Committee members: Shawn Morrison (Chair; French, Francophone, and Italian Studies), Brian Bossak (Health and Human Performance), Roxane DeLaurell (Accounting and Business Law), Brennan Keegan (Religious Studies), Kate Keeney (Secretary; Arts Management), Emily Rosko (English), Andrew Shedlock (Biology)

Ex-Officio: Keonya Booker (Interim Associate Graduate Dean), Mark Del Mastro (Associate Provost), Tom Buchheit (Interim Registrar), Divya Bhati (Institutional Effectiveness)

Guests: Jerry Mackeldon (Registrar), Robyn Olejniczak (Graduate School), Ron Magnuson (MBA), Seaton Brown (MBA), Eric McElroy (BIOL), Emily Skinner (MTLA), Annette Watson (ENSS), Anton Vander Zee (ENGL), Brian Lanahan (TEDU)

A. Call to Order. Meeting was called to order at 3:01pm.

B. Approval of Minutes from January 7, 2022
Andrew motioned to approve. Roxanne seconded. All approved.

C. Curriculum Proposals:
1. Business Administration, MBA
   a. MBAD 500 – Law of Corporate Governance: credit hour change
   b. MBAD 505 – Creativity and Innovation: credit hour change
   c. MBAD 520 – Global Enterprise: course description change
   d. MBAD 526 – Infor Mgmt for Competitive Advantage: new course
   e. Program Change: add new course to requirements, increase degree hours from 36 to 39, add clarifying language to non-credit program requirements

Shawn called for questions.

Roxane noted that when you reduce the credit hour from 3 to 2, that you are excluding roster faculty from ever teaching that course. Also, will there be enough competent adjuncts to take on these courses?

Ron responded that they have permission from the Provost’s office to pay overloads to instructors.
Roxane asked about the basic goal of the proposal of the reduced credit hour change. Ron responded that there won’t be additional credit hours to the major.

Ron discussed the program change. This change is to make the international experience a 3-credit hour course.

Brian commented that box E on the curriculum proposal needs some grammatical attention. Brian asked about increasing to 39 credit hours as compared to peer institutions.

There was discussion about the new graduate tuition study. If approved, the MBA program would be able to charge additional tuition for the international study course.

Emily motioned to vote. Brennan seconded. All approved.

2. Biology
   a. BIOL 527 – Marine Tetrapod Biology: course renumber, course title change, credit hour change, pre-req change, remove lab, add cross-listing (BIOL 427)
   b. BIOL 532 – Biology of Fishes: course renumber, course title change, add cross-listing (BIOL 432)
   c. BIOL 535 – Marine Botany: course renumber, course description change, add cross-listing (BIOL 435)
   d. BIOL 537 – Biology of Invertebrates: course renumber, course title change, add cross-listing (BIOL 437)

Shawn called for questions.

Kate motioned to approve. Andrew seconded. All approved.

3. Creative Writing, MFA
   a. Program Change: add new course (ENGL 561) to requirements for new emphasis area in creative nonfiction; add new course to electives for studio and ARCM emphasis; add new courses (ENGL 577 and ENGL 578) to electives

Shawn called for questions.

Brennan motioned to approved. Kate seconded. All approved.

4. English, MA
   a. ENGL 709 – ePortfolio Tutorial: new course
   b. ENGL 710 – Revising for Academic Publication: new course
   c. Program Change: add new courses to program capstone options

Shawn called for questions.
Emily motioned to approve. Kate seconded. All approved.

5. Environmental and Sustainability Studies, MS
   a. EVSS 502/502L – Geospatial Science: new course, add cross-listing (GEOG 402/402L)
   b. EVSS 671 – Biodiversity Management: new course

Shawn called for questions.

Brian motioned to approve. Andrew seconded. All approved.

6. Teacher Education
   a. EDEE 507 – Creating Effective Learning Communities: pre-req change (remove EDEE 590)
   b. EDEE 595 – Field Experience: Advanced Curriculum, Instruction, and Literacies Assessment (2-6): pre-req change (remove EDEE 590)

Shawn called for questions.

Kate motioned to approve. Emily seconded. All approved.

7. Teaching, Learning, and Advocacy, MED
   a. New Literacies Concentration: terminate concentration

Shawn called for questions.

Emily motioned to approve. Kate seconded. All approved.

8. Community Planning, Policy, and Design, MA
   a. CPAD 525 – Introduction to Urban Design: course renumber, course description change, add cross-listing (HPCP 425)
   b. CPAD 526 – Architectural Design Studio Traditions in Practice: course renumber, course title change, pre-req change (remove CPAD 525), add cross-listing (HPCP 426)
   c. Program Change: decrease degree hours from 54 to 51

Shawn explained that we need to vote on the program change proposal only. Mark noted that it is just a credit hour change.

Shawn called for questions about the program change.

Andrew motioned to approved. Brennan seconded. All approved.

Shawn explained that we discussed this in the Fall. Robyn shared peer research that was completed by a graduate student in her office.

The group discussed the options for students in an extenuating circumstance. Robyn discussed that there are options to appeal academic dismissal and to make a grade change.

Shawn will share that the committee is comfortable with the policy as written. It is similar to our peers’ and there are avenues for extenuating circumstances.

E. For the Good of the Order

Shawn asked about having an OAKS page like the undergraduate committee. The group determined that the Graduate Committee volume is less and so this is not needed.

Tom reminded the committee to please attend the interviews for the Registrar candidates.

F. Adjournment

The meeting adjourned at 3:50pm.