Committee Members and Regular Guests

Chairperson: Nenad Radakovic (Teacher Education)
Secretary: Beatriz Maldonado (International Studies)
Members: Vivian Appler (Theater and Dance), Xi Cui (Communications), Dan Maroncelli (Mathematics), Rebecca McClure (Library), Matthew Nowlin (Political Science), Tara Prakash (Art), Brooke van Horne (Chemistry), Mary Bergstrom (Registrar), Bryan Lassoe (Student Representative- Spring Semester), Khushbu Patel (Student representative- Fall Semester);
Other regular attendees: Mark Del Mastro (Academic Affairs), Mary Bergstrom (Registrar), Julie Dahl (Registrar), Franklin Czwazka (Catalog Manager), Jerry Mackeldon (Assistant Registrar, Degree Works Specialist), Divya Bhati (Vice President, Institutional Effectiveness and Strategic Planning), Simon Lewis (Speaker of the Faculty Senate)

Summary of Activities

The Curriculum Committee spent most of its time reviewing undergraduate curricular proposals, although it also participated in some policy discussions as well. Due to the Covid-19 shutdown of the College, all meetings were conducted via Zoom.

Curriculum Changes

In 2020-2021, one degree was created (Environmental Geosciences). Two minors were created (Geoinformatics and Leadership for Sustainability). Two minors were terminated (Comparative Literature and German Studies)

The committee also approved 51 changes to existing majors, programs, concentrations, and certificates, 21 changes to minors, added 53 new courses, changed 23 courses, and deactivated 14 courses. For a detailed list regarding these approvals, see the spreadsheets prepared by Franklin Czwazka. For a summary of the committee’s discussion, see the meeting minutes prepared by Beatriz Maldonado.

Policy Changes

The Curriculum Committee doesn’t create College policy, but was involved in policy discussion that related to curriculum that originated from the committee. The discussion was regarding the treatment of cross-listed courses in the catalog. Specifically, with regards to situations
where a course is cross-listed with another course in the catalog but the program does not list both cross-listed courses in their program of study. Under the prior policy if a program wanted to add a course that was already cross-listed, they have to go through the curriculum proposal process. Per Faculty Curriculum Committee vote on January 15th 2021, The FCC sent a memo to Academic Affairs to recommend that for complete transparency, Academic Affairs authorizes the Office of the Registrar to add existing and future cross-listed courses to the catalog in the programs of study without the need to go to the programs for permission. The logic is that the cross-listed courses are indeed equivalent and students should be aware of this.

Election of 2020-2021 Officers and Scheduling Suggestions

The 2021-2022 committee met briefly on May 4, 2021 (via Zoom) to elect officers. Minutes were not kept at this meeting.

Xi Cui was elected as Chair by unanimous vote. Dan Maroncelli was elected as Secretary by unanimous vote.

2020-2021 Curriculum Committee Roster:

- Cui, Xi (Chair) - Communication
- Gordanier, Amy - History
- Greene, Anthony - African American Studies
- Kattwinkel, Susan - Theater and Dance
- Kraft, Amanda - Library Librarian II
- Maroncelli, Dan (Secretary) - Mathematics
- Nowlin, Matthew - Political Science
- Van Horn, Brooke - Chemistry and Biochemistry
- Welch, Allison - Biology

The new members also discussed the proposed schedule of meetings for 2021-22 and the improvement to the FCC Schedule table and the footnotes displayed on the FCC page ([https://currcomm.cofc.edu/](https://currcomm.cofc.edu/))

Record of Activity

Dates for the 2020-2021 Curriculum Committee Meetings and reports to Faculty Senate are
Curriculum Committee Meetings.
Eight meetings focused on consideration and approval of curricular proposals. Agendas and meeting minutes detail these activities. In addition, the 2021-2022 committee met on May 4, 2021 to elect officers. This is summarized above.

- September 11, 2020
- October 16, 2020
- November 13, 2020
- December 11, 2020
- January 15, 2021
- February 12, 2021
- March 5, 2021
- May 4, 2021

Presentation of proposals at Faculty Senate meetings.
Proposals that were approved by the Curriculum Committee were presented to the Senate on the following dates.

- October 6, 2020
- November 10, 2020
- December 8, 2020
- January 12, 2021
- February 2, 2021
- March 2, 2021
- April 6, 2021
Faculty Curriculum Committee Meeting  
Minutes: September 11, 2020

Present: Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Tara Prakash, Brooke van Horne, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro, 

Guests: Julia Eichelberger, Tim Callahan, Sebastian van Delden, Vijay Vulava, Barbara Beckingham-Gordon, Simon Lewis

Old Business

1) Curriculum Proposals Approved by Senate on April 7, 2020

New Business

2) Chair’s Report: Working on Zoom
   Going to be meeting on zoom all semester. There are some issues with virtual meetings and voting brought up in the Senate.

3) Curriculum Proposals Review and Vote:
   a) SOST (Eichelberger): program change: Adding HONS 172 as an option to fulfill the requirement, adding HPCP 285, ARTH 339, HPCP 339, and ARTH 261 to the program as electives.
      - Added ASST 315 to the list of courses. It is cross-listed with another course already in curriculum (ENGL 315).
      - Proposal unanimously approved.
   
   b) GENV (Callahan): new major in Environmental Geosciences and adding to courses GEOL 313 and GEOL 362.
      - Conversation about resources needed:
        - None in the short term
        - They have room for growth in majors; expect some of the new students to come from GEOL but not a loss as the same faculty teach in GEOL and the proposed new major.
      - Conversation about the concentration vs. major.
      - The chemistry requirement schema hard to understand
      - Question about two Math options being so different.
        - Catering to different students – calculus option vs. statistics option
      - New courses:
        - Geology majors will have access to courses
        - Question about course description referencing the river question
          - Added typically to the description “typically travel to Colorado”
        - Tying the new courses into the QEP
• Updated material needed before submitting proposal to the senate:
  o cover letter needs to be updated to match hour requirements in the proposal +
    New curriculum schema
  o New syllabus both need to be provided to chair of

• **Proposals unanimously approved.**

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**Faculty Curriculum Committee Meeting**
**Minutes: October 16, 2020**

**Present:** Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Tara Prakash, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro,

**Guests:** Kameelah Martin, Ricard Vinas de Puig, Christine Finnan, Morgan Koerner, Simon Lewis

**Old Business**
4) **Curriculum Proposals Approved by Senate on April 7, 2020 Curriculum Proposals Approved by Senate on Oct 6, 2020: SOST and GENV**

**New Business**
5) **Approval of Minutes from Sept. 11 Meeting.**

6) **Curriculum Proposals Review and Vote:**
   a) AAST (Martin): Adding existing courses to the major and minor.
      • Conversation about what to do with unmeasurable SLOs found in syllabi of existing courses. Suggestion that the FCC chair reach out to the respective program with the information. This would not be a condition for the proposals to be approved.
      • **Proposal unanimously approved.**

   b) LING (Vinas de Puig): Adding LING 125 as pre-requisite for LING 260.
      • Conversation about why a few other LING courses in the catalog which are missing LING 125 as a pre-requisite are not being included in the proposal. Those courses are either not in the minor or are individual enrollment courses.
      • **Proposals unanimously approved.**

   c) SOCY (Finnan): Removing SOCY 102 as an intro option in the Sociology-Teacher Education Program to comply with State Department of Education Requirement
      • Conversation about potentially adding SOCY 102 as an optional elective. However, currently the curriculum for SOCY 101 and 102 are too similar to allow for that. If curriculum gets revamped they will consider it then.
      • **Proposals unanimously approved.**
d) GRMN (Koerner): Termination of current German Studies minor and deactivation of German classes that have not been taught for some time. Renaming of German major and minor to German Studies Major and German Studies Minor and adding English language elective courses from GRST and JWST. Creation of various GRST course.
   - No students ever opted for the English only version of the German Studies minor. Most of the German Studies Minors recently have been German majors. Current German Studies minor not viable.
   - Clarification about the intent of the department to update its curriculum and names. German Studies is typical naming convention for German programs
   - Proposals unanimously approved.

Faculty Curriculum Committee Meeting
Minutes: November 13, 2020

Present: Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Khusbu Patel, Tara Prakash, Brooke van Horne, Mary Bergstrom, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro, Simon Lewis

Guests: Dan Greenberg, Kent Gourdin, Ken Soyeh, Shawn Morrison, Hao-Chen Liu,

Old Business

7) Curriculum Proposals Approved by Senate on Nov 10, 2020: AAST, GRMN, SOCY, and LING

New Business

8) Curriculum Proposals Review and Vote:
   a) PSYC (Greenberg): Change special topics course to variable credit.
      • Greenberg explained how variable topics course credits are determined.
      • Proposals unanimously approved.
   b) GLAT (Gourdin): Update description for the minor
      • Gourdin – quick response about why they must speak with the program director. Updated the note to stay program director.
      • Proposals unanimously approved.
   c) REAL (Soyeh): Adding electives, renumbering a course and changing its prereq to junior standing.
      • Question about adding HONS 200 to the program. RO is going to be adding Hons versions of courses to not just this program but all other programs.
      • Proposals unanimously approved.
d) CPLT (Morrison): Deactivation of minor and two courses
   • Morrison updated on the numbers and the reasons for deactivation
   • Only two minors need to take CPTL 200
   • Comp Lit concentration INTL need to be notified – Maldonado will double check with dept.
   • Proposals unanimously approved.

e) FINC (Liu): Changing a course number and corresponding pre-req to junior standing; change special topics course to variable credit, changing pre-reqs for two 400-level courses.
   • Liu – explained how credits would be determined for variable credits course.
   • Updated on the effect of removing prereq to the courses’ content and student enrollment. Provided updated syllabus which were further updated
   • Proposals unanimously approved.

Faculty Curriculum Committee Meeting
Minutes: December 11, 2020

Present: Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Tara Prakash, Brooke van Horne, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro, Simon Lewis

Guests: Chen-Huei Chou, Iris Jungas, Tim Callahan, George Chartas, Sara Frankel, Elizabeth Meyer-Bernstein, Bryan Ganaway, Page Keller, Adam Jordan

Old Business
9) Curriculum Proposals Approved by Senate on Dec 8, 2020:
   PSYC, GLAT, REAL, CPLT, and FINC

New Business
10) Curriculum Proposals Review and Vote:
   a) INFM (Chou and Jungas): Update existing minor by exchanging a required course for an existing course and adding courses to the list of electives.
      • Question about frequency of new required class being taught. Jungas explained that it will be taught at least once a year.
      • Proposals unanimously approved.

   b) GEOL (Callahan): Geology wants to add HONS 190 to their BS and BA
      • Question about HONS equivalencies coming through the RO’s office. This change would not be captured by the RO’s coming update as this course is an
accelerated course.

- Proposals unanimously approved.

c) ARTS (Frankel): Adding existing courses to the Studio Arts Major and making an additional 3 credit requirement at the advanced level.
  - Question about how they plan to deal with enrollment increases in current courses. The department will renegotiate the seat capacity with instructor if needed.
  - Proposals unanimously approved.

d) HONS (Meyer-Bernstein and Ganaway): HONS is updating a catalog note and updating prerequisites and credit hours to several courses.
  - Question about waving the HONS 110 requirement for students who are transferring/applying later. Students would still need to take 25 honors credits but would not be required to take HONS 110 if they have already taken an equivalent Freshman writing course. This change would make it easier for transfers students especially.
  - Proposals unanimously approved.

e) ASTR (Chartas): proposing changes to the astronomy minor.
  - Questions about cross listing and the answer is that they are the same course.
  - Needed to update the cover letter and part c in curriculog to reflect the changes to rationale in line with the actual changes in the proposal.
  - Proposals unanimously approved.

f) TEDU (Keller): Updating an existing course by changing title, description and pre-requisites.
  - Questions about updates to description of the course. Minor changes to the updated Nenad to update the description.
    Rebecca
    Vivian
  - Proposals unanimously approved.

g) EDSP (Jordan) – major updated to the Special Education major.
  - current program is dated.
  - Question about current Special Ed classes which are no longer part of the new program - Classes will be de-activated in a few years
  - Math – SPED will be different from the other ED programs in that they will not have math requirements in the major.
  - The proposal was sent back to the department to make sure that the changes to the math requirement is the change they want.
11) **Procedure for adding cross-listed courses to programs**
   - Conversations about automatically adding the various versions of cross-listed courses or do they need to go through the FCC proposal process.
   - Cross-listing needs to be transparent. Equivalent courses are equivalent.
   - RO needs memo to Mark (the provost office) with the recommendation
   - Discussion on the topic put on Oaks. Vote at next meeting if there is a recommendation.

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**Faculty Curriculum Committee Meeting**  
**Minutes: January 15, 2021**

**Present:** Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Tara Prakash, Brooke van Horne, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro, Zainab Hussain

**Guests:** Adam Jordan, Anne Gutshall, Laura Brock, Marcello Forconi, Bill Manaris, Dan Grinberg, James Newhard, Kate Pfile, Yaron Ayalon, Kris De Welde, Elizabeth Jurisich, Chris Warnick, Michael Gomez, Shawn Morrison, Kate Keeney, Namjin Lee, Jenifer Kopfman, Seth Pritchard, Carrie Messal,

**Old Business**

1) **Curriculum Proposals Approved by Senate on January 12, 2021:**  
   - ASTR, GEOL, HONS, ARTS, TEDU, and INFM

**New Business**

2) **Curriculum Proposals Review and Vote:**
   a) EDSP (Jordan) – Changes to the Special Education program.
      - Question from last meeting regarding the implications of removing math requirements in the program – meaning that students who qualify for math alternative will be allowed to use that as their math with the new changes to the program. The department reviewed this and agreed that it’s ok even though it would be different from other ed programs.  
      - *Proposals unanimously approved.*

   b) TEDU (Guttshall and Brock) – Adding Hist 202 as a required course in line with SC Ed. Department.
      - *Proposals unanimously approved.*

   c) CHEM (Forconi) - remove a pre-req for CHEM 492.
      - *Proposals unanimously approved.*

   d) CITA/DATA (Manaris) – Adding CSCI 462 as capstone option.
• *Proposals unanimously approved.*

e) PSYC (Greenberg) – changes to PSYC 404
   • *Proposals unanimously approved.*

f) CLAS (Newhard) – changes to the Classics minor to clarify language and to add history options.
   • *Proposals unanimously approved.*

g) EXSC (Pfile) – Making changes to the major – adding and removing courses, deactivating a course, and reducing the number of hours in the major.
   • *Proposals unanimously approved.*

h) JWST (Ayalon) – creating a new course and making changes to the major and minor.
   • *Proposals unanimously approved.*

i) WGST (De Welde) – changing WGST 400 to a variable credit course
   • *Proposals unanimously approved.*

j) MATH (Jurisich) – renumbering math 101 to math 110 to better convey the difficulty level for students.
   • *Proposals unanimously approved.*

k) ENGL (Warnick) – changes to its minor, major, and concentrations, course and creating a new course
   • *Proposals unanimously approved.*

l) HISP (Gomez) – creating three new courses and making changes to the major.
   • Updated SLOs
   • *Proposals unanimously approved.*

m) FREN (Morrison) - Pre-req changes to most of their 400 level courses by adding 3 more options at the 300 level to meet pre-req.
   • Updated syllabus - SLOs
   • *Proposals unanimously approved.*

n) ARTM (Keeney) – making changes to existing courses and a creating a new course.
   • Updated syllabus – SLOs and cover letter.
   • *Proposals unanimously approved.*

o) COMM (Lee and Kopfman) – changes to the major, minor and existing courses.
   • Updated syllabus SLOs
   • *Proposals unanimously approved.*
p) BIOL (Pritchard) - removing BIOL 305 as a pre/co requisite for many of their 300+ level courses.
   • Proposals unanimously approved.

q) MGMT/MKTG (Messal) – Creating a Management major and minor and making changes to existing courses.
   • Updated syllabus SLOs (work on them after the meeting).
   • Suggestion to get updated numbers before CHE presentation.
   • Proposals unanimously approved.

3) Cross-listing transparency (from the OAKS discussion)
   Voted to write up a memo and send it to AA asking for the RO to update the catalog so that cross-listed courses appear automatically.

Faculty Curriculum Committee Meeting
Minutes: Feb 12, 2021

Present: Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Bryan Lassoe, Tara Prakash, Brooke van Horne, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro,
Guests: John Bruns, Kameelah Martin, Marcello Forconi, Michael Gomez, Shawn Morrison, Christy Kollath-Cattano, Judy Millesen, Irina Erman, Julia Eichelberger, Kent Gourdin, Sandy Slater, Michael O’Brian, Melinda Lucka-Kelley, Hollis France

1) Curriculum Proposals Approved by Senate on February 2, 2021: TEDU, CHEM, CITA/DATA, PSYC, CLAS, EXSC, JWST, WGST, MATH, ENGL, HISP, FREN, ARTM, COMM, BIOL, MGMT/MKTG.
   EDSP proposal was withdrawn before the Senate meeting.

Curriculum Proposals Review and Vote:
2) FMST (Bruns) –
   • Approved unanimously

3) HISP (Gomez)
   • Approved unanimously

4) SHSS (Ruth-McSwain) – Lisa Ross
   • Approved unanimously
5) URST (Lucka-Kelley)  
   - Approved unanimously

6) HONS  
   - Approved unanimously

7) PBHL (Kollath-Cattano)  
   - Approved unanimously

8) SOST (Eichelberger)  
   - Update course description after the meeting.  
   - Approved unanimously

9) FREN (Morrison) – question about understanding vs. expectations  
   - Approved unanimously

10) INST/INTL-INEU  
    - Approved unanimously

11) CLAS (Alwine) – Flores  
    - Update the SLOS in the syllabus after the meeting  
    - Approved unanimously

12) RUST (Erman)  
    - Update curriculog regarding assessment  
    - Approved unanimously

13) GLAT (Gourdin)  
    - Update text in curriculog and upload the new cover letter on Curriculog  
    - Approved unanimously

14) PPLW (POLI) – Millesen  
    - Clarification about where the note apply – only to the PPLW concentration.  
    - Approved unanimously

15) POLI (Millesen)  
    - Updated curriculog and syllabus SLOs  
    - Approved unanimously

16) MUSC (O’Brien)  
    - Approved unanimously

17) ENGL (Craig)
• Update course description to match the updated title on Curriculog
• Approved unanimously

18) CHEM (Forconi)
• Update the typo in description in curriculog and update the syllabus
• Approved unanimously

19) DANC (McLaine)
• Update description in curriculog and upload updated syllabi

20) THTR (Appler)
• Questions about amount of material to split one class to three…
• Update SLOs in curriculog based on the syllabus language and upload new syllabus
• Approved unanimously

21) AAST (Martin)
• Update curriculog SLOs – refine offline and update.
• Approved unanimously

22) HIST /WGST (Slater)
• Update the title in curriculog for both courses (related HIST-WGST)
• Update syllabi once new ones are received
• Both WGST and HIST Approved unanimously

23) SOCY (Finnan)
• Update performance expectations in curriculog
• Approved Unanimously

24) ANTH (Finnan)
• Update the typo in ANTH 111 course description in curriculog
• Update syllabus
• Approved Unanimously
Faculty Senate Curriculum Committee
Final Report 2020-2021

Faculty Curriculum Committee Meeting
Minutes: March 5, 2021

Present: Nenad Radakovic (Chair), Beatriz Maldonado (Secretary), Vivian Appler, Xi Cui, Dan Maroncelli, Rebecca McClure, Matthew Nowlin, Bryan Lassoe, Tara Prakash, Brooke van Horne, Mary Bergstrom, Divya Bhati, Franklin Czwazka, Julie Dahl, Jerry Mackeldon, Mark del Mastro

Guests: Gretchen McLaine, Allison Welch, Andrew Alwine, Kathleen Beres Rogers, Mary Heston.

1) Curriculum Proposals Approved by Senate on March 5, 2021: FMST, SHSS, URST, HONS, PBHL, SOST, FREN, INST, INTL, CLAS, RUST, GLAT, PPLW, POLI, MUSC, ENGL, CHEM, DANC, AAST, HIST, WGST, ANTH, SOCY, THTR

2) Curriculum Proposals Review and Vote:
   b) DANC (McLaine)
      • Approved unanimously

   c) ENSS (Welch)
      • Approved unanimously

   d) CLAS (Alwine)
      • Approved unanimously

   e) MEDH (Beres Rogers) – update the cover letter
      • Approved unanimously

   f) ARTH (Heston)
      • Approved unanimously

   g) THTR (Appler)
      • Approved unanimously

12) Memo to AA regarding the automatic listing of cross-listed course, voted on in January meeting was approved by the Provost. The RO will be working on this moving forward.

13) Course SLOs Discussion (del Mastro) – recommendation to make a document to give more guidance about SLOs.