2021-2022 Committee for Graduate Education
Minutes
January 7, 2022. 3:00pm
Zoom Meeting
https://cofc.zoom.us/j/81103918645
Meeting ID: 811 0391 8645

Committee members: Shawn Morrison (Chair; French, Francophone, and Italian Studies), Brian Bossak (Health and Human Performance), Roxane DeLaurell (Accounting and Business Law), Brennan Keegan (Religious Studies), Kate Keeney (Secretary; Arts Management), Emily Rosko (English), Andrew Shedlock (Biology)

Ex-Officio: Keonya Booker (Associate Dean, Graduate School), Mark Del Mastro (Associate Provost), Tom Buchheit (Interim Registrar), Xiushan Jiang (Institutional Effectiveness)

Guests: Franklin Czwazka (Office of the Registrar), Jerry Mackeldon (Office of the Registrar), Robyn Olejniczak (Graduate School), Eric McElroy (Marine Biology), Mike Braswell (Accountancy), Navid Hashemi (Computer Science), John Marcoux (Historic Preservation, Clemson), Judy Millesen (Public Administration), Anton Vander Zee (English), Grant Gilmore (Community Planning, Policy, and Design)

A. Call to Order
Meeting started at 3:03pm

B. Approval of Minutes from December 3, 2021
Andrew motioned to approve. Kate seconded. All approved.

C. Curriculum Proposals:

1. Accountancy, MS
   a. ACCT 500 – Accounting Theory: course description change
   b. ACCT 599 – Contemporary Accountancy Issues: course description change

   Shawn called for questions for ACCT 500. Emily motioned to approve. Brennan seconded. All approved.

   Shawn called for questions for ACCT 599. Roxane motioned to approve. All approved.

2. Marine Biology, MS
   a. BIOL 513/513L – Marine Conservation Genetics: course renumber, course title change, course description change, credit hour change, add cross-listing (BIOL 413/413L)
Shawn called for questions. Emily asked if all the changes can happen at one time? She was under the assumption that you could only make a few changes at a time. Mark responded that there is not a threshold.

Emily motioned to approve. Kate seconded. All approved.

3. Community Planning, Policy, and Design, MA
   a. CPAD 790 – Independent Design Field Study: credit hour change, pre-req change

Shawn called for questions. Andrew motioned to approve. Emily seconded. All approved.

4. Creative Writing, MFA
   a. ENGL 561 – MFA Workshop in Creative Nonfiction: add new course
   b. Admissions Change: add requirement of sample of creative writing for new emphasis area in creative nonfiction

Shawn called for questions. Brennan motioned to approve. Brian seconded. All approved.

5. Data Science and Analytics, MS
   a. DATA 507 – Scientific Computing in Data Science: pre-req change (remove DATA 505 and DATA 506)
   b. DATA 590 – Special Topics in Data Science and Analytics: pre-req change (remove DATA 505 and DATA 506)
   c. DATA 591 – Independent Study: pre-req change (remove DATA 505 and DATA 506)
   d. Admissions Change: remove entrance exam, add “must meet requirements,” add description to statement of purpose, add resume

Shawn explained the proposals and called for questions. Robyn asked about shifting from summer to fall admissions and wanted to clarify that this is part of the proposal. Navid stated that there will no longer be summer admission. Robyn also commented that an odd/incomplete sentence needs to be removed. “Lectures hours per week” needs to be removed. Shawn will strike this as a next step.

For DATA 507, 590, and 591. Kate motioned to approve. Roxane seconded. All approved.

For the Admissions change. Roxane motioned to approve. Andrew seconded. All approved.

6. English, MA
   a. ENGL 577 – Proseminar in Major Literary Themes: new course, add cross-listing (ENGL 477)
   b. ENGL 578 – Proseminar in Major Literary Genres: new course, add cross-listing (ENGL 478)
   c. Program Change: add new courses to electives
Shawn explained the proposals and called for questions. Roxane asked if they are cross listed, then are undergraduates getting graduate credit? Anton responded. Robyn noted that the 577 and 578 syllabi need to be updated with the graduate grading scale/policies. Anton will provide an updated syllabus.

Roxane motioned to approve. Brennan seconded. All approved.

7. Historic Preservation, MS (SEE attached e-mail: HSPV 620 is actually HSPV 801, and HSPV 840 is actually HSPV 829)
   a. Program Termination: effective Fall 2022
   b. Course Deactivations: effective Fall 2023
      i. HSPV 620 - Preservation Law and Economics
      ii. HSPV 802 - Historic Preservation Research Seminar
      iii. HSPV 803 - Building Technology and Pathology
      iv. HSPV 804 - Mgmt and Administration of Historic Preservation
      v. HSPV 805 - Preservation Studio
      vi. HSPV 807 - American Architecture
      vii. HSPV 808 - History and Theory of Historic Preservation
      viii. HSPV 809 - Historical Research Methods
      ix. HSPV 810 - Conservation Science Laboratory
      x. HSPV 811 - Advanced Conservation Laboratory Science
      xi. HSPV 819 - Investigation, Documentation, Conservation
      xii. HSPV 821 - Historic Preservation and Public Memory
      xiii. HSPV 822 - Vernacular Places and Spaces
      xiv. HSPV 823 - Historic American Interiors
      xv. HSPV 825 - Sustainability and Historic Preservation
      xvi. HSPV 826 - Historic Structures Report
      xvii. HSPV 827 - Adaptive Use
      xviii. HSPV 828 - Case Studies in Preservation Engineering
      xix. HSPV 833 - Cultural and Historical Landscape Preservation
      xx. HSPV 840 - Digital Tools for Historic Preservation
      xxi. HSPV 845 - Internship in Historic Preservation
      xxii. HSPV 891 - Thesis in Historic Preservation
      xxiii. HSPV 892 - Special Topics in Historic Preservation
      xxiv. HSPV 893 - Independent Study in Historic Preservation

Shawn asked to vote on this as a package. There were no objections. Shawn raised questions about the numbering and communicated with Jon separately. Roxane asked why is the program being terminated? Jon responded that the program is continuing with Clemson, but that they MOU is dissolving and that the program will no longer be at CofC. The undergraduate program will continue at CofC.

Emily moved to approve. Roxane seconded. All approved.

8. Public Administration, MPA
   a. PUBA 512 - Diversity, Equity, and Inclusion in the Public Sector: course title change, course description change
   b. PUBA 522 - Intergovernmental Relations: course deactivation
c. PUBA 536 - Economic Theory for Policy Analysis: course renumber

Shawn called for questions. Brennan motioned to approve. Andrew seconded. All approved.

**D. Old Business:** Transfer Credit Policy: Approval of policy revisions. Google Link also sent in e-mail with this agenda. The proposal is also attached to the e-mail with this agenda as a word document.

[https://docs.google.com/document/d/1qk60mvhdwpNm4euAaP0WWJZnUgZDPwggZcAHebTB40/edit](https://docs.google.com/document/d/1qk60mvhdwpNm4euAaP0WWJZnUgZDPwggZcAHebTB40/edit)

Shawn reviewed the changes with the committee. Kate discussed the draft language and notes on the document.

Do we mean calendar or academic year? Robyn said for the time to degree policy, we use the academic year. Roxane said that this logic makes sense.

The committee reviewed the language and made changes. The group decided that the proposal will be presented to Graduate Council by Dean Martin and/or Shawn Morrison. Shawn will explain this discussion at the next Graduate Council meeting.

Robyn also asked if this needs to go to Faculty Senate. Robyn and Mark discussed and will look at previous similar changes. Robyn will investigate next steps.

**E. For the Good of the Order**

Franklin announced his new position with the College and thanked the group.

**F. Adjournment**

Meeting adjourned at 4:19pm.