Faculty Senate, Tuesday, March 2, 2021, 5:00 PM
Via Zoom

Agenda

1. Call to Order

2. Approval of the February 2, 2021, minutes.

3. Announcements and Information

4. Reports
   a. Speaker of the Faculty Simon Lewis
   b. President Andrew Hsu

5. New Business
   a. Curriculum Committee (Nenad Radakovic, Chair)
      1. FMST is adding 3 existing courses to their minor:
         https://cofc.curriculog.com/proposal:3049/form
      2. HISP is making changes to the Spanish Teacher Ed program in line with those that we passed last meeting for the Spanish major:
         https://cofc.curriculog.com/proposal:3163/form
      3. SHSS is creating a new course SHSS 110 (Seminar in the Humanities and Social Science):
         https://cofc.curriculog.com/proposal:3025/form
      4. URST wants to add SOCY 323 to their core requirements:
         https://cofc.curriculog.com/proposal:3127/form
      5. HONS is proposing a reduction in the require hours in the Honors program from 25 hours to 22 hours:
         https://cofc.curriculog.com/proposal:3079/form
6. PBHL is creating a new course and adding courses to their program:


7. SOST is creating a new course (which is crosslisted in ENGL) and adding it to the SOST minor and ENGL major:

https://cofc.curriculog.com/agenda:205/form

8. FREN is changing several courses, deactivating courses, and adding and removing courses to their various programs:

https://cofc.curriculog.com/agenda:191/form

9. INST is updating the minor, adding existing courses to the minor:

https://cofc.curriculog.com/proposal:2997/form

10. INTL is adding existing courses to the Europe Concentration.
https://cofc.curriculog.com/proposal:3162/form

11. CLAS is proposing a new course and adding it to its program:
https://cofc.curriculog.com/agenda:196/form

12. RUST is creating a new course and adding it to their minor:

https://cofc.curriculog.com/agenda:203/form

13. GLAT is eorganizing and clarifying the requirement for successful completion of a professional training program for the Global Logistics and Transportation concentration in the Bachelor of Science in Business Administration (BSBA) degree:

https://cofc.curriculog.com/proposal:2752/form

14. PPLW is updating their concentration so students take the PPLW capstone:

https://cofc.curriculog.com/proposal:3150/form

15. POLI is creating a new course and adding it to their B.A. and B.Ed. POS (PLEASE NOTE THAT THERE ARE TWO LINKS):

https://cofc.curriculog.com/agenda:202/form

16. MUSC wants to rename one of the elective areas and add an elective into that area:

https://cofc.curriculog.com/proposal:3160/form

17. ENGL is updating titles and/or descriptions of several courses, adding and/or removing courses from their EWRP concentration and minor:

https://cofc.curriculog.com/agenda:210/form

18. CHEM is creating four new courses:

https://cofc.curriculog.com/agenda:211/form

19. DANC is creating seven new courses.

https://cofc.curriculog.com/agenda:212/form

20. THTR is changing a course and creating new courses (PLEASE NOTE THAT THERE ARE TWO LINKS)

https://cofc.curriculog.com/agenda:213/form

https://cofc.curriculog.com/proposal:3153/form

21. AAST is updating a course description and adding an existing (GRST) course to their minor and major:

https://cofc.curriculog.com/agenda:214/form

22. HIST is creating seven new courses (some crosslisted with WGST):

https://cofc.curriculog.com/agenda:216/form

23. WGST is creating new courses (some crosslisted with HIST) and adding new and existing courses to their program:

https://cofc.curriculog.com/agenda:217/form

24. ANTH is proposing new courses and course change, adding new courses to their major, and also updating the Cultural Studies Certificate - adding/deleting courses in certificate:
b. Committee on Graduate Education (Sandy Slater, Chair)

1. INFM - 530 - Business Analytics Fundamentals for Competitive Advantage
   https://cofc.curriculog.com/proposal:2742/form

2. NFM - 532 - Business Analytics Applications for Competitive Advantage
   https://cofc.curriculog.com/proposal:2749/form

c. Committee on Academic Standards, Admissions, and Financial Aid (Prof. Meta Van Sickle, Chair): Motion to endorse Undergraduate Catalog change (clarification of Final Exam policy) Presentation

d. Committee on Nominations and Elections (Prof. RoxAnn Stalvey, Chair): Approval of ad hoc committee on curbing gun violence

   1. Jennifer Baker, Prof., PHIL
   2. Dr. Kathleen Béres Rogers, Assoc. Prof., ENGL
   3. Richard Bodek, Prof., HIST
   4. Paige Bressler, Asst. Prof., SOB
   5. Angela Crespo Cozart, Assoc. Prof., HEHP
   6. Marcello Forconi, Assoc. Prof., SSM
   7. Sarah Maness, Asst. Prof., Public Health and HP
   8. Jonathan Neufeld, Assoc. Prof., PHIL
   9. Jordan Ragusa, Assoc. Prof., POLS
   10. Katie Trejo Tello, Asst. Prof. HEHP

6. Constituents’ General Concerns

7. Adjournment
Motion: The senate endorses the following change to the Undergraduate Catalog:

Current Language regarding Final Exams under “Academic Regulations”:

Examinations must be taken at the time scheduled except when:
1. Two or more exams are scheduled simultaneously.
2. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).

Add the following sentence to #2: Students are required to complete the Final Exam Change Request Form and submit it to the course Instructor.
[Note: A hyperlink to the form will be embedded in that sentence.]

Rationale:

This fall the Office of the Provost and Academic Affairs received a faculty inquiry related to the College of Charleston's final exam policy as currently found in the Academic Regulations section of our catalog: https://catalog.cofc.edu/content.php?catoid=17&navoid=801#final-examinations. Specifically, it was noted that the final exam policy as listed in the 2014-15 catalog was the following:

Examinations must be taken at the time scheduled except when (go to the Registrar’s Office Calendars website for final exam schedules): 1. Two or more exams are scheduled simultaneously. 2. The student has three or more examinations within a 24-hour period. 3. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).

However, this is what is found in our current 2020-21 undergraduate catalog:

Examinations must be taken at the time scheduled except when:
1. Two or more exams are scheduled simultaneously.
2. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).

After some investigation, it was discovered that the removal of the 2nd point from the 2014-15 catalog was not the result of a Faculty Senate committee recommendation, nor was it ever approved by Faculty Senate. Consequently, and to correct this oversight, I kindly ask your committee to review the current final exam policy as found in the 2020-21 undergraduate catalog to determine what recommendation your committee might wish to make to ensure that all details of our final exam policy, as should be the case for all academic regulations found in the catalog, are approved by Faculty Senate.
PROVOST AUSTIN’S REQUEST TO REVIEW THE CURRENT CATALOG STATEMENT ON FINAL EXAM POLICY
This fall the Office of the Provost and Academic Affairs received a faculty inquiry related to the College of Charleston’s final exam policy as currently found in the Academic Regulations section of our catalog: https://catalog.cofc.edu/content.php?catoid=17&navoid=801#final-examinations. Specifically, it was noted that the final exam policy as listed in the 2014-15 catalog was the following:

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Final Exam Policy from 2020-2021

• However, this is what is found in our current 2020-21 undergraduate catalog:

• Examinations must be taken at the time scheduled except when:

• 1. Two or more exams are scheduled simultaneously.

• 2. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).
Cause of Request

After some investigation, it was discovered that the removal of the 2nd point from the 2014-15 catalog was not the result of a Faculty Senate committee recommendation, nor was it ever approved by Faculty Senate. Consequently, and to correct this oversight, I kindly ask your committee to review the current final exam policy as found in the 2020-21 undergraduate catalog to determine what recommendation your committee might wish to make to ensure that all details of our final exam policy, as should be the case for all academic regulations found in the catalog, are approved by Faculty Senate.
Examinations must be taken at the time scheduled except when:

1. Two or more exams are scheduled simultaneously.

2. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).

Students are required to complete the Final Exam Change Request Form and submit it to the course Instructor. The form is available at: https://academicaffairs.cofc.edu/documents/final-exam-change-request-form.pdf.

This sentence will not appear in the catalog. Hyperlinks are not included in policy statement they are embedded.
Catalog Appearance

• Examinations must be taken at the time scheduled except when:

• 1. Two or more exams are scheduled simultaneously.

• 2. Legitimate and documentable extenuating circumstances prevent the student from completing the examination at the scheduled time (e.g., burial services for an immediate family member).

Students are required to complete the Final Exam Change Request Form and submit it to the course Instructor.