2021-2022 Committee for Graduate Education Agenda
September 3, 2021
3:00pm
zoom link: https://cofc.zoom.us/j/81103918645

Committee members: Shawn Morrison (Chair; French, Francophone, and Italian Studies), Brian Bossak (Health and Human Performance), Roxane DeLaurell (Accounting and Business Law), Brennan Keegan (Religious Studies), Kate Keeney (Secretary; Arts Management), Emily Rosko (English), Andrew Shedock (Biology)

Ex-Officio: Kameelah Martin (Graduate Dean), Mark Del Mastro (Associate Provost), Lisa Chestney, (Office of the Registrar), Divya Bhati (Institutional Effectiveness)

Guests: Franklin Czwazka Office of the Registrar, Julie Dahl (Office of the Registrar), Jon Hakkila (Associate Graduate Dean), Jerry Mackeldon Office of the Registrar, Robyn Olejniczak (Graduate School)

Emily Beck, Judy Millesen, Alex Kasman (Mathematics)

A. Call to Order 3:02

Shawn introduced herself as the new committee chair.

B. Approval of Minutes from April 9, 2021.

Brian motioned to approve. Emily seconded. All approved.

C. Curriculum Proposals

1. Mathematical Sciences: MS Admission Requirements
https://cofc.curriculog.com/proposal:3368/form

The proposal removes program admission in the summer. Roxane asked why they are moving towards this model. Alex responded that they would like to be more flexible, however they have not been able to offer summer classes because of enrollment. The thesis and independent study are offered in the summer, but this is limited to upper-level students. If the summer teaching policies and schedule changes, then perhaps the admission procedures would need to change.

Roxane motioned to approve. Kate seconded. All approved.

2. PUBA 623
https://cofc.curriculog.com/proposal:3404/form

The proposal is to deactivate a course. Roxane asked if they are really sure about ending the course. Judy responded that they are attempting to clean up their catalogue so that classes that appear are the ones being taught.

Roxane motioned to approve. Brian seconded. All approved.

3. SPAN 614
https://cofc.curriculog.com/proposal:3265/form

Proposal changes a course description.
Roxane noted that the proposal is both a description change and adds that the course is repeatable. Emily responded that the course is different each semester with different instructors. During student’s program, the same course would never be offered twice.

Kate motioned to approve. Roxane seconded. All approved.

4. SPAN 615
https://cofc.curriculog.com/proposal:3266/form

Similar proposal of changing the description and making the course repeatable.

Brennan motioned to approve. Emily seconded. All approved.

5. SPAN 655
https://cofc.curriculog.com/proposal:3259/form

Proposal is to deactivate a course. Brian asked if they are sure about deactivating the course. Emily responded that the faculty members have left the College. If another person offered a similar course, it would not be the same course. The course in question was very specific to one person’s research.

Emily moved to approve. Andrew seconded. All approved.

6. SPAN 671
https://cofc.curriculog.com/proposal:3260/form

Proposal is to deactivate a course. Emily responded that it was a similar situation to the SPAN 655 proposal.

Andrew motioned to approve. Brennan seconded. All approved.

D. Continuing Business

Discussion on Policies: Making sure policies match in student handbooks at undergrad and grad levels

Robyn commented on this was based on an experience that took place in Summer 2020.

Academic standing issues are different than the grievance policy.

Mark and Robyn noted that this has been resolved.

A- policy

Robyn remembers waiting for a formal proposal that would come from a faculty member or program director.

Kate and Emily remembered that this group wanted to offer some guidance to the faculty who are interested in pursuing the A-

Robyn suggested a memo that outlines the desire, peer research, and supporting signatures.

Roxane asked about the relationship between the Graduate Education Committee and Graduate Council. Mark read the policy. Roxane asked if we could put together a proposal and submit it to Graduate Council.

Robyn noted that this would include all minuses, not just A-

Mark recalls that the next step is to ask a smaller graduate faculty working group to work on the proposal. Mark asked that we review previous Graduate Council minutes as a reference point.
Shawn will ask Judy to lead a subgroup. The suggested next steps include a memo, peer research, and supporting signatures.

Lisa reiterated that the grade change could not be a priority for the Registrar’s Office right now, but that it would be useful to have the supporting documents in place.

E. For the Good of the Order

Shawn asked for any other items to discuss this year. No additional items were brought to the Committee.

The Committee will continue to meet by Zoom during the Fall semester.

F. Adjournment

Meeting adjourned 3:40pm