Library Committee Meeting – 25 March 2022

Minutes recorded by Volunteer Secretary: Heather Spalding

10:00 am – Meeting begins

Present:

- Heather Spalding (Me)
- Katie Swart (Host)
- Heather Gilbert (she/her) (Co-host)
- John White
- Zeb Dingley
- Behrang Forghani
- Deborah Boyle

Katie Swart – introduction

John White

- Library renovations planned to start this summer, over the next few years
- Details of the renovations, including spaces for students to study, video facilities, expanding the circulation desk
- Card swipe in library was instituted as a security measure, and will continue
- Budget overall looks good for library and campus-wide
- New Budget Model will have needed increases to ease annual budget concerns
- Library partnering with CETL to build additional room for services

Heather Gilbert – Budget

- Review of Budget Spreadsheet (Attachment 1)
- Renegotiated Elsevier contract (big deal) – able to leverage because of COVID for inflation rate
  - -1% next year to decrease annual renewal, with different amounts per year
- Did not ask for an increase in any other area, looking to add small increases in other areas, such as firm order
- Will expect to close under budget
- Firm Orders on target
- Approval Plan under budget
- DDA slightly over
• Kanopy was underspent due to manual review to reduce charges

• New Additions
  o American Energy Society
  o Post and Courier Historical Archive – will be available electronically
  o Philosopher’s Index – previously citation only
  o Ei Compendex – widely used for engineering research, on trial
  o John White – also other Dashboards available
    ▪ Collections Dashboard
    ▪ Access and Instruction Dashboards
    ▪ Useful for Library input for the creation of new curriculum

Motion to approve the budget

• Katie – move to approve the budget
• Deborah Boyle – seconds
• Approved – 6 voting to approve budget (Dean White and Ms. Gilbert did not vote)

Meeting Adjourned: 10:32 am

Attachment 1 – Budget_Report_2_FY22_FacCommonLibrary