunt reported that no changes in wording were needed in the motion from the Promotion and Tenure Committee approved at the April 15, 1997 senate meeting regarding faculty serving on evaluation panels while on leave or sabbatical.

* Amy McCandless for the Committee on Academic Standards, Admissions, and Financial Assistance moved a revision of the policy affecting students with learning disabilities (Section EE.2 on pp. 137-140 of the *Faculty/Administration Manual*). The revision assigns responsibilities for students, faculty, and administration, and it makes some changes in the appeals procedure. The motion passed. [A copy of the new policy is attached to the minutes.]

Constituents’ Concerns

Deanna Caveny pointed out problems with the Bookstore not ordering sufficient textbooks, especially for courses with only one section. The Provost said that he would take the matter up with manager of the Bookstore.

Lynne Ford reminded the Senate about the General Education retreat scheduled for September 19 and 20 and encouraged attendance.

Adjournment

With no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted,

Kathy Haney
Faculty Secretary