Minutes of the Faculty Senate April 2003

The eighth regular meeting of the 2002-2003 Faculty Senate convened at 5:00 p.m. on Tuesday, April 1, in Room 116 of the Education Center (ECTR).

Speaker Hugh Wilder called the meeting to order. The minutes for the March meeting were approved after Bob Mignone requested that a correction be inserted.

Reports

The Speaker

Mr. Wilder began by noting that this was the last Senate meeting in this academic year. Accordingly, he thanked those who have assisted him in running the meetings: Deb Vaughn, who has managed the Senate website, reduced the paper the Senate has had to use for its meetings, and cheerfully served as the projectionist at every Senate meeting. (Ms. Vaughn was at this moment projecting an agenda the Secretary had provided her, one whose date, April, was correct but which contained several questionable items.) The Speaker also thanked Trisha Folds-Bennett for serving as Parliamentarian, Julia Eichelberger for serving as Faculty Secretary, and Bertie Mack for her cheerful and efficient service, which this year including learning to convert documents into suitable format for the Senate website. He also thanked all faculty for re-electing him as Speaker, and said he was looking forward to continuing the privilege of serving for the following year.

2. Approval of the Minutes

3. Reports

The Speaker

Faculty Educational Technology Committee

4. New Business

---

1 Questionable items were as follows:

3. Reports

Office of Media and Technology:
Report on Faculty Senate Reality TV Project

4. New Business

Graduate Committee

Proposals for New Graduate Courses:
AMST 501 – Pranks in American Culture
ENGL 501 – The Poetics of Faculty Minutes
POLS 501 – Quibbling in Faculty Governance, 1990-2000

Committee on Nominations and Elections

Ad Hoc Committee on Ad Hoc Committee Proliferation

Senator Mark Lazzaro

Motion to endorse proposal from student organization “Axis of Evil”
Graduate Committee

Proposals for New Graduate Courses:
LALE 602 - Advanced Language Teaching Methodology
LALE 603 - Second Language Acquisition
LALE 690 - Special Topics in Language Education
FREN 602 - Modern Approaches to French Literature & Textual Analysis

Proposal to Change a Graduate Program:
MS in Mathematics

Proposals to Change Graduate Courses:
MATH 603 - Abstract Algebra I
MATH 611 - Real Analysis I
MATH 615 - Complex Analysis

Committee on Nominations and Elections

Election of Standing Senate Committees,
Approval of recommendations for four ad hoc committees
Nomination of a slate for 2003-04 Committee on Nominations & Elections
Election of Bookstore Advisory Council

Senator Mark Lazzaro
Motion to endorse proposal from student organization “Alliance for Planet Earth”

5. Constituents’ Concerns

---Speaker Hugh Wilder encouraged all faculty to attend May Commencement, and reminded everyone that the Spring Full Faculty meeting will take place on Monday, 21 April.

--The Committee on Nominations and Elections invited nominations for the makeup of their own committee in 2003-4. The following faculty were nominated: Deanna Caveny (Mathematics); Todd Grantham (Philosophy and Religious Studies) Dave Gentry (Psychology); Rich Heldrich (Chemistry and Biochemistry) Katina Strauch (Library); Luci Moreira (Hispanic Studies)

Additional nominations are in order until 11 April, and should be sent to the Speaker at wilderh@cofc.edu.

--The Committee on Nominations also offered the Senate a list of names for Ad Hoc Committees. Senators voted for seven names for each of the four committees. The following names were chosen by the Senate:

Committee on Communication Across the Curriculum: Sylvia Gamboa, Tom Heeney, Todd McNerny, Lindsay Packer, Betsy Martin, Howard Rudd.
Committee on Class Size: Deanna Caveny, Marion Doig, Linda Jones, Andrew Lewis, Nancy Nenno, Marty Perlmutter, Larry Carlson
Committee on Faculty Workload: Bob Mignone, Deborah Miller, Deanna McBroom, Bill Olejniczak, Joe Kelly, Allan Strand, Darryl Phillips
Committee on Information Technology Assessment: Christine Moore, Mike Marcell, David Mann, Caroline Hunt, Michael Phillips, Bob Fowler, Cass Runyon
The Senate will present this slate of names as a recommendation to the President and Provost, who will then appoint the faculty they choose to these committees.

--The Senate approved the slate that the Committee on Nominations proposed for the three standing Senate Committees (Budget, By-Laws, and Academic Planning). It also approved the Committee’s slate for members of a newly-formed Bookstore Advisory Council.

--All proposals from the Graduate Committee (four new courses, one program change, and three course changes) passed.

--The Senate approved a resolution sponsored by Senator Mark Lazzaro, who brought it before the Senate on behalf of the student organization “Alliance for Planet Earth.” This resolution asked that the College leave the Sottile Tree standing and that the President appoint an advisory committee, to be known as campus verderers, who would advise the administration on safeguarding the trees on campus.

**Full Faculty Meeting (5:00 PM, Physicians Auditorium): Monday, April 21; agenda deadline Wednesday, April 9, 3:00 PM**
The Faculty Senate met on Tuesday, December 3rd, in ECTR 116. Here’s a summary of the meeting:

---Jim Deavor, chair of the Provost Search Committee, reported that the College made an offer to two finalists, both of whom declined. The search has been extended, with the Committee hoping to bring new candidates to campus before Spring Break.

---The Faculty Advisory Committee on Tenure and Promotion asked the Senate to endorse its recommended change to the Faculty-Administration Manual. A very lengthy discussion ensued over whether the College should require candidates for tenure and promotion to obtain letters about their scholarship from scholars outside the College. Eventually, the Senate voted to postpone this vote until the February 11th Senate meeting.

---Five motions by the Graduate Committee (two admissions policies, two program changes, and one proposal for new courses) passed.

---All 36 proposals by the Curriculum Committee passed.

Respectfully submitted,

Julia Eichelberger
Faculty Secretary
MEMORANDUM

November 6, 2002

To: The Faculty

From: Julia Eichelberger
Faculty Secretary

Subject: Highlights of the second Faculty Senate meeting (November 5)

The Senate met for about an hour yesterday. Here are the highlights:

1) A consultant from the firm of Ayers Saint Gross, which the College has hired to create a master plan for optimal use of all College facilities, reported to Senators on the way the master plan will be developed over the next 10-12 months.

2) The Speaker reported that at next May’s Commencement, more students will participate than did last year. To ease crowding, each graduate will be allotted only 3 tickets rather than the traditional 4. The Speaker queried the Senate and heard no objection to faculty giving up their access to 1 ticket each for bringing a guest to Commencement; hence we will receive no such tickets this year.

3) The Speaker reported that we can expect state budget cuts to follow the Nov. 5 election. The College’s plan is to absorb this shortfall by cutting operating expenses by 5%, but salaries and funds for research and for sabbaticals will not be affected. Deans will work with departments to determine how much of a cut they can sustain in their operating costs. Deans will cut 2.5% of their School’s total operating costs, and the College plans to make up remaining cuts through its reserve funds.

4) The Student Affairs and Athletics Committee presented a proposal governing the use of campus bulletin boards. The motion passed.

5) The Curriculum Committee presented a number of Curriculum changes. All but one passed: HIST 343, which the Committee included in a list of History courses for deletion, was not deleted.

Final Senate Meeting of Fall 2002:
Tuesday, December 3rd, 5:00 P.M., ECTR 116
Deadline for submitting items for Dec. 3rd agenda:
3 PM Thursday, 21 November
MEMORANDUM

October 8, 2002

To: The Faculty

From: Julia Eichelberger
Faculty Secretary

Subject: Highlights of the second Faculty Senate meeting (October 1)

The Senate met for about an hour on October 1st.

--Bill Lindstrom reported to Senators on admissions policies and enrollment plans. Average SAT scores for entering freshmen are up, the total number of new students is slightly less than it was last year, and the total number of continuing students is slightly more than it was last year. Next year the total number of students should go down by about 75 students, and four years from now the total number should have been reduced by about 300 students.

--- Kristen Wing and Gloria Heyward from the College Bookstore presented information on textbook ordering and encouraged faculty to submit their book orders for Spring 2003 as soon as possible. Receiving faculty orders well in advance enables the bookstore to search for used copies and pay better prices on textbook buybacks, reducing students' overall textbook costs.

--The Speaker reported that December graduation will be held December 15th at the North Charleston Coliseum. Spring commencement will be held May 10th for graduate programs and May 11th for undergraduates, with the location remaining the same but with students receiving fewer tickets for guests (only 3 per student). He also announced that the administration anticipates a budget cut from the state following November elections, but that the College is not expecting to have to cut its programs; instead, an “Expense Reduction Task Force,” consisting of faculty as well as administrators, is planning ways to slow down expenditures. Mr. Wilder reported his findings in response to several other questions that had been raised in the September Senate meeting, and urged Senators to submit next month’s agenda items electronically whenever possible.

Fall 2002 Senate Meetings
(Tuesdays at 5:00 o’clock in ECTR 116)
September 3, October 1, November 5, December 3

Deadline for submitting items for Nov. 5th agenda:
3 PM Thursday, 24 October
Deadline for submitting items for Dec. 3rd agenda:
3 PM Thursday, 21 November
MEMORANDUM

September 5, 2002

To: The Faculty

From: Julia Eichelberger
Faculty Secretary

Subject: Highlights of the first Faculty Senate meeting (September 3)

--Bev Diamond was elected to serve as this year’s Speaker pro tem in the event the Speaker must be away during a Senate meeting.

--Trisha Folds-Bennett was appointed to serve as Parliamentarian this year.

--Debbie Vaughn has volunteered to maintain the Senate website (cofc.edu/~senate) and to provide technical support during Senate meetings.

--Senior Vice-President for Business Affairs Gary McCombs presented a report on the 2002-2003 College Budget. Bad news: state appropriations for higher education have been reduced, and a mid-year budget cut is likely. Good news: this year’s tuition/fee increase will begin to fund elements of the Fourth-Century Initiative.

--The Speaker congratulated all parties involved on a very successful first Convocation. He responded to Senators’ questions and concerns regarding parking, this year’s academic calendar, and plans for future Commencements. Mr. Wilder also explained that the Senate packets will be distributed electronically this year, and that all agenda items and supporting materials should be sent to the Faculty Secretary in electronic format if at all possible. All senate records since 1993 will be placed on the Senate website.

--The Fall Faculty meeting will be held Monday, September 9th, at 5:00 p.m. in Physicians auditorium. The President will address the Faculty, and this year’s new appointments will be introduced. A reception, sponsored by the President’s office, will follow this meeting.

Fall 2002 Senate Meetings
(Tuesdays at 5:00 o’clock in ECTR 116)
September 3, October 1, November 5, December 3

Fall Faculty Meeting:
(Monday at 5:00 in Physicians’ Memorial Auditorium)
September 9, 2002